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2004

TOWN OF HANOVER

2004

ANNUAL TOWN REPORT

ANNUAL TOWN MEETING

Tuesday, May 10, 2005

Hanover High School Gymnasium

Voting - 7:00 a.m. to 7:00 p.m.

Business Meeting - 7:00 p.m.

HANOVER MUNICIPAL BUSINESS TELEPHONE NUMBERS

Ambulance, Fire, Police.....**EMERGENCY**	**911**
Administrative Offices	643-4123
Administrative Services/Finance	643-0705
Animal Control	643-2222
Assessing	643-0703
Cemetery Department	643-3327
Community Counselor	643-5317
Community Outreach Officer	643-0742 Ext. 116
Etna Library	643-3116
Fire Department (Non-Emergency)	643-3424
Howe Library	643-4120
Human Resources	643-0742 Ext. 106
Parking Division	643-0737
Police Department/Dispatch (Non-Emergency)	643-2222
Planning & Zoning	643-0708
Public Works/ Highway	643-3327
Recreation Department	643-5315
Senior Center	643-5531
Tax Collector	643-0704
Town Clerk	643-0712
Town Manager	643-0701
Wastewater Treatment Plant	643-2362
Water Department	643-3439

E-MAIL ADDRESSES

assessor@hanovernh.org
childrens.services@thehowe.org
circulation@thehowe.org
dpw@hanovernh.org
etna.library@hanovernh.org
firedept@hanovernh.org
parking@hanovernh.org
planning@hanovernh.org
policedept@hanovernh.org
recdept@hanovernh.org
townmgr@hanovernh.org
wwtf@hanovernh.org

BUSINESS HOURS

Community Counselor....	Sept – June.....	Mon – Fri.....	8:00 a.m. - 4:30 p.m.
48 Lebanon St.	July – Aug.....	Tues & Wed.....	8:30 a.m. - 4:30 p.m.
		Thurs.....	8:30 a.m. - noon
Dispatch - 46 Lyme Rd.....		Sun – Sat.....	24 hours/day
Etna Library.....		Mon & Thurs	2:00 p.m. - 7:00 p.m.
130 Etna Rd., Etna		Tues & Fri.....	10:00 a.m. - 2:00 p.m.
		Sat.....	10:00 a.m. -12:00 noon
Fire Dept. - 48 Lyme Rd.....		Sun – Sat.....	24 hours/day
Howe Library.....		Mon – Thurs.....	10:00 a.m. - 8:00 p.m.
13 East South St.		Fri.....	noon - 6:00 p.m.
		Sat.....	10:00 a.m. - 5:00 p.m.
	Sept-May.....	Sun.....	1:00 p.m. - 5:00 p.m.
Parks & Recreation - 48 Lebanon St.....		Mon – Fri.....	9:00 a.m. - 6:00 p.m.
Police Dept. - 46 Lyme Rd.....		Sun – Sat.....	24 hours/day
Public Works Dept. - Rt. 120.....		Mon – Fri.....	7:00 a.m. - 3:30 p.m.
Senior Center - 48 Lebanon St.....		Mon – Fri.....	12:30 p.m. - 4:30 p.m.
Town Hall - 41 So Main St.....		Mon – Fri.....	8:30 a.m. - 4:30 p.m.
Wastewater Treatment - Rt.10.....		Mon – Fri.....	7:00 a.m. - 3:30 p.m.

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Town Management Staff

Town Manager and Town Clerk
Julia N. Griffin
Assistant to the Town Manager/
Human Resources Director
Barry Cox
Director of Administrative Services
Elizabeth "Betsy" McClain
Director of Town Clerk's Office and Tax Collector
Sallie J. McAndrew
Director of Assessing
Michael Ryan
Director of Planning & Zoning
Jonathan Edwards
Police Department
Nicholas Giaccone, Chief
Fire and Inspection Services
Roger E. Bradley, Chief
Library Services
Marlene McGonigle, Howe Library Director
Barbara Prince, Etna Library Librarian
Community Counselor
Dena B. Romero
Director of Parks and Recreation Department
Henry "Hank" Tenney
Director of Public Works Department
Peter Kulbacki
Water and Wastewater Treatment Superintendent
Kevin MacLean

Mission Statement

The government of the Town of Hanover exists to provide public services for all the citizens of Hanover.

To this end, the mission of the management of the Town of Hanover is to provide guidance and direction to all town employees to:

- provide responsive, friendly, courteous service to the public and encourage open communication between all citizens and all public employees and officials.
- encourage them to regularly improve their professional skills to enable them to provide efficient, high quality, and fiscally responsible service.
- dedicate themselves to the highest standards of ethical behavior in all dealings with the public and each other.

Notes…

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Chapter 1

Information For Town Meeting

Town Officers 2004

Board of Selectmen
Brian F. Walsh, Chairman (2005)
Katherine S. Connolly, Vice Chairman (2006)
William R. Baschnagel (2006)
Peter L. Christie, Secretary (2005)
Allegra B. Lubrano (2007)

Moderator
Marilyn W. Black (2006)

Town Clerk
Julia N. Griffin (2007)

Treasurer
Michael J. Ahern (2005)

Advisory Board of Assessors
Xenia Heaton (2005)
John Hochreiter (2006)
Paul F. Young (2007)

Fence Viewers
Edward C. Lathem (2005)
Lucy Minsk (2005)
Robert Morris (2005)

Health Officer
William E. Boyle, M.D

Library Trustees
Tom Jacobs (2006)
Jean M. Keene (2005)
Caroline Tischbein (2007)

Park Commissioner
Richard Nordgren (2006)

Supervisors of Checklist
Elaine Hawthorne (2008)
Louise M. Longnecker (2006)
M. Lee Udy (2010)

Surveyors of Wood and Timber
Willem M. Lange (2005)
John Richardson (2005)

Trustees of Trust Funds
Lawrence Draper (2007)
Paul B. Gardent (2005)
Mark B. Severs (2006)

Candidates For Town Office

Etna Library Trustee (1)
Jean M. Keene

Selectmen (2)
Peter L. Christie
Brian F. Walsh

Treasurer (1)
Michael J. Ahern

Trustee of Trust Funds (1)
Paul B. Gardent

Part I

Moderator's Letter

Notes...

Moderator's Message

ELECTIONS

2004 has been a busy year for elections, with the Presidential Primary in January, the Dresden and Hanover School District Meetings in March, the Athletic Field bond vote in April and the Hanover Town Meeting in May. The fall saw a New Hampshire State Primary on September 14, and the national and state election on November 2. The voters turned out in record numbers for both the Presidential Primary and the national election.

TOWN MEETING

Town Meetings have been the governmental system of most New England towns since colonial days. It has been said that Town Meeting is a "pure democracy", and that is true! The voters of the Town are the legislative body, and have all the authority and power of the legislature in Concord, or the US Congress in Washington. A real Town Meeting is the people being the government.

HOW THE MEETING WORKS

* **WARRANT** - The agenda for the meeting.

* **ARTICLE** - An agenda item requiring Town action.

* **VOTING** - All votes taken are voice votes unless specified by law (bond votes require a paper ballot). If the voice vote is too close to call, the Moderator may ask for a hand vote. (Colored cards will be given to the voters to use for hand votes for better visibility in counting). Every Voter is a legislator!

* **PAPER BALLOTS** - On any vote, if five voters so request in writing, a paper ballot shall be used.

* **MEETING RULES** - There is no New Hampshire law that requires Town Meetings to be run under Robert's Rules of Order. You, the legislative body, set the rules for the meeting, and the Moderator regulates the business and keeps order...but the Moderator isn't "King" and can be overridden by a majority vote.

* **PARTICIPATION** - Any registered voter may speak, ask questions, or give opinions after being recognized by the Moderator. Town Meeting is a deliberative session and discussion is encouraged.

* **NON RESIDENT PARTICIPATION** - If a non-registered voter wishes to speak, he/she may do so by a majority vote of the legislative body.

* **AMENDMENTS** - Any article may be amended from the floor. Even line items in the budget may be amended. Action on the amendment then takes place before the article can be voted on. Amendments must be submitted to the Moderator in writing. This ensures that the action is correctly stated.

* **CALL THE QUESTION** - Any voter may call the question to end debate. If the Moderator feels the call is premature, and that the issue has not been given a fair discussion, he/she can allow debate to continue.

* **DEMOCRACY** - Democracy was born in ancient Athens and had two concepts of "FREE SPEECH": the civil right to speak publicly or to criticize the government; and the political right of free speech, that affords citizens the opportunity to speak and persuade an open assembly of citizens who are about to vote on a policy decision. It isn't just the right to speak, but also a duty to listen to all sides before making a decision. It worked for the Greeks, and it works in Hanover.

So come to Town Meeting, and speak your thoughts and opinions, giving the opposite viewpoint the same courtesy you were afforded when you spoke. Government isn't "THEY", it's "YOU". Hope to see all of you at Town Meeting.

Warrant

for

Town Meeting

May 10, 2005

Notes...

WARRANT FOR THE ANNUAL TOWN MEETING

GRAFTON, ss TOWN OF HANOVER

TO THE INHABITANTS OF THE TOWN OF HANOVER, NEW HAMPSHIRE, who are qualified to vote in Town affairs:

TAKE NOTICE AND BE WARNED, that the Annual Town Meeting of the Town of Hanover, New Hampshire, will be held as follows:

ON TUESDAY, MAY 10, 2005 AT THE GYMNASIUM, HANOVER HIGH SCHOOL, LEBANON STREET, HANOVER, THERE WILL BE VOTING BY OFFICIAL BALLOT FOR THE ELECTION OF TOWN OFFICERS AND ALL OTHER ARTICLES REQUIRING VOTE BY OFFICIAL BALLOT. THE POLLS WILL OPEN AT 7:00 AM AND CLOSE AT 7:00 PM.

ARTICLES ELEVEN THROUGH THIRTY WILL BE PRESENTED, DISCUSSED AND ACTED UPON BEGINNING AT 7:00 PM AT THE GYMNASIUM, HANOVER HIGH SCHOOL, LEBANON STREET, HANOVER.

ARTICLE ONE: To vote (by nonpartisan ballot) for the following Town Officers:

Two Selectmen, each to serve for a term of three (3) years;
One Treasurer to serve for a term of one (1) year;
One Library Trustee to serve for a term of three (3) years;
One Trustee of Trust Funds to serve for a term of three (3) years.

ARTICLE TWO (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 1:

The following is on the official ballot:

"Are you in favor of the adoption of Amendment No. I as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 1 would amend Sections 204.6 and 204.7 to allow "Adaptive Re-use" in the SR-2 and RR zoning districts; and amend Section 303 to allow more than one principal structure and dwelling unit on a lot when adaptive re-use is approved. It would also add a new Section 328 Adaptive Re-use of a Historic Barn or Other Agricultural Outbuildings which sets forth eligibility standards for these structures, uses in addition to permitted uses already allowed in the district, and criteria for the ZBA to evaluate adaptive re-use proposals. Finally, it would amend Section 902 by adding a definition for adaptive re-use.

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment.

ARTICLE THREE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 2:

The following is on the official ballot:

> "Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 2 would add a new Section 502.6 which offers a density bonus to encourage the private development of affordable housing to developers who include affordable units in their developments. New subsections would address the incentive density bonus, perpetual affordability, affordability determination and duration of the density bonus. It would also amend Section 902 Term Definitions to add definitions for "affordable", "density bonus" and "median family income".

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment.

ARTICLE FOUR (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 3:

The following is on the official ballot:

> "Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 3 would amend Section 902 Term Definition for "Downtown Commercial" so that the uses allowable in the Downtown may be more broadly interpreted than they have been in the past and than would be permissible for other zoning districts. It would amend the statement of objective and purpose of the Downtown zoning district in Table 204.2A by clarifying the nature of appropriate buildings and uses consistent with the Downtown Vision. Also, it would delete "Residential Institution" from the list of uses allowed by special exception in the "D-1" and "D-2" zoning districts.

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment.

ARTICLE FIVE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 4:

The following is on the official ballot:

> "Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 4 would amend Section 902 by deleting the current definition of "open space" and adding a new definition that is descriptive of both the open space and its functions. It would also amend Sections 501.5, 502.5, 503.5 and 605.5 by adding a paragraph addressing protection of the open space in certain types of development.

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment.

ARTICLE SIX (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 5:

The following is on the official ballot:

"Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 5 would amend Section 702.3 Definition, Classification and Delineation of Wetlands by deleting the word "predominance" and replacing it with the word "prevalence" relative to vegetation typically adapted for life in saturated soil conditions, in order to conform to the new State definition of wetlands.

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment.

ARTICLE SEVEN (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 6:

The following is on the official ballot:

"Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 6 would amend Section 210.1 Accessory Uses by deleting existing subsections D and E and replacing them with new standards and criteria for home occupations which would be allowed as permitted accessory uses.

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment.

ARTICLE EIGHT (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 7:

The following is on the official ballot:

> "Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 7 would amend Section 317.2 so that small identification signs, directional signs, and informational signs such as scoreboards associated with recreational uses would be allowed in the "F" Forestry and Recreation zoning district, and so that directional signs used in conjunction with recreational uses would also be allowed in the NP, RR, RO, SR, GR and I districts.

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment.

ARTICLE NINE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 8:

The following is on the official ballot:

> "Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 8 would amend Section 902 by deleting the current definition of "Student Residence" and by replacing it with two new definitions which are more concise and distinguish the type of student residence allowed to be located in the "I" Institution district from those allowed to be located in residential districts.

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment.

ARTICLE TEN (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 9:

The following is on the official ballot:

> "Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 9 would amend Section 1001.6 to enable a building permit to be issued during the 15-day posting period required relative to an issued zoning permit for any project, enabling work to proceed at the owner's risk during this posting period.

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment.

BUSINESS MEETING AGENDA
7:00 PM

ARTICLE ELEVEN: To choose the following Town Officers to be elected by a majority vote:

One member of the Advisory Board of Assessors for a term of three (3) years;
Three Fence Viewers and one alternate, each for a term of one (1) year;
Two Surveyors of Wood and Timber, each for a term of one (1) year;
Such other officers as the Town may judge necessary for managing its affairs.

ARTICLE TWELVE: To receive reports from the Selectmen, Town Clerk, Treasurer, Collector of Taxes and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon.

ARTICLE THIRTEEN: To receive an update on the work of the Town Meeting Taskforce.

A motion will be made to approve Article Fourteen through Article Twenty jointly as written, however anyone is free to discuss any part of these articles and may move for separate action on any one article.

ARTICLE FOURTEEN: To see if the Town will vote to raise and appropriate $13,150 for deposit into the Land and Capital Improvements Fund, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2003-2004. Funding deposited into the Land and Capital Improvements Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

Selectmen For 5 Against 0 Abstain 0

ARTICLE FIFTEEN: To see if the Town will vote to raise and appropriate $13,150 for deposit into the Conservation Fund, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total amount collected in the Land Use Change Tax Reserve in the fiscal year 2003-2004. Funding deposited into the Conservation Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

Selectmen For 5 Against 0 Abstain 0

ARTICLE SIXTEEN: To see if the Town will vote to raise and appropriate $35,460 for deposit into the Municipal Transportation Improvement Fund, and to authorize funding of this amount by transfer from the Transportation Improvement Fee Reserve, with no funds being raised by taxation. This amount is equivalent to the total Transportation Fee surcharge for each motor vehicle registered in the Town of Hanover ($5.00 per vehicle) during fiscal year 2003-2004.

Selectmen For 5 Against 0 Abstain 0

ARTICLE SEVENTEEN: To see if the Town will vote to raise and appropriate $853,968 and authorize payment into existing capital reserve funds in the following amounts for the purposes for which such funds were established:

Ambulance Equipment Capital Reserve Fund	$ 39,500
Dispatch Equipment and Dispatch Center Enhancements Capital Reserve Fund	$ 10,000
Fire Department Vehicle and Equipment Capital Reserve Fund	$100,000
Highway Construction and Maintenance Equipment Capital Reserve Fund	$145,000
Parking Operations Vehicles and Parking Facility Improvements Capital Reserve Fund	$ 2,660
Police Vehicles and Equipment Capital Reserve Fund	$ 69,667
Road Construction and Improvements Capital Reserve Fund	$115,190
Sewer Equipment and Facilities Improvements Capital Reserve Fund	$361,951
Town Revaluation Capital Reserve Fund	$ 10,000

Selectmen For 5 Against 0 Abstain 0

ARTICLE EIGHTEEN: To see if the Town will vote to raise and appropriate $693,523 for the purposes listed below, and to authorize funding these amounts by withdrawal from the listed capital reserve funds in the following amounts:

Fire Department Vehicle and Equipment Capital Reserve Fund:	
Replacement of Fire Department car	$ 26,000
Highway Construction and Maintenance Equipment Capital Reserve Fund:	
Mowers, backhoe loader, two plow trucks, one trailer, one compactor, one trailer	$246,780
Police Vehicles and Equipment Capital Reserve Fund:	
Replacement of four police cruisers with computers, communications software for data transfer between cruisers and Dispatch Center	$158,553
Road Construction and Improvements Capital Reserve Fund:	
Lyme Road improvements, Ruddsboro Road retaining wall	$194,190
Sewer Equipment and Facilities Improvements Capital Reserve Fund	
Replacement of backhoe	$ 68,000

This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these specified purchases are complete or June 30, 2011, whichever is sooner.

Selectmen For 5 Against 0 Abstain 0

ARTICLE NINETEEN: To see if the Town will vote to raise and appropriate $50,000 for the construction of certain roadway improvements along Lyme Road, and to fund this appropriation by authorizing the withdrawal of this sum from the Municipal Transportation Improvement Fund. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these improvements are complete or June 30, 2011, whichever is sooner.

Selectmen For 5 Against 0 Abstain 0

ARTICLE TWENTY: To see if the Town, having a Master Plan adopted by the Planning Board on July 29, 2003, will vote to authorize the Planning Board to prepare and amend a recommended program of municipal capital improvement projects projected over a period of at least 6 years for the purpose of preparing the annual budget, pursuant to RSA 674:5.

Selectmen For 5 Against 0 Abstain 0

END OF ARTICLES PROPOSED TO BE JOINTLY VOTED ON.

ARTICLE TWENTY-ONE: To see if the Town will authorize the Board of Selectmen, if necessary, to accept the transfer from the Dresden School District of the title to a strip of land about 180 feet long and 18 feet wide (at its widest point) along Hovey Lane at the west end of the high school soccer field (map 34, lot 68) for right-of-way purposes and thereby allow the District to use the strip of land for parking without violating the prohibition in Section 210.1.B.(2) of the Zoning Ordinance against parking in the front yard setback.

Selectmen For 5 Against 0 Abstain 0

ARTICLE TWENTY-TWO: To see if the Town will vote to authorize the Board of Selectmen to accept from the Trustees of Dartmouth College a portion of property, (map 4, lot 10), on the easterly side of Grasse Road in Hanover, according to such terms and conditions as the Board deems appropriate and reasonable; said portion of this property to consist of approximately 3.2 acres, to be used for recreation, as specified in condition #2 of the approval, dated September 15, 1981, by the Hanover Planning Board, of the subdivision identified as "Grasse Road-Phase A".

Selectmen For 5 Against 0 Abstain 0

ARTICLE TWENTY-THREE: To see if the Town will vote to authorize the Board of Selectmen to accept from D. E. Farr Enterprises, Inc. a portion of property located on the southerly side of Greensboro Road in Hanover (map 1, lot 15) according to such terms and

conditions as the Board deems appropriate and reasonable; said portion of this property to consist of no more than 26 acres, to be used for recreation and conservation purposes, as specified in condition #1 of the approval, dated December 21, 2004, by the Hanover Planning Board, of the subdivision identified as "D. E. Farr Enterprises, Inc."

Selectmen For 5 Against 0 Abstain 0

ARTICLE TWENTY-FOUR: To see if the Town will vote to raise and appropriate $15,000 for a site feasibility study for possible construction of one or more recreational fields on a portion of the D. E. Farr Enterprises, Inc. property north of Mink Brook along Greensboro Road (map 1, lot 15), and to fund this appropriation by authorizing the withdrawal of this sum from the Land and Capital Improvements Fund. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these specified purchases are complete or June 30, 2011, whichever is sooner.

Selectmen For 5 Against 0 Abstain 0

ARTICLE TWENTY-FIVE: To see if the Town will vote to sell 229 acres, map 7, lots 2, 3 and 7, on Goss Road and the east side of Moose Mountain for $105,000; and to authorize that the proceeds from the sale be returned to the Conservation Fund, the Fund used to purchase the land. The property will be conveyed with a conservation easement allowing public access to the lands but reserving to the owner the right to construct a seasonal camp on map 7, lot 3.

Selectmen For 4 Against 0 Abstain 1

ARTICLE TWENTY-SIX: To see if the Town will vote to approve the cost items contained in the collective bargaining agreement approved by the Board of Selectmen on April 4, 2005, between the Town of Hanover and AFSCME, Local 1348, which calls for the following increase in salaries and benefits for its members:

Year	Estimated Increase	
2005-2006	2%	$28,881
2006-2007	2%	$25,556
2007-2008	1% -3%	$13,033 (low) to $39,100 (high)

And further to raise and appropriate the sum of $28,881 for the 2005-2006 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriations at current staffing levels paid in the prior fiscal year.

Selectmen For 5 Against 0 Abstain 0

ARTICLE TWENTY-SEVEN: To see if the Town will vote to raise and appropriate $14,598,426 to pay the operating expenses of the Town for the 2005-2006 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles.

Selectmen For 5 Against 0 Abstain 0

ARTICLE TWENTY-EIGHT: To see if the Town will vote to raise and appropriate $2,000 to support the services provided to the residents of Hanover by Bonnie Clac. This is the first year this article has appeared on the warrant.

ARTICLE TWENTY-NINE: (Article by Petition) To see if the Town will support the following statement: "In May, 2003, the Town of Hanover went on record opposing preemptive war. The Town of Hanover now opposes the continued U.S. military presence in Iraq and requests that all New Hampshire National Guard troops be brought home and that no more be deployed."

ARTICLE THIRTY: To transact any other business that may legally be brought before this Town Meeting.

Given under our hands and seal of the Town of Hanover this 4th day of April, 2005.

TOWN OF HANOVER
BOARD OF SELECTMEN

Brian F. Walsh, Chairman
Katherine S. Connolly
William R. Baschnagel
Peter L. Christie
Allegra B. Lubrano

Notes...

Part II

Explanatory Information

Chapter 1: Information for Town Meeting

Part II: Explanatory Information

What is Town Meeting? All Hanover citizens are encouraged to participate in the yearly Town Meeting, a living example of direct democracy. Town Meeting is a meeting of citizens who come together to form the legislative body of the town. It is held yearly, the second Tuesday in May, to elect town officers, adopt the town budget, and consider other issues that require Town Meeting approval. This year, Town Meeting will be held on May 10.

What is the Warrant? The Town Meeting agenda is called "the Warrant"; each agenda item is called an "article". The official Warrant precedes this document in Part I, Chapter 1. The Warrant includes two sets of articles:

1. **Ballot voting** (Articles One through Ten): Voting on Articles One through Ten - which includes voting for candidates for office and for amendments to the Hanover Zoning Ordinance - is conducted by ballot during the day of Town Meeting (Tuesday, May 10, 2005) from 7:00 am to 7:00 pm, in the Hanover High School gymnasium. The daytime ballot voting is held by secret ballot, referred to as the "Australian Ballot" or the "Official Ballot".

2. **Business meeting** (Articles Eleven through Thirty): Discussion of and voting on Articles Eleven through Thirty – including the proposed budget in Article Twenty-Seven – takes place at an open meeting, called the "business meeting", which begins at 7:00 pm on Tuesday, May 10, in the Hanover High School gymnasium. At the business meeting portion of Town Meeting, citizens sit down together and discuss, modify, and vote.

What if you cannot attend? If you cannot attend Town Meeting…

1. **Ballot items**: You may vote by absentee ballot on the items decided by Australian or Official Ballot voting by requesting an absentee ballot from the Town Clerk's office at Town Hall, and delivering it in person by 5:00 pm the day before Town Meeting or by mail by 5:00 pm the day of Town Meeting.

2. **Business meeting items**: You must be present, however, to vote on or contribute to discussion of any Warrant items to be discussed at the business meeting. By state law, no absentee balloting is allowed on these items.

How can you register to vote? To become a registered voter, you must be a U.S. citizen, eighteen years or older, and a Hanover resident. Information that must be provided at registration includes name, address (mailing and legal residence), place and date of birth, and proof of citizenship. You may register: (1) at the polls on Town Meeting day, May 10; or (2) in advance at the Town Clerk's Office in Town Hall up to ten days before the election; or (3) with the Supervisors of the Checklist whose public voter registration sessions are advertised before any election.

What is explained in the rest of this chapter? The rest of this chapter, prepared by the Town staff, provides an explanation of all of the articles in the Warrant. The official Warrant precedes this document in Part I of Chapter 1.

Ballot Voting
Articles One – Ten

Voting on Articles One through Ten will be conducted by ballot on Tuesday, May 10, 2005 from 7:00 am to 7:00 pm in the gymnasium of Hanover High School.

Article One: Election of Town Officers

The **Selectmen**, so named because members are selected on Town Meeting day, perform most of the Town's legislative functions outside the legislative role granted voters at Town Meeting. Two positions, currently held by Brian F. Walsh and Peter L. Christie are to be filled in 2005, each for a three-year term. Brian Walsh and Peter Christie are both running for re-election. The two candidates receiving the highest number of votes are elected to fill the two positions.

The **Treasurer** is responsible for receipt and disbursement of Town funds and the short-term investment of excess funds. The position is elected annually and the current Treasurer, Michael Ahern, is seeking re-election to a one-year term.

Both the Howe Library and the Etna Library are Town-supported. Each has a Board of Trustees, but they are elected differently based on their history of foundation. The **Howe Library Trustees** are elected by members of the Howe Corporation; the **Etna Library Trustees** are elected by Town Meeting for a three-year term. One Etna Library Trustee is up for election and the incumbent, Jean Keene, who was appointed to fill the unexpired term vacated by Mary King, has filed to serve for a three-year term.

The **Trustees of Trust Funds** oversee the funds reserved for special purposes, and their responsibilities are governed by state statute. One Trustee position is up for election and the incumbent Trustee, Paul Gardent, is seeking re-election to a three-year term.

Note: The following Articles Two through Ten are Amendments No. 1 – 9 to the Hanover Zoning Ordinance, which must be approved by Town Meeting. All of the proposed amendments to the Zoning Ordinance have been approved by the Planning Board.

Article 2: Zoning Amendment No. 1 - Adaptive Reuse of Historic Barns and Other Agricultural Outbuildings

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment. The full text of this amendment is included in the Appendix which follows this section of the Town Report.

Barns and agricultural outbuildings are reminders about the past use of the land in Hanover, adding interest and an historical context to our landscape. Many are important architectural treasures in their own right. This valuable part of our rural landscape is deteriorating. The roofs, siding and foundations of many barns and other agricultural outbuildings in Hanover need repair. Because these barns and other outbuildings are not as inexorably linked to a family's economic well-being as they once were, and because the current Zoning Ordinance prevents many uses

from being established in these buildings, maintenance is neglected or deferred. Many people find that they cannot afford to keep their barns structurally healthy and well maintained. By allowing owners of agricultural outbuildings to adapt these structures to a wider range of uses, the structure may be conserved through adaptive re-use. A variety of uses would be allowed to be located in these existing structures that are already an important part of our built environment.

Article 3: Zoning Amendment No. 2 - Inclusionary Zoning Incentives

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment. The full text of this amendment is included in the Appendix which follows this section of the Town Report.

The availability of buildable land for housing in the Town of Hanover is rapidly diminishing while the need for affordable housing is still evident. One method of alleviating this problem without purchasing available tracts is to provide incentives to market-rate developers to include affordable units as a certain percentage of their housing development. Several proposed residential developments have recently been given a preliminary hearing before the Planning Board signaling the probable construction of more market-rate housing in the next few years.

It should be noted that New Hampshire state law does not enable municipalities to mandate the provision of affordable housing; state law only enables municipalities to offer incentives, such as relaxing zoning requirements or allowing higher densities, to promote the provision of affordable housing.

Article 4: Zoning Amendment No. 3 - Downtown Uses

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment. The full text of this amendment is included in the Appendix which follows this section of the Town Report.

Downtown Hanover is without doubt the most economically diverse and dynamic area of town. Increasingly it is necessary for downtown business and property owners to be able to adapt to the rapid evolution of local and regional market conditions. While the Zoning Ordinance is essential to ensuring the character and scale which define our downtown and make it attractive and unique, it is also apparent that the static nature of the ordinance, its lack of flexibility, and the difficulty of the amendment process to identify or anticipate changes in the marketplace, all render it needlessly uncertain or difficult at times for businesses to make the choices and commit the investments appropriate to respond successfully to such market changes.

In legal terms, Hanover's Zoning Ordinance is written so that only those uses specifically listed are allowed. While this approach generally offers strong protections to the quality and stability of Hanover's land use and real estate, it provides little interpretive latitude or administrative flexibility for the kinds and pace of change presented by the market in which our downtown has to operate. Therefore, it has happened, and there is a strong concern that it could increasingly happen over the future, that uses that may be economically sound and compatible with the Downtown district are not allowed because they are not specifically contained in the lists of uses, or are allowed only after a cumbersome, uncertain, expensive, and time-consuming process of appeal or amendment.

This amendment was proposed by the Hanover Area Chamber of Commerce and the Town of Hanover's Department of Planning and Zoning.

Article 5: Zoning Amendment No. 4 - Definition of Open Space

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment. The full text of this amendment is included in the Appendix which follows this section of the Town Report.

The current definition of open space is not adequate in defining the areas that should be counted as open space because it is not clear what constitutes open space, what its basic characteristics are expected to be, what purposes it is supposed to serve, and how its continued integrity and management are to be ensured. Provision of meaningful open space is an important component of the Master Plan, and it would be helpful for the Zoning Ordinance to reference that. The amendment has been written in order to assure that open space is usable and serves genuine open space functions.

Article 6: Zoning Amendment No. 5 - Wetlands Definition

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment. The full text of this amendment is included in the Appendix which follows this section of the Town Report.

The State of New Hampshire has adopted a new definition for wetlands. This new definition varies from the Town definition by one word. This amendment proposes to replace that word, "predominance" with the word "prevalence" relative to vegetation typically adapted for life in saturated soil conditions, so that the Town definition would be exactly the same as the State definition.

Article 7: Zoning Amendment No. 6 - Home Occupations

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment. The full text of this amendment is included in the Appendix which follows this section of the Town Report.

For some time, both the Planning Board and the Zoning Board of Adjustment have recognized that the allowances in the Zoning Ordinance for home businesses and home occupations have become increasingly antiquated and unrealistic. With the rise of such new technology as electronic communication and the internet and with the decline of traditional gainful domestic activities such as laundering, canning, preserving, and sewing, our ordinance needs revision to reflect the growing use of homes as places of gainful occupation by their residents in a wide variety of ways. Moreover, the use of the home for gainful activities can have positive aspects, including a reduction in the amount of commuter traffic and parking, and an increased daytime presence of residents in neighborhoods. An increased sense that what goes on inside a home is of no particular public concern except as it contributes to effects on public ways and neighboring properties should be reflected in our regulations. The proposed amendment provides criteria stipulating that the home occupation be incidental to the residential use of the property, be unobtrusive from the outside, does not unduly contribute additional automobile or truck traffic, parking, noise, light, vibrations, or signs to the neighborhood.

Article 8: Zoning Amendment No. 7 - Signs in the "F" Forestry and Recreation District

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment. The full text of this amendment is included in the Appendix which follows this section of the Town Report.

This proposal adds language to the Zoning Ordinance by which small identification signs, directional signs, and informational signs such as scoreboards associated with recreational uses would be allowed in the "F" Forestry and Recreation zoning district. Directional signs used in conjunction with recreational uses would also be allowed in the NP, RR, RO, SR, GR and I districts.

Article 9: Zoning Amendment No. 8 - Student Residence Definition

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment. The full text of this amendment is included in the Appendix which follows this section of the Town Report.

The current definition of "Student Residence" in Section 902 of the Zoning Ordinance does not meet current standards and does not provide a concise statement of the use; in other words, the current definition is both outdated and not clear in its statement of what exact use constitutes a dormitory as distinguished from a multi-family or group residence, particularly given the newer configuration of dormitories as groups of apartment-like suites.

Article 10: Zoning Amendment No. 9 - Fifteen-Day Posting Period

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment. The full text of this amendment is included in the Appendix which follows this section of the Town Report.

Section 1001 of the Zoning Ordinance stipulates that a Zoning Permit must be issued for any new construction, alteration, restoration, moving, or demolition of a building or structure. Its purpose is to have an official review before these activities are commenced in order to ensure that work is done in accordance with zoning requirements, on the premise that it is better to identify and work out problems before construction starts, rather than to have to halt construction if a zoning problem is discovered, thus running the risk of requiring an owner to demolish or significantly alter what has just been built. Because the issuance of a zoning permit constitutes a zoning determination, subject to the provisions of State Law that allow for appeals of zoning determinations to the Zoning Board of Adjustment, the ordinance incorporated the State-Law-mandated fifteen-day appeal period and requires that the zoning permit be publicly posted during this fifteen-day appeal period.

Because State Building Code statutes prevent building permits from being issued until it is determined that the project complies with zoning, and because of the way the wording of Section 1001.6 relates to those statutory provisions, building permits in practice have not been able to be issued until the notice and appeal period has elapsed, if an appeal has not been filed during that time. This has been the practice even though Section 1001.5 of the Zoning Ordinance does say that a building permit may be issued concurrently with the issuance of the zoning permit.

It has been the practical experience of the Planning and Zoning Department over the last six years that this appeal period has hardly even been used—in fact, out of 1,630 zoning permits issued over that time, only two were appealed: one was denied by the Zoning Board, and the other was withdrawn by the appellant. However, in all cases, this fifteen-day posting and appeal period causes an automatic two-week delay in the time it takes for applicants to receive building permits, a delay that has in many instances caused annoyance and difficulties for property owners in getting construction work started, in securing a contractor in a tight construction market, or in getting a project finished before the onset of winter or in time for desired occupancy. It has become the view of the Planning and Zoning Department that this requirement thus causes a needless, expensive, and aggravating delay for homeowners and other property owners.

It is now proposed to extend relief to cover all construction projects, regardless of type or size, for which zoning and building permits are required. This amendment would also have the effect of completely eliminating the practical contradiction that has existed between Sections 1001.5 and 1001.6 of our Zoning Ordinance. It should be pointed out that there remains a theoretical risk that an appeal may be filed which would have the effect of halting construction until the Zoning Board acts on the appeal; however, our experience has shown this risk to be extremely slight.

Business Meeting Voting
Articles Eleven through Thirty

Article Eleven: Election of Additional Town Officers

This article includes election of additional Town Officers that do not need to be elected by written ballot. The officials are:

> One member of the **Advisory Board of Assessors** for a term of three (3) years. The Advisory Board of Assessors reviews requests for property abatements and makes recommendations for resolution to the Board of Selectmen.
>
> Three **Fence Viewers and one Alternate Fence Viewer**, each for a term of one (1) year. The Fence Viewers, dating back to the colonial era, are available to adjudicate fence disputes.
>
> Two **Surveyors of Wood and Timber**, each for a term of one (1) year. The Surveyors of Wood and Timber also date back to the colonial era, and are elected to adjudicate disputes regarding the sufficiency of a delivered cord of wood. While no longer utilized, many New Hampshire towns still elect Surveyors to maintain this colonial tradition.

Article Twelve: Resolutions

During consideration of this article, the Parks and Recreation Board will read a resolution honoring the Recreation Volunteer of the Year and the Board of Selectmen will honor retiring Town employees.

Article Thirteen: Update Report of the Town Meeting Taskforce

The Board of Selectmen developed a charge for the Town Meeting Taskforce during the fall of 2003 and appointed 12 citizens to the Taskforce in December of 2003. The role of the Taskforce, as determined by the Board, was to "help initiate a public process to rearticulate the fundamental goals of Town Meeting and to begin considering alternative ways to meet those goals". The Taskforce was given approximately 18 months to carry out their work, with implementation planned in two phases. The first phase, which began in December of 2003 and concluded with a presentation by the Taskforce at the 2004 Town Meeting, was devoted to fact finding and examination of options. The second phase, which began shortly after the 2004 Town Meeting, resulted in the development of four concrete proposals for consideration by the Board of Selectmen.

The Board of Selectmen will provide the 2005 Town Meeting with an update on their work to consider the four options outlined by the Town Meeting Taskforce.

Article Fourteen: Distribution of Revenue into the Land and Capital Improvements Fund

The 1999 Town Meeting voted to create a Land and Capital Improvements Fund and a Conservation Fund, and then annually to consider taking the proceeds from the preceding fiscal year's Land Use Change Tax and distributing 50% to the Land and Capital Improvements Fund and 50% to the Conservation Fund. This article distributes 50% of the Land Use Change Tax revenue from FY 2003-2004 into the Land and Capital Improvements Fund. This fund can be utilized to purchase land for Town facilities or to assist in the construction or renovation of Town facilities.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2005.

Article Fifteen: Distribution of Revenue into the Conservation Fund

Mirroring the action taken in Article Fourteen, this article distributes 50% of the FY 2003-2004 Land Use Change Tax revenue into the Conservation Fund. This fund can be utilized to purchase conservation land, conservation easements, or to implement land conservation-related activities.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2005.

Article Sixteen: Transfer of Funds Collected into the Municipal Transportation Improvement Fund

State statute enables New Hampshire communities to establish a Municipal Transportation Improvement Fund, pursuant to RSA 261:153 VI. Such a fund is created by adopting a motor vehicle registration surcharge of up to $5.00, which is collected each time a motor vehicle is registered within a municipality. Town Meeting voted to collect the additional $5.00 surcharge in 2000, as well as to establish the Municipal Transportation Improvement Fund. Proceeds from the Fund are to be used to support eligible local transportation improvement projects such as public transportation, roadway improvements, signal upgrades and development of new bicycle and pedestrian paths. This article officially transfers the surcharge collected in FY 2003-2004 into the Municipal Transportation Improvement Fund.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2005.

Article Seventeen: Payment into Capital Reserve Funds

This article appropriates and authorizes the payment of monies into various Capital Reserve Funds. All of these actions are taken as part of the recommended budget for FY 2005-2006. The Town makes regular, annual contributions to these funds and then, as required, expends monies from the funds to replace vehicles and equipment.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2005.

Article Eighteen: Withdrawal of Funds for Vehicle and Equipment Replacement

This article authorizes the withdrawal of funds from three different Capital Reserve Funds to replace the following vehicles and pieces of equipment:

Fire Department Vehicle and Equipment Capital Reserve Fund (replacement of car)	$ 26,000
Highway Construction and Maintenance Equipment Capital Reserve Fund (two plow trucks, one backhoe loader, one compactor, one trailer, roadside mowers)	$246,780
Police Vehicles and Equipment Capital Reserve Fund (four police cruisers with computers and communications software)	$158,553
Road Construction and Improvements Capital Reserve Fund Lyme Road improvements, Ruddsboro Road retaining wall)	$194,190
Sewer Equipment and Facilities Improvements Capital Reserve Fund (one backhoe)	$ 68,000

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2005.

Article Nineteen: Withdrawal of Funds from the Municipal Transportation Improvement Fund

The Board of Selectmen propose to use $50,000 from the Municipal Transportation Improvement Fund to support the construction of improvements on Lyme Road between Reservoir Road and Rivercrest, including the construction of additional sidewalks, bicycle lanes, roundabouts, repaving, and street landscaping including lighting. This is a purpose for which the Fund was established.

Beginning in the spring of 2005, staff of the Town's Public Works Department will begin their work on Lyme Road. The full project, which will encompass two construction seasons, will begin with construction of a roundabout at the intersection of Reservoir and Lyme Roads and a second roundabout between the Richmond Middle School and Rivercrest. These roundabouts are intended to allow traffic to and from the Middle School to safely reverse direction and to help slow traffic flow through the area. In addition, Town staff will construct a new sidewalk segment on the east side of Lyme Road, a new bicycle path adjacent to the sidewalk segment, install additional streetlights and landscaping. The Lyme Road travel way will be narrowed to accommodate additional on-street parking on the east side of Lyme Road, the new sidewalk segment, improved bicycle paths, street lighting and landscaping and will have the added benefit of further reducing traffic speeds. The bulk of the on-street work will be completed in the summer and fall of 2005 with the summer and fall of 2006 reserved for the completion of final punch list items. Plans depicting some of the work to be completed on Lyme Road are contained in the Appendix which follows this section of the Town Report.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2005.

Article Twenty: Authorization of Planning Board to Prepare and Amend Recommended Capital Improvements Program

Hanover has a long and successful history of managing its expenditures by planning for capital items. This has been accomplished over time with the Town Manager, Budget Committee, Selectmen and Department Heads working together to keep the tax rate steady in the face of shifting needs and priorities in any given budget year. The action at Town Meeting each year to put money into a reserve fund is the outcome of capital improvement planning that has been the town's practice for years.

The benefits and purposes of capital planning include: preserving public health, safety and welfare, anticipating the demands of growth, improving coordination and communication, avoiding undue tax increases, developing a fair distribution of capital costs, building a foundation for growth management and impact fees, identifying scattered and premature development and supporting economic development.

Because infrastructure growth is so closely linked to the pace of development in a community, the State Legislature has designated the Planning Board to be responsible for preparing and amending a formal Capital Improvements Program for a town and provides for the ability of Town Meeting to designate this role to the Planning Board. The Legislature has also made having a Capital Improvements Program, adopted by the Planning Board, a pre-requisite to both imposing impact fees upon developments to help cover the costs of capital improvements and to exercising the powers to regulate and control the timing of development.

The decision to initiate a formal capital improvements planning process, coordinated by the Planning Board, in concert with Town staff and the Board of Selectmen, was made in support of improved coordination between the Dresden and Hanover School District and the Town, and acknowledging that impact fees and having the ability to control the pace of development would be beneficial for the fiscal health of the community.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2005.

Article Twenty-One: Transfer of Hovey Lane Parcel for High School Parking

In an effort to provide additional on-street parking to supplement parking to be provided on the Hanover High School property in conjunction with the renovation and expansion of the school, the Dresden School District proposed, and the Planning Board approved, the construction of nineteen perpendicular (head-in) spaces on Hovey Lane immediately south of the soccer field. The location for these parking spaces would be on both the Hovey Lane right-of-way and the High School property. However, the Zoning Ordinance prohibits parking in the front setback of any property. Front setback is an area of a lot extending into the lot from its boundary line with a public right-of-way. Therefore, the proposed parking would violate this provision of the Zoning Ordinance, unless the parking was to be located entirely within the street right-of-way. This article would convey that portion of the High School property to the Town to add onto the street right-of-way, thereby enabling the proposed parking to be built legally. A map depicting the location of the parcel is contained in the Appendix immediately following this section of the Town Report.

The Board understands that the Dresden School Board may pursue relocating these 19 parking spaces to a different location contained within the campus boundaries, thereby allowing them to eliminate the proposed parking on Hovey Lane. To do so, the School District must first meet with the neighborhood and then present a revised plan to the Planning Board for review as an amendment to the approved site plan. If these steps lead to a revised parking plan, the Town will not need to receive this small portion of the property from the School District. As such, the wording of the warrant article gives the Board of Selectmen the discretion to receive the property only if ultimately required to provide parking in compliance with the High School's site plan approval.

The Board of Selectmen voted 5-0 to support this article during the Pre-Town Meeting public hearing held on April 4, 2005.

Article Twenty-Two: Acceptance of Grasse Road Parcel for Recreation Use

As part of the Planning Board's original approval of plans for Dartmouth College's Grasse Road residential subdivision in 1981, the Board required that at the time when the College would begin construction of the third phase of this development on the easterly side of Grasse Road, the College would donate to the Town of Hanover 3.2 acres of land to be used for recreation. The College has indicated that it is about to submit plans for approval of that phase and wishes to make this donation in the very near future.

The land proposed to be donated is at the corner of Grasse Road and the driveway leading to the offices of the Hanover Water Works Company. This site is flat and dry enough to lend itself readily for a recreational field, adjacent to the baseball field recently constructed by the Town on the Water Works Company land, centrally located with respect to the three phases of the Grasse Road neighborhood, and next to lands which the College intends to keep as neighborhood open space. This article would enable the Board of Selectmen to accept the donation of this land under terms and conditions which the Board would determine to be appropriate and reasonable.

In the future, the Town plans to develop a playing field on the property. This field will be needed to accommodate the additional demands which will likely be placed on the Town's Parks and Recreation Department by the new residents of Grasse Road Phase III and potential intensified residential development in the Dresden Village area.

A map depicting the location of the 3.2 acre parcel is contained in the Appendix immediately following this section of the Town Report.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2005.

Article Twenty-Three: Authority to Negotiate Acceptance of a Portion of Farr Property for Recreation/Conservation

In December of 2004, the Planning Board approved a subdivision plan proposed by David Farr for 28 acres of land on the south side of Greensboro Road, land formerly owned by Barbara Renz and before that by Putnam Blodgett. The subdivision plan shows three building lots comprising about 2 acres in aggregate, one lot onto which the existing barn has been moved and is to be renovated into four dwelling units, and two lots on each of which a new single-family house is to be constructed. The remainder of the property, comprising approximately 26 acres on both sides of Mink Brook, is stipulated by the Planning Board's approval to be used for recreation and conservation purposes. Mr. Farr has had several discussions with Town officials about donating this land to the Town for these purposes. This article would enable the Board of Selectmen to determine acceptable terms for conveying this land to the Town and to accept it.

A map depicting the location of this property is contained in the Appendix immediately following this section of the Town Report.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2005.

Article Twenty-Four: Authorization to Expend Funds to Assess Feasibility of Locating Recreation Field on Farr Property

As noted in the preceding warrant article background, as part of the approval for the David Farr subdivision on Greensboro Road, Mr. Farr is required to donate up to 26 acres on the north and south side of Mink Brook for recreation and conservation purposes. The Town would like to develop at least one playing field on the north side of Mink Brook, in the same approximate location as the former adult league private baseball field, remnants of which are still visible in this location. Access to the field would be from the adjoining Town property, known as "Shed 2". This field would serve to replace one of the two baseball fields the Town will lose on Reservoir Road effective July of 2009, as per the Three Party Agreement negotiated and ratified between the Town, the Dresden School District and Dartmouth College.

The Farr property is challenging from the standpoint of playing field development due to the existence of wetlands on the property and its Mink Brook floodplain location. The Town plans to use the services of a landscape architect to assess the feasibility of the portion of this property north of Mink Brook for playing field use and, if feasible, to then design the field lay-out for review by the Planning Board, Zoning Board if required, and Conservation Commission.

Funding for these services is available in the Land and Capital Improvements Fund and an appropriation of $15,000 is requested to complete both the feasibility and the potential design phase of the work. It is hoped that if the development of a field proves feasible, Town staff might be able to complete the work during the summer/fall of 2006.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2005.

Article Twenty-Five: Sale of Conservation Land to Conservation Buyer

Last year, Town Meeting authorized the expenditure of up to $200,000 to conserve lands east of Moose Mountain. After evaluating the conservation values of the seven parcels under consideration, the Conservation Commission purchased three adjoining parcels on the east slope of the mountain. In total the land amounts to 229 acres with frontage on Goss Road and along Pasture Road, a Class VI road. The land rises to the top of the east of Moose Mountain ridge, offering outstanding views for hikers and walkers. The land provides valuable wildlife habitat and recreational opportunities. In June 2004, the Commission purchased the property for the appraised value of $145,000. A map depicting the location of the parcels is contained in the Appendix immediately following this section of the Town Report.

Since that time, the Conservation Commission's Trails Committee has been working with landowners to formalize public access along the ridge-top trail. In addition, a buyer has been identified who wishes to purchase the land. The Commission would like to sell the land with conservation easements permanently restricting future development of the property to the existing cabin and a new seasonal camp, and ensuring public access from Goss Road to the ridge, along the ridge and throughout the property. An appraisal completed in March 2005 puts the current value of the property at $155,000 if it is sold without restrictions. If the land is sold with the restrictions proposed by the Conservation Commission, the property value is $105,000.

The Commission seeks Town Meeting approval to sell the property conserved and with the guarantee of public access for $105,000, or approximately $417 per acre. The proceeds of the sale will be re-deposited into the Conservation Fund to be used for future conservation projects. The Commission will then work with the property buyer on an ongoing basis to ensure proper stewardship of the land.

The Board of Selectmen voted 4-0 with one abstention to support this article during the Pre-Town Meeting public hearing held on April 4, 2005.

Article Twenty-Six: Union Contract with Public Works Department Staff

The Town has completed negotiations with Local 1348 of the American Federation of State, County and Municipal Employees, which represents employees of the Public Works Department. The contract, which would expire on June 30, 2008, includes a 2% wage scale adjustment effective July 1, 2005 and July 1, 2006, and a minimum 1%/maximum 3% wage scale adjustment effective July 1, 2007 depending upon the prevailing CPI for the Northeast Urban Index, Size B/C communities and whether or not the New Hampshire State Retirement System requires an increase in the employer contribution to the NHRS on behalf of municipal employees.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2005.

Article Twenty-Seven: Proposed Municipal Budget for FY 2005-2006

Once again for FY 2005-2006, the Board of Selectmen felt very strongly that - in light of the sluggish economic recovery and continued uncertainty regarding the future status of the statewide property tax - it was important to minimize the impact of the proposed budget on the municipal portion of the tax rate. Therefore, the General Fund Budget for FY 2005-2006 represents a 3.02% municipal tax rate increase.

The Fire Fund posed a more significant challenge for FY 2005-2006 as a result of the recently completed Insurance Service Office's survey of the Town's Fire, Dispatch and Water Operations. ISO now requires that Fire Departments maintain a minimum staffing level of four (4) firefighters at all times or they modify their insurance rating for a community to the lowest level possible, resulting in significant increases in property insurance premiums. Rather than force Hanover property owners to absorb significant increases in their premiums, the Board opted to budget significant additional funds to enable a minimum staffing of four firefighters on a 24-hour basis and to purchase ISO-required equipment for the Town's fire apparatus. These additional expenditures result in an average 7.24% increase in the tax rates for Districts 1-4 in FY 2005-2006

No wastewater rate increases are proposed as a result of the adopted Wastewater Fund budget for FY 2005-2006. No Downtown Parking Tax is recommended for Parking Districts 1 and 2 in FY 2005-2006, although the Downtown Business Service District fee ($50,000) is implemented for the second year.

The Town Manager's Budget Report, located in Chapter 2, page 12 of the Town Report, provides a detailed explanation of the proposed budget, which includes appropriations for the tax-supported General, Fire and Parking Funds, as well as the non-tax supported Wastewater Treatment Plant and Ambulance Funds. The table below outlines the net appropriation required by this warrant article, which when added to all of the additional appropriation warrant articles outlined above, funds the Town's total budget for FY 2005-2006.

Article #27– Appropriation for the Proposed Municipal Budget for FY 2005-2006	$14,598,426
Add Separate Appropriation Warrant Articles Relating to Proposed Municipal Budget for FY 2005-2006:	
Article #17 – Appropriation for Payment into Various Capital Reserve Accounts	853,968
Article #18 – Appropriation for Purchases to be Funded from Withdrawals from Various Capital Reserve Accounts	693,523
Article #19 – Appropriation of Lyme Road Improvements to be Funded from Withdrawal from Municipal Transportation Improvement Fund	50,000
Article #24 – Appropriation of Recreational Field Feasibility Engineering to be Funded from Withdrawal from Land and Capital Improvements Fund	15,000
Article #26 – Appropriation of Cost Items Contained in the AFSCME Bargaining Agreement	28,881
Grand Total All Funds – See Budget Analysis FY 2005-2006 on page 20	$16,239,798

The Board of Selectmen voted 5-0 to support this article during the Pre-Town Meeting public hearing held on April 4, 2005.

Article Twenty-Eight: Bonnie Clac

Bonnie Clac, a local community agency that serves individuals in Hanover and throughout the Upper Valley, requests funding in the amount of $2,000 for FY 2005-2006. This funding helps to support a range of services provided to Upper Valley residents, from provision of loaner automobiles to assistance with purchase of low cost and family financial planning. The agency is seeking community contributions for the first time in FY 2005-2006 in order to be able to provide the full range of services sought by area residents. This is the first year that Bonnie Clac has requested funding from the Town.

As part of the FY 2005-2006 Town Budget, the Town would maintain funding to the following social service agencies in addition to the funding level requested by Bonnie Clac:

• Acorn	$ 2,000
• The Family Place	$ 2,000
• Grafton County Senior Citizens Council	$14,000
• Headrest	$ 7,000
• Visiting Nurse Alliance	$19,340
• Listen	$ 2,700
• WISE	$ 5,560
• West Central Behavioral Health	$ 9,300
• Youth-in-Action	$12,000

Article Twenty-Nine: Petition Article Relative to War in Iraq

This article is placed on the warrant by petition. A local group of citizens enlisted the signatures of the required 25 registered Hanover voters in order to place this article on the warrant for action by Town Meeting.

Article Thirty: Other Items

This warrant article allows attendees at Town Meeting to raise any other items for consideration.

APPENDIX
Full Text of Proposed Amendments to the Hanover Zoning Ordinance

Full Text of Article 2: Zoning Amendment No. 1
Adaptive Reuse of Historic Barns and Other Agricultural Outbuildings
At a Public Hearing held March 29, 2005, the Hanover Planning Board voted unanimously (7-0) to recommend that Town Meeting approve this zoning amendment.

Proposed new wording is shown in ***bold italics*** and deletions in ~~***bold italic strikethrough***~~:

A. Amend Table 204.6 "SR" Single Residence by adding to the list of special exceptions:
"Adaptive re-use (SR-2 district, only)"

B. Amend Table 204.7 "RR" Rural Residence by adding to the list of special exceptions:
"Adaptive re-use"

C. Amend Section 303 Principal Buildings Including Dwellings on Lots so that this section shall read:
"Except in the Institutional (I), Service Business and limited Manufacturing (BM), Office and Laboratory (OL), Downtown (D), and Business (B) districts, there shall be only one principal building on a lot unless otherwise approved under the Planned Residential Development, ~~***or***~~ Continuing Care Retirement Community***, or adaptive re-use*** provisions."

D. Add a new Section 328, which shall read as follows:
"Section 328 Adaptive Re-Use of a Historic Barn or Other Agricultural Outbuildings

328.1 Intent. The purpose of this provision is to allow for the continued viability of Hanover's historic barns and other agricultural outbuildings which have outlived their original function but contribute to the historic, architectural and/or cultural fabric of rural Hanover. Accordingly, an alternative use may be allowed within the current dimensions of a historic barn, subject to review and approval by the Board of Adjustment as a Special Exception under Section 206 and the requirements of this Section.

328.2 Eligibility. Barns and other agricultural outbuildings eligible for adaptive reuse shall be limited to those which:

A. Are currently located in Hanover;

B. Are buildings of which a substantial portion was built before January 1, 1955;

C. Are located on the same lot as they were situated as of the date of the adoption of this section, but not necessarily at the same location on the lot;

D. Have a minimum footprint of 1,000 square feet; and

E. Have historical or architectural significance to the Town, as determined by the Zoning Administrator based on application information and the following criteria:

(1) The building possesses integrity of location, design, materials, or workmanship; and:

(2) *The building is associated with events that have made a significant contribution to our history; or*

(3) *The building is associated with the lives of person(s) significant in our past; or*

(4) *The building embodies the distinctive characteristics of type, period, method of construction or material culture, or possesses high artistic value; or*

(5) *The building has yielded important historical information.*

328.3 *The applicant shall provide information regarding the structure's historic or architectural significance, structural integrity and relation to town agricultural history.*

328.4 *Structures determined to be appropriate for adaptive reuse may be put to one or more of the following uses in any zoning district where adaptive reuse is allowed as long as such re-use is permitted subject to Special Exception approval under Section 206:*

A. *Any use permitted within the district in which the structure is located;*

B. *Two-family dwelling (maximum: 2 units with each unit comprised of at least 800 square feet);*

C. *Education;*

D. *Home occupation.*

328.5 *In approving an adaptive re-use for one of the uses listed above, the Board of Adjustment shall ensure that:*

A. *Adequate water supply capacity, wastewater system capacity, and off-street parking capacity exist to accommodate proposed use;*

B. *The lot conforms to the minimum lot size standards and to dimensional and setback standards set forth for lots in the district; and*

C. *Any proposed exterior renovations are compatible with the original architectural design (including scale, proportion, textures, materials, historic details, color) of the structure and visually maintains its historic integrity in accordance with the following standards:*

(1) *The historic character of a property should be retained and preserved. The removal of historic materials or alteration of exterior features and spaces that characterize a property should be avoided.*

(2) *Most properties change over time; those changes that have acquired historic significance in their own right should be retained and preserved.*

(3) *Distinctive features, finishes, and examples of craftsmanship that characterize a property should be preserved.*

(4) *Deteriorated historic features should be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive*

feature, the new feature should to the extent possible match the old in design, color, texture, and other visual qualities and, where possible, materials. Windows, doors, structures to allow ADA compliant access, roof materials, chimneys and other necessary improvements may be added or changed provided that they do not detract significantly from the historic and architectural character of the building.

(5) New additions, exterior alterations, or related new construction should not destroy historic materials that characterize the property.

(6) New additions and adjacent or related new construction should be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired."

Amend Section 902 Term Definitions by adding a new definition as follows:

Adaptive Re-use: The new use of a historic barn or agricultural outbuilding according to the provisions of Section 328.

Full Text of Article 3: Zoning Amendment No. 2

Inclusionary Zoning Incentives

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted (6-1) to recommend that Town Meeting approve this zoning amendment.

Proposed new wording is shown in ***bold italics*** and deletions in ~~***bold italic strikethrough***~~: Add a new Section 502.6, which shall read as follows:

"A. Incentive Density Bonus:

A Planned Residential Development may include more than the allowed number of housing units as specified in paragraph 502.4, when a portion of those units are perpetually affordable. This density bonus, that is, the total increase in the number of additional dwelling units, shall not be greater than 20% of the number of units as allowed in paragraph 502.4. The calculation of the number of additional units allowed is:

(1) For each two units designated affordable at the 120% Median Family Income (MFI) level, the developer will be entitled to one additional unit with no affordability restrictions

(2) For each unit designated affordable at the 80% MFI level, the developer will be entitled to one additional unit with no affordability restrictions.

(3) For each unit designated affordable at the 50% MFI level, the developer will be entitled to two additional units with no affordability restrictions.

In cases where the above calculation results in a product that is a fraction, the product shall be rounded down to the nearest lesser integer.

B. *Perpetual Affordability:*

Each dwelling unit designated as affordable in the Planned Residential Development shall remain affordable in perpetuity. There shall be a limitation of the resale price of the affordable unit, and, in every transfer of the unit's ownership, a restriction of its resale to an income eligible-buyer, by means of a deed covenant or other suitable method, applicable to the development and to each affordable dwelling unit, proposed by the project applicant and found by the Planning Board, with the advice of the Hanover Affordable Housing Commission, to be appropriate and effective for ensuring such perpetual affordability. Such deed covenant or other legally enforceable document shall specify that, in addition to the continued responsibility of the project applicant or the applicant's heirs, successors, or assigns, the Town of Hanover has legal right on its own volition to renew or cause renewal of such covenant or document for the purpose of extending indefinitely and for as many times as necessary the continuing affordability of dwelling units as originally approved by the Planning Board.

C. *Affordability Determination:*

For any developments claiming additional units on the basis of affordability, the Hanover Affordable Housing Commission shall assess the proposed affordability calculations and the proposed method of perpetual affordability conveyance and shall provide the results of this assessment to the Planning Board prior to the submission by the developer to the Planning Board for approval of a development application.

The occupancy of an affordable rental dwelling unit and the ownership and occupancy of an affordable owner-occupied dwelling unit shall be restricted to those households who, at the time of initial occupancy and/or ownership, are certified to meet but not exceed the median family income level appropriate to the affordable unit's income-level designation.

D. *Duration of Density Bonus*

Because the density bonus is permitted for a development only as commensurate with the provision of affordable housing units in that development as specified in paragraph I.A above, such units shall remain affordable as long as the number of units in the development remain at levels enabled by the density bonus."

Add, in alphabetical order, a new set of definitions to Section 902 Term Definitions, which set of definitions shall read as follows:

"Inclusionary Housing:

Affordable: For a unit which will be sold, "affordable" at a certain income level means that the total of mortgage payment or rent, real estate tax, and homeowners insurance for the dwelling unit is no greater than 30% of that income level.

For a unit which will be rented, "affordable" at a certain income level means that the rent plus any mandatory fees for the dwelling unit are no greater than 30% of that income level.

***Density Bonus:** A density bonus allows a developer to produce more units in a development than the base number of units which would otherwise be allowable under the zoning applicable to that development.*

***Median Family Income (MFI):** The median income level for families in Grafton County as defined and published periodically by the United States Department of Housing and Urban Development (HUD) and used to determine the eligibility of applicants for HUD's assisted housing programs. Very-low income families are those earning less than 50% of MFI. Low-income families are those whose earnings do not exceed 80% of the MFI. Moderate income families are those earning more than 80% but less than 120% of the MFI. The MFI applicable to a proposed development shall be the most recent such publication prior to the submission of application for the approval of the development. The MFI applicable to the resale of an affordable dwelling unit in such development shall be the most recent such publication prior to the resale."*

Full Text of Article 4: Zoning Amendment No. 3

Downtown Uses

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted unanimously (7-0) to recommend that Town Meeting approve this zoning amendment.

Proposed new wording is shown in ***bold italics*** and deletions in ~~***bold italic strikethrough***~~:

Amend the definition of "Downtown Commercial" in Section 902 as follows:

"Downtown Commercial:
Commercial uses in the Downtown district include Bank, Clinic, Commercial Service, Funeral Establishment, Office, Private Club, Restaurant, Retail Sales, ~~*and*~~ Theatre, ***Tourist Information, Education, and other uses consistent with the statement of objectives set forth in Table 204.2A.***"

Amend the statement of objective and the listing of permitted uses and uses allowed by Special Exception in Table 204.2A as follows:

"Objective:
The Downtown District is designed to protect the character of the existing downtown while promoting a healthy mix of commercial, office, and residential uses within the district and mixed uses on individual properties. ***It is intended to enable Downtown Hanover to remain a vibrant, compact commercial center, serving the needs of community residents, students, and tourists, and to promote a complementary and diverse mix of downtown housing. Therefore, to be discouraged are warehouses as principal uses, adult or other sexually-oriented retail or entertainment businesses, heavy industry, sawmills, or contractors' or maintenance yards, or the like.***

This district is divided into two parts: D-1 Downtown Center, and D-2 Downtown Edge. The uses and Special Exceptions are generally the same for the two districts, but because of the intensity of use, different density regulations are desirable. The character of the D-2 District shall be compatible with nearby residential areas and promote a residential appearance.

Uses in D-1 Downtown Center District:

Permitted Uses:	Allowed by Special Exception:
1. Downtown Commercial	1. Parking Facility
2. Downtown Lodging	2. Passenger Station
3. Downtown Residential	3. Auto Service Station
4. Downtown Civic	4. Drive-In Facility, Other
5. Use accessory to permitted use	5. Essential Services
	6. Child Day Care Agency
	7. Use accessory to Special Exception
	~~*8. Residential Institution*~~

Uses in D-2 Downtown Edge District:

Permitted Uses:	Allowed by Special Exception:
1. Downtown Commercial*	1. Parking Facility
2. Downtown Lodging*	2. Passenger Station
3. Downtown Residential	3. Drive-In Facility, Other
4. Downtown Civic	4. Essential Services
5. Use accessory to permitted use	5. Child Day Care Agency
	6. Use accessory to Special Exception
	~~*7. Residential Institution*~~

* Downtown Commercial and Downtown Lodging and uses accessory thereto are not allowed above the ground floor in any building in this district."

Full Text of Article 5: Zoning Amendment No. 4

Definition of Open Space

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted unanimously (7-0) to recommend that Town Meeting approve this zoning amendment.

Proposed new wording is shown in ***bold italics*** and deletions in ~~***bold italic strikethrough***~~:

Delete the current definition from Section 902 of the *Zoning Ordinance*:

~~***Open Space: Those areas within a tract that are to be held or used in common for purposes other than dwelling units, parking, or streets***~~

and replace it with:

"Open Space: As it relates to a proposed development, the primary purpose of land designated as open space shall be to serve open space functions as stated in the Hanover Master Plan and Subdivision Regulations. Open space is the area of a lot with no buildings or other man-made improvements except those improvements which specifically support the use of the open space, such as a path, fence or seating. The lands may be in their natural state to serve important environmental and/or aesthetic functions, or they may be used for agriculture, forestry and/or outdoor recreation.

The open space shall generally be unfragmented, contiguous and continuous, that is, not interrupted by buildings, roads, driveways or other improvements which support development of the site. Smaller, discrete areas of open space on the development parcel may be considered when such areas serve the open space goals of the Hanover Master Plan and when the small area contributes to the protection of natural features which cross a property line or when such an area serves the open space needs of the residents of the development."

Amend Section 501.5, 502.5, 503.5 and 605.5 by adding the following:

"Open space shall be protected from development unless otherwise permitted by the Planning Board. In addition, the Planning Board may require that all or some of the open space shall be protected by means such as by conveyance of the land or a conservation easement to a government entity, conservation organization or homeowner's association approved by the Planning Board. If a conservation easement is used to restrict development, it shall prohibit activities that would diminish the open space benefit or function".

Full Text of Article 6: Zoning Amendment No. 5

Wetlands Definition

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted unanimously (7-0) to recommend that Town Meeting approve this zoning amendment.

Proposed new wording is shown in ***bold italics*** and deletions in ~~***bold italic strikethrough***~~:

Amend Section 702.3 Definition, Classification and Delineation of Wetlands by deleting the word "predominance" and replacing it with the word "***prevalence***" in order to conform to the new State definition of wetlands, so that this section shall read:

"702.3 Definition, Classification and Delineation of Wetlands:
The term "Wetland" shall mean any area that is inundated or saturated by surface or ground water at a frequency and duration to support, and that under normal conditions does support, a ~~***predominance***~~ ***prevalence*** of vegetation typically adapted for life in saturated soil conditions…"

Full Text of Article 7: Zoning Amendment No. 6

Home Occupations

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted (6-0) to recommend that Town Meeting approve this zoning amendment.

Proposed new wording is shown in ***bold italics*** and deletions in ~~***bold italic strikethrough***~~:

Amend Section 210.1 Accessory Uses by deleting existing subsections D and E and replacing these with the following:

"D. Home Occupation:
Without a Zoning Permit, a gainful activity may be conducted as a home occupation on residential property if such use:
1. Is incidental or subordinate to the residential use of the property;

2. *Is conducted in such a way as not to be apparent from outside the property;*
3. *Does not unduly contribute additional noise, light, or vibrations to its neighborhood; and*
4. *Has external effects which are compatible with the residential character of its neighborhood and meets at least the following criteria:*
   - *(a) The home occupation shall be conducted by a person or persons resident on the premises;*
   - *(b) The appearance of the property shall remain residential;*
   - *(c) There shall be no exterior storage of materials, supplies, goods or other items used by the home occupation;*
   - *(d) There shall be no signs specific to the home occupation;*
   - *(e) There shall be no exterior displays related to the home occupation;*
   - *(f) The home occupation shall not create excess traffic beyond that expected in a residential setting; the weekly average of vehicle trips from all sources to the premises shall not exceed sixteen (16) per day;*
   - *(g) In connection with the home occupation, there shall be not more than five deliveries per week by a truck having a gross vehicle weight rating of up to 18,000 pounds, and no deliveries by a truck having a gross vehicle weight rating of more than 18,000 pounds; and*
   - *(h) There shall be not more than three (3) vehicles not registered to a resident of the premises parked outside on the premises at any one time in connection with the home occupation."*

Full Text of Article 8: Zoning Amendment No. 7

Signs in the "F" Forestry and Recreation District

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted (6-0) to recommend that Town Meeting approve this zoning amendment.

Proposed new wording is shown in ***bold italics*** and deletions in ~~***bold italic strikethrough***~~:

Amend Section 317.2 by adding reference to the "F" district in its preamble and by adding a new subsection 317.2 G as follows:

"317.2 In the NP, ***F***, RR, RO, SR, GR and I districts. signs or advertising devices pertaining to the use of the premises on which they are placed are permitted only as follows:"

> ***"G. For recreational uses, any number of directional signs, not exceeding one square foot in area on each of two sides, may be located on the lot."***

Full Text of Article 9: Zoning Amendment No. 8

Student Residence Definition

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted (5-0, with one abstention) to recommend that Town Meeting approve this zoning amendment.

Proposed new wording is shown in ***bold italics*** and deletions in ~~***bold italic strikethrough***~~:

Replace the existing definition of "Student Residence" in Section 902 Term Definitions, with two new definitions, one for Student Residence in the Institution zoning district and one for Student Residence in Residential zoning districts.

Delete the current definition from Section 902:

> ~~***"Student Residence:***~~
> ~~***Student Residence shall include dormitory (including social rooms and limited kitchen facilities), sororities, fraternities, residences for nurses and medical interns operated in conjunction with another institutional use such as for educational purposes or health purposes."***~~

Add to Section 902 the following definitions:

> ***"Student Residence, "I" Institution district:***
> ***A building designed for and occupied by students, and operated in conjunction with another institutional use, which may include individual living units with social rooms and kitchen facilities for any number of students. This definition shall apply only to those student residences located within the "I" Institution zoning district."***
>
> ***"Student Residence, Residential districts:***
> ***A building designed for and occupied by students including social rooms and a limited number of kitchens and operated in conjunction with another institutional use."***

Full Text of Article 10: Zoning Amendment No. 9

Fifteen-Day Posting Period

At a Public Hearing held March 29, 2005, the Hanover Planning Board voted (6-0) to recommend that Town Meeting approve this zoning amendment.

Proposed new wording is shown in ***bold italics*** and deletions in ~~***bold italic strikethrough***~~:

Delete the existing wording of Section 1001.6:

> ~~***"1001.6 No Zoning Permit issued hereunder shall take effect until fifteen (15) days have passed, or in the event an appeal is taken to the Zoning Board of Adjustment, such permit shall not take effect until a final decision on such appeal. Each Zoning Permit shall contain a statement of a period of time within which an appeal may be taken. Within three (3) days following the issuance of a Zoning Permit, the Zoning Administrator shall post a copy of the permit in at least one (1) public place until the expiration of fifteen (15) days from the date of issuance of the permit. When proposed work on a single family or two-family residential property involves no change in the use of the property and no change in the footprint or volume of an existing building on the property, then the work may proceed, at the owner's risk, upon the issuance by the Zoning Administrator of the zoning permit and by the Building Inspector of the building permit."***~~

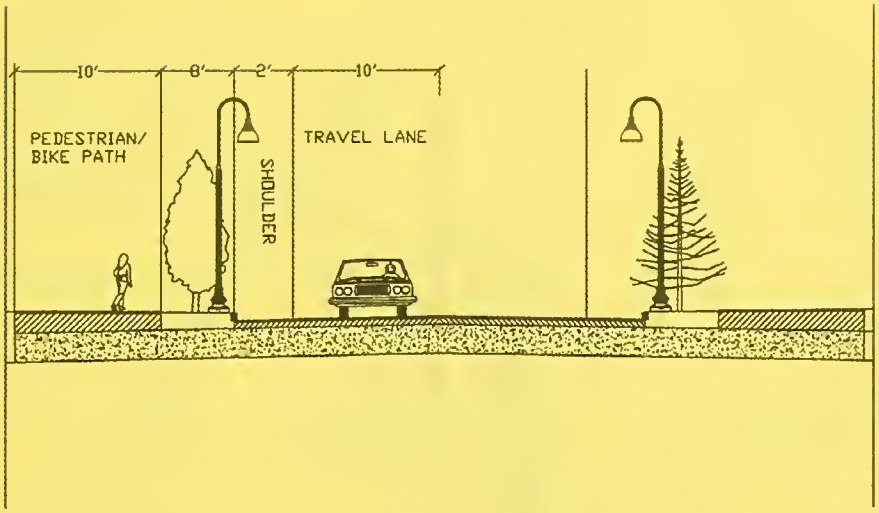
Replace the existing wording of Section 1001.6 with the following wording:

"*1001.6 No Zoning Permit issued hereunder shall take effect until fifteen days have passed after its issuance. Within three days following the issuance of a Zoning Permit, the Zoning Administrator shall post a copy of this permit in at least one public place until fifteen days have elapsed from the date of its issuance. Work may commence within this fifteen-day period, at the owner's risk, as soon as the Building Permit for this work has been issued. The Building Inspector may issue the Building Permit at any time after the Zoning Permit has been issued.*

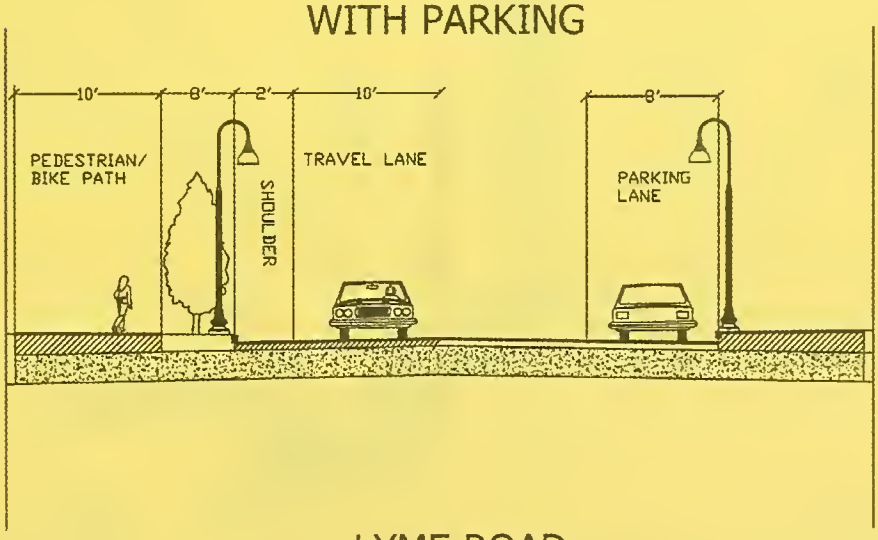
During this fifteen-day period, an appeal of the Zoning Permit may be filed with the Zoning Board in accordance with RSA 676:5. Each Zoning Permit shall state the date by which such an appeal may be taken. In the event an appeal is taken to the Zoning Board of Adjustment, the Zoning Permit shall not take effect pending the final decision on the appeal."

Dresden Village Streetscape and Roundabout Drawings
April 2005

WITHOUT PARKING



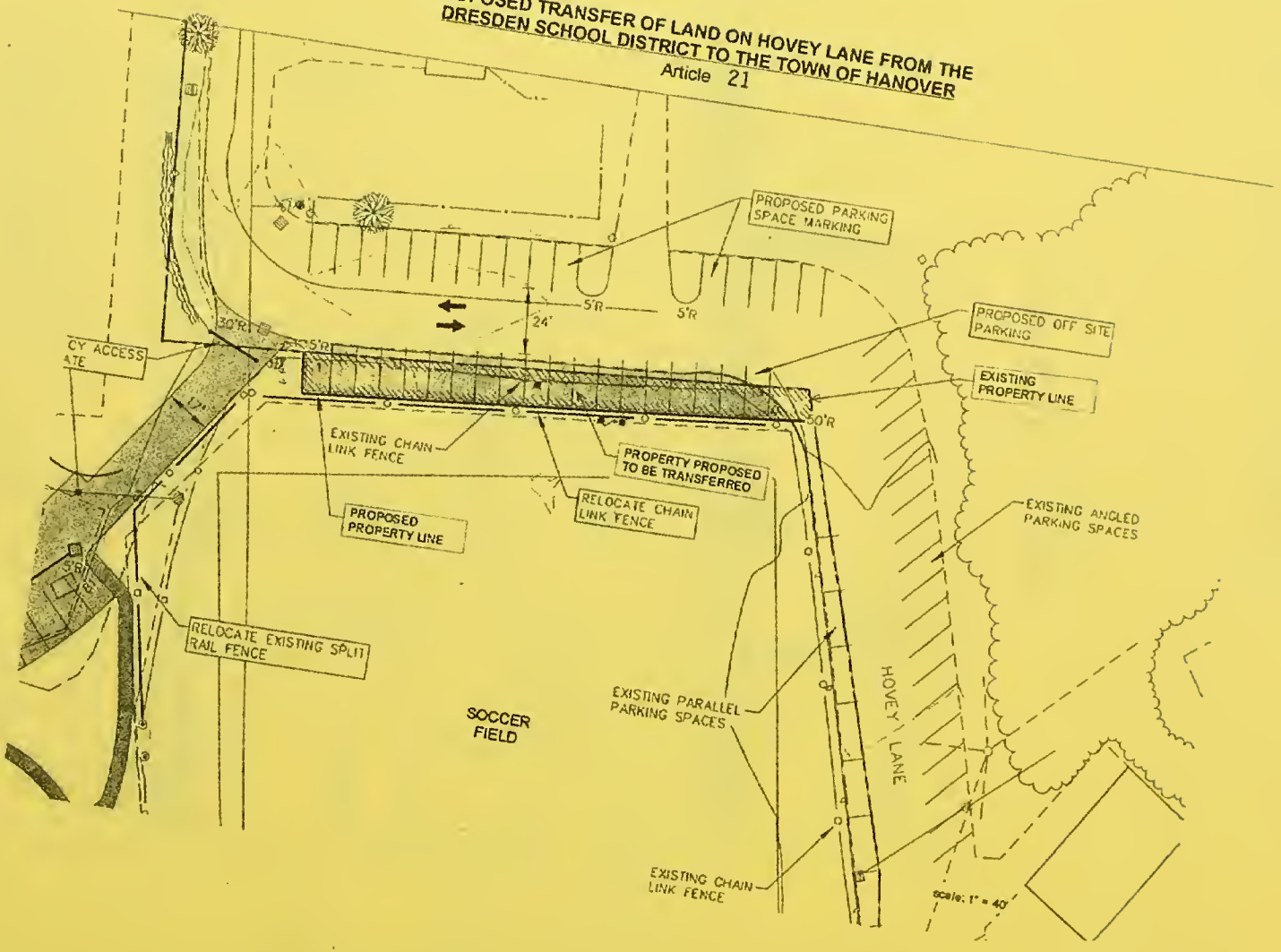
WITH PARKING

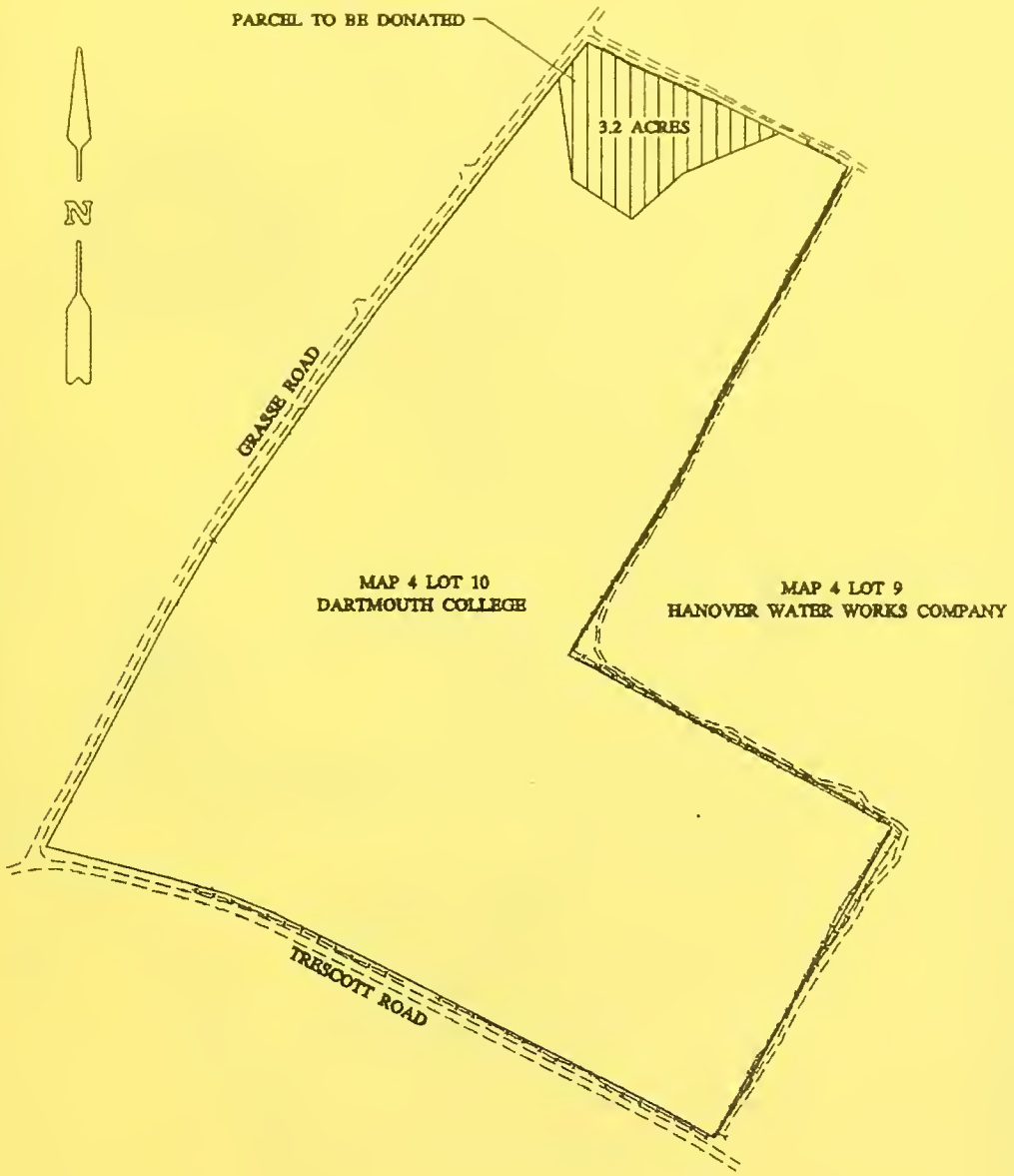


LYME ROAD
CROSS SECTIONS
DRESDEN VILLAGE CENTER

Article 19

PROPOSED TRANSFER OF LAND ON HOVEY LANE FROM THE DRESDEN SCHOOL DISTRICT TO THE TOWN OF HANOVER
Article 21





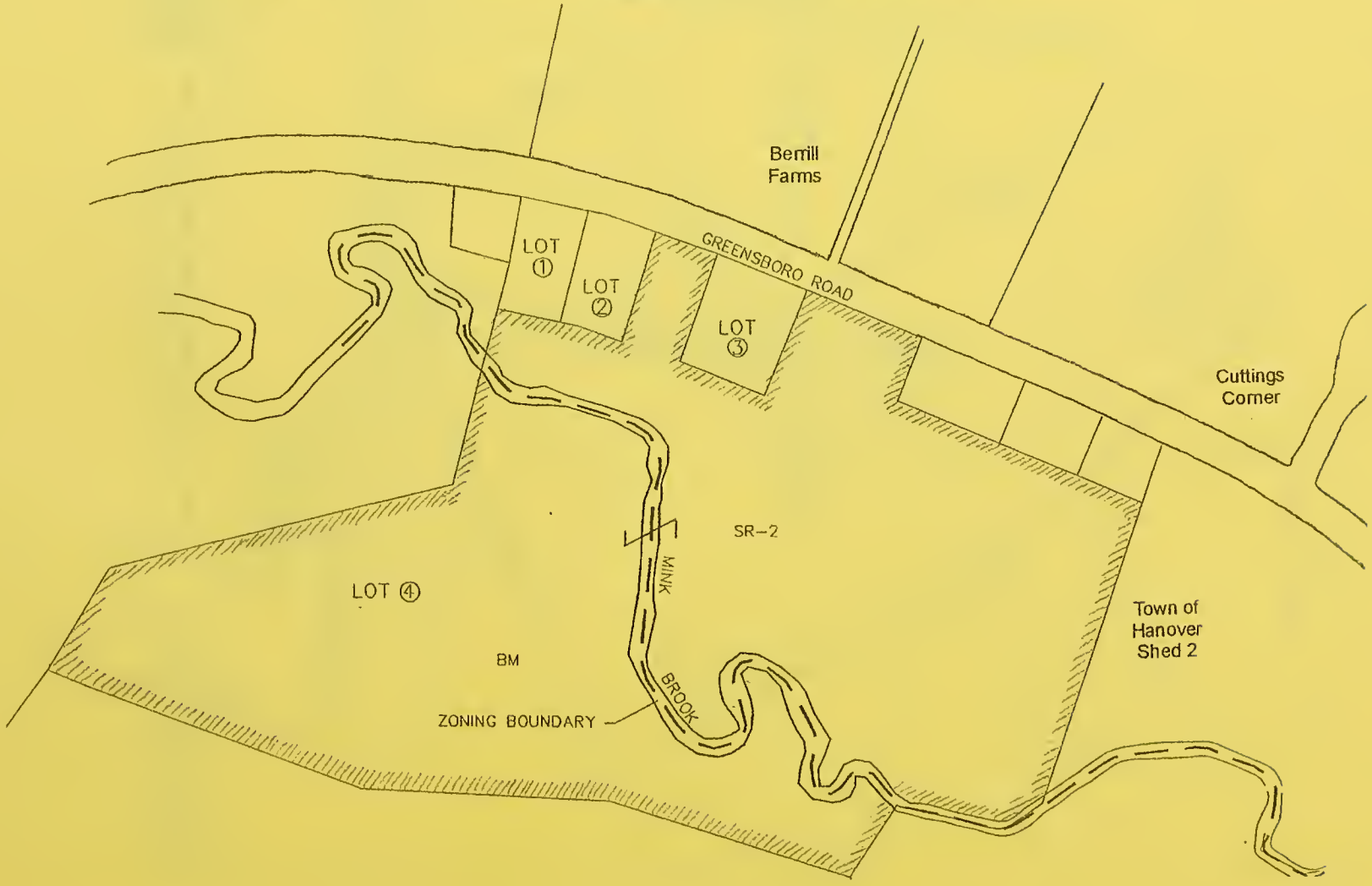
ARTICLE 22

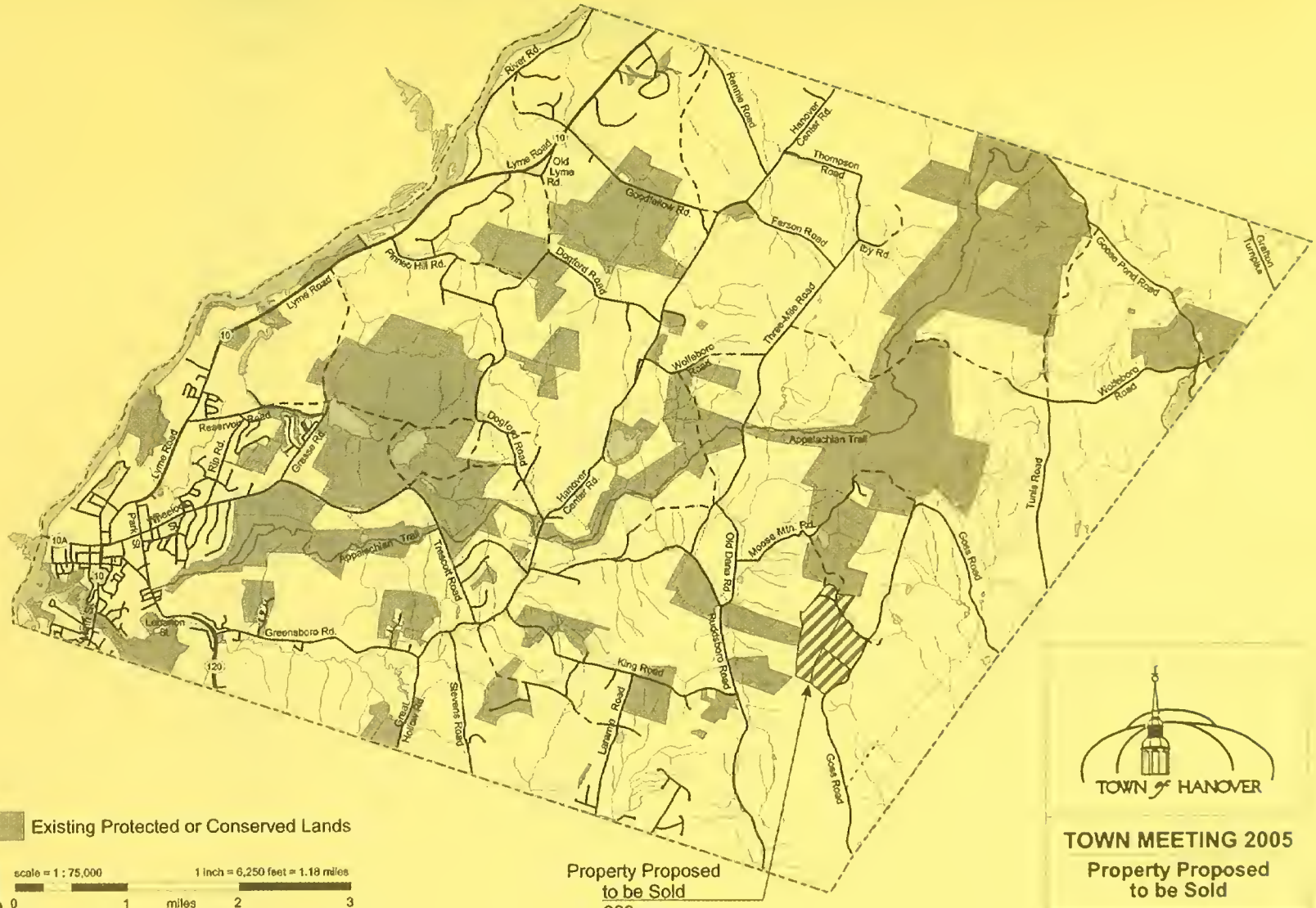
Pathways Consulting, LLC
3 Schoolhouse Lane, P.O. Box 600
Etna, New Hampshire 03750
(603) 643-3511 FAX: (603) 643-3533

PROPOSED DARTMOUTH PROPERTY DONATION TO TOWN, GRASSE ROAD

SCALE: 1"=400'
DESIGNED BY:
DRAWN BY: PAB
CHECKED BY: TWR
DATE: 03/31/05
PROJ. NO. 10076

PROPOSED ACCEPTANCE OF RECREATION AND CONSERVATION LAND
FROM D. E. FARR ENTERPRISES, LLC, SOUTH SIDE OF GREENSBORO ROAD
Article 23




River Rd.
Lyme Road
10
Old Lyme Rd.
Goodfellow Rd.
Pinneo Hill Rd.
Dogford Road
Rennie Road
Hanover Center Rd
Thompson Road
Ferson Road
Ely Rd
Three-Mile Road
Wolfeboro Road
Goose Pond Road
Gratton Turnpike
Wadleboro Road
Appalachian Trail
Tunis Road
Goss Road
Moose Mtn. Rd.
Old Dana Rd.
Ruddsboro Road
King Road
Lamb Road
Stevens Road
Great Hollow Rd.
Greensboro Rd.
Trescott Road
Reservoir Road
Rip Rd.
Grasse Rd.
Wheelock St.
Park St.
Lebanon St.
10A
120
Existing Protected or Conserved Lands
scale = 1 : 75,000
1 inch = 6,250 feet = 1.18 miles
0
1
miles
2
3
N
Town of Hanover, N. H.
Jonathan Edwards
Department of Planning & Zoning
April 2005
Property Proposed
to be Sold
229 acres
TOWN of HANOVER
TOWN MEETING 2005
Property Proposed
to be Sold
Article 25

Notes...

Chapter 2

Selectmen, Town Manager and Budget Reports

Selectmen's Letter
2004-2005

Dear Citizens of Hanover:

The Selectmen are pleased to conclude another year with Hanover's citizens continuing to enjoy the exercise of and, with the objective of improving Town Meeting, a study of our democratic processes. A particular thank you to those energetic and devoted citizens who gave thousands of hours to the Town serving on the Town's Boards and Commissions.

It is with regret that we must report the passing away of some of our long-time residents who left us too soon:

Fred Fellows was born in Hanover, as a life-long citizen. He was an outspoken participant in Town affairs, and will be remembered for kindness in all of his actions.

Dudley Weider M.D. was an outstanding human being and physician. He was always considerate of everyone and an amazing athlete.

Brian Pattison served on the School Board and was Chairman of the Dartmouth Hitchcock Medical Center Board when the hospital moved from Hanover to Lebanon. Brian's amiable participation will be missed.

The Town

Howe Library: A summer completion date is anticipated for the new 12,000 square foot addition and renovation of the existing building with a fall gala planned to celebrate the opening. In the new addition spaces soar to inspiring heights while at the same time producing interesting nooks and crannies. The new Children's Room, new Teen Area and art gallery will be the highlights of the new building, but all areas will be integrated into a wonderfully functioning public library.

The target goal, $5.5 million, for the project is being raised privately by the Howe Library Corporation as a gift to the Town of Hanover. This amount includes $500,000 for an endowment to assist the Town with increased operating expenses for the library. $240,000 remains to be raised to qualify for the prestigious Kresge Foundation Award. That goal must be reached by June 31, 2005 to acquire $250,000 from Kresge. In anticipating that the Capital Campaign will conclude successfully in June, the community deserves many thanks for continuing to open its heart to the opportunity to support the library project. It is hoped that with characteristic Hanover

generosity the funding will be completed. This unique partnership between the Town of Hanover and the Howe Library Corporation will ensure the treasure we call Howe Library will serve future generations well.

The Richard W. Black Community/Senior Center: In the eighteen months since the opening of the Center the utilization has been as continuous as it is diverse and has exceeded all numerical expectations. It has been the site of the Town Meeting dinner and Tsunami Relief auction and dinner as well as other gatherings that were never possible in Town buildings before. The high level of use of the Center has generated a need for two new employees; one to oversee the building during the apparent sixteen hour days and seven day week it is in use and another as a Maintenance Supervisor to maintain this facility as well as others in the Recreation Department. The building rental income defrays these costs.

Parks and Recreation: We welcomed Chad Denning who assumed the position of Assistant Recreation Director. In addition to the oversight of the Community Center the Recreation Department brings an amazing array of activities, sporting and otherwise, to the citizens of Hanover. In addition to the many sports teams for pre-high school students and adults and other activities for everyone, the department arranges many special events such as the well-attended and much-enjoyed Pond Party, the 175 team Basketball Tournament, the Tsunami Relief effort and the Fourth of July celebration at which a thought-provoking and timely speech was given by Everett Woodman a World War II veteran.

Public Facilities

Wastewater Treatment Plant: The condition of the Wastewater Treatment Plant (WWTP) that caused the State of NH to demand an upgrade to the disinfection system to allow the plant to continue to function as well as to accept additional sewage from the expanded Dartmouth Hitchcock Medical Center and other developments within Hanover has been addressed for the near term. Nearly $5,000,000 from an assortment of sources has been used to replace the disinfection system, make the needed repairs to the present plant and add the new resources to allow the (WWTP) to have the ability to treat the solids portion of the wastewater adequately.

Hanover Waterworks Company: The Hanover Waterworks Company, which the Town of Hanover continues to manage on a contractual basis, is focusing its efforts on the long-overdue installation of a water filtration system. A system has been chosen and the appropriate approvals and permits sought and acquired. The construction of a million-gallon storage tank will begin shortly followed by the construction of the system building and subsequent system installation scheduled for summer 2006. A bonus is a new playing field on the property, every field helps. The Water Company continues to replace system piping with the goal of eventually replacing the entire system.

Public Works: Our thanks go to all the people at Public Works who with amazing good humor and on a twenty-four hour basis assure us of our safety, mobility and good health. A new addition to their achievements is the installation of a pre-cast bridge on the Ruddsboro Road adding to the in-house abilities of the department and, by the way, it looks great!

The Schools

The construction of the Richmond Middle School on the Lyme Road has begun. The Planning effort for both schools has produced an infrastructure improvement coordination between the Town and the Schools in that the needs of both may be considered together for budgeting as well as construction efficiency. The Site Plan for the High School has been approved and construction awaits the completion of the Middle School. A representative committee has been formed to consider a solution to the playing field problem.

International Relations

This coming May, we will receive citizens from Joigny, our Sister City in France, this being the twelfth anniversary of our Jumelage or Twinning. Last summer an Upper Valley girl's soccer team visited Joigny enjoying local competition and hospitality. This year an exchange is planned with local gardeners touring gardens in Joigny and Paris. Hanover hosts a number of high school visitors and interns each year.

In July 2004 the Town and Dartmouth College welcomed a delegation of adults, including the new mayor, Keichi Miho, several members of the City Council and students from Nihonmatsu, our Friendship City in Japan. This is a yearly event but this year was of particular interest as we became acquainted with the new mayor continuing to strengthen our municipal ties. Lasting impressions and friendships continue to be formed during these visits particularly for the students who gain so much from the knowledge of other cultures.

Planning

The Planning Board, assisted by the Planning and Zoning staff and the Consulting firm of Burnt Rock Associates, is continuing to develop a revised Zoning Ordinance that will fulfill the objectives of the newly adopted Master Plan. The objective is to guide Town growth and change in ways that are respectful of our citizens' diverse qualities-of-life, the environmental qualities of our land and preserve the established character of our existing neighborhoods. By concentrating development in areas already served by our road, water, and sewer infrastructure and by continuing the present urban/rural population ratio we would reduce allowable development in our rural areas. Details can be found at www.hanovernh.org.

Affordable Housing

The production of Affordable Housing on 25 acres of Town-owned land on the Gile Tract in Hanover is progressing. Approvals of two developments have provided some additional affordable units.

Budgets and Tax Rates

Hanover taxpayers will find that the property tax pressures from the State, County and local level will be altered slightly. In the next fiscal year, based on Senate Bill 302 which was adopted by the Legislature in 2004, our "contribution" to New Hampshire's Statewide Property Tax is

supposed to decrease from $697,178 to less than $50,000. However, the current Legislature is contemplating several school funding options, some of which may result in a statewide property tax payment from Hanover well in excess of $50,000. Given this legislative uncertainty, the Selectmen asked the Town Manager and her leadership team to bring forth a proposed Budget for FY 2005-2006 that required a tax rate increase of no more than 3.0% equal to the Northeast Urban CPI rate established by the Department of Labor in February of 2005. The Board also requested a list of other items that merited consideration for addition to the budget, and potential areas for expenditure reductions. The resulting General Fund tax rate increase will be 3.02%. The Fire Fund increase, 7.2%, is much greater due to changes demanded by the Insurance Service Offices, a consulting organization for insurance companies. Were we not to make these expenditures our citizens' fire insurance premium rates would elevate far beyond that of the proposed tax increase.

The excellence that characterizes the Town of Hanover is a reflection of the quality of its employees and the dedication with which they perform their duties. The Town leadership, unions and town employees are all to be congratulated for the dedicated service which ensures that the Town goes forward in good health with continued responsible fiscal management.

We will close this letter with excerpts from Hanover Officer Steve Schlosser's wonderful Memorial/Muster Day address that reminds us of our place in the world and of those who have gone before us. We are grateful to those who have left us to serve and have returned to us safely.

"Let us not forget we owe a great debt of gratitude to those men and women who sacrificed their lives so that we could live free. We can start to pay that debt by not forgetting, by remembering what they did and what they stood for. I believe Charles M. Province said it best:

It is the soldier, not the reporter,
Who has given us freedom of the press
It is the soldier, not the poet,
Who has given us freedom of speech
It is the soldier, not the campus organizer,
Who has given us the freedom to demonstrate
It is the soldier, not the lawyer,
Who has given us the right to a fair trial
And it is the soldier-who salutes the flag,
Who serves the flag, and
Whose coffin is draped by the flag
Who allows the protester to burn the flag

This is a time to remember, but it is also a time to reflect on the gratitude we feel for the men and women in uniform protecting our nation and our freedom."

Hanover Board of Selectmen

Brian F. Walsh
Katherine S. Connolly
William R. Baschnagel
Peter L. Christie
Allegra B. Lubrano

Town Manager's Budget

2005-2006 PROPOSED BUDGET

The FY 2005-2006 Budget, as proposed by the Selectmen for Town Meeting action, recommends total appropriations in the amount of $16,239,798 for all funds except the Housing Fund, which is approved directly by the Housing Authority Board. As compared with FY 2004-2005, this represents an increase of $731,450 or 4.7% over the total appropriations approved for all funds, an increase of $704,675 or 5.3% for tax supported funds (General, Fire, and Parking Funds), and an increase of $26,775 or 1.2% for non-tax supported funds (Wastewater Treatment Plant and Ambulance Funds), including capital reserve purchases. There are several factors contributing to expenditure increases in the General, Fire, Parking, Wastewater Treatment Plant and Ambulance Fund proposed budgets. They are highlighted below by fund.

1. Tax Supported Funds

General Fund

In developing the proposed budget for FY 2005-2006, the Board of Selectmen directed staff to develop a recommended budget that would result in a General Fund tax rate increase of no more than 3.0%. Continuing concern about the impact of a somewhat sluggish economy and the political uncertainty surrounding Hanover's future status as a donor community in the statewide property tax structure were the key factors that led the Board of Selectmen to decide it was important for the Town to continue to be as frugal as possible, without compromising the core services upon which the community depends.

The Board conducted four public hearings over the course of two weeks in late February and early March, and made only a few minor modifications to the budget proposed by Town staff.

The General Fund Proposed Budget for FY 2005-2006 is $10,270,288, which represents an increase of $963,127 or 10.3% over the FY 2004-2005 appropriation. However, after factoring out the portion of expenditure increase solely attributable to additional capital reserve expenditures which are fully funded from existing reserve accounts, accounting for the increase in projected revenue from non-tax sources, and factoring in the anticipated growth in total assessed valuation, the proposed General Fund tax rate increase is only 3.02%.

As always, the Town faced several challenges in attempting to finalize a proposed budget for the Board this year and a lengthy "wish list" is testament to our inability to fund all that we wanted. These challenges included: 1) the assumption of a 1% wage scale adjustment, the need to budget for regular merit steps, the impact of a New Hampshire Retirement System-mandated increase in the employer contribution and the impact of a relatively modest 7.9% health insurance premium increase essentially consumed all of the revenue generated by a 3% tax rate increase; 2) the need to budget a second installment of $60,000, to be combined with $120,000

budgeted in FY 2004-05, an additional (and final) installment of $60,000 the Town will need to budget in FY 2006-07, and contributions from the School District, to fund the improvements targeted for Lyme Road between Reservoir Road and Rivercrest, designed to serve the new Richmond Middle School by insuring safe access for vehicles, bicyclists and pedestrians; 3) the need to budget for $33,057 in additional expenses necessarily associated with operating and maintaining the larger, "new and improved" Howe Library building, including utilities, expanded cleaning responsibilities and ongoing maintenance requirements, while receiving only $21,653 from the Howe Corporation Trustees as an offset to this additional expense; 4) the desire to accommodate the need to better staff the Richard W. Black Community Center and provide enhanced maintenance of the facility and improved field set-up without expending any additional funds, resulting in a combination of delegating the responsibilities of the retiring Community Counselor position to internal staff and reorganizing the building maintenance functions so as to create a Community Center Manager position and a Recreation Maintenance Worker position without necessitating additional expense; 5) the desire to budget for an additional part-time Children's Librarian and to extend Howe open hours to Friday mornings without increasing expenditures; 6) the end of four years of decreasing funding through the Federal COPS MORE program, which enabled Hanover to hire an additional Police Officer, resulting in the need to fully absorb the cost of salary and benefits for the additional position; 7) the decision, after a thorough review of Police resources dedicated to parking enforcement and management over the past year, to allocate less Police Department Administrative and Patrol Division expense to the Parking Fund; 8) the continued need to set aside funds for the next revaluation update in 2008-09 as well as to insure sufficient funds are accumulated for an adequate abatement reserve; 9) the Planning Board's desire to continue to budget funds for a second year to utilize the services of a Planning consultant to assist with the comprehensive rewrite of the Zoning Ordinance; 10) the need to budget for updated communications software to enable continued effective utilization of mobile data terminals in each of the Police cruisers; and 11) the need to budget additional funds to repair a deteriorating retaining wall on Ruddsboro Road.

Fire Fund

The Fire Fund Proposed Budget for FY 2005-2006 recommends appropriations totaling $2,321,008, representing a decrease of $171,215 or 6.9%. The decrease is due to a return to a budget which does not include a significant capital reserve appropriation for the replacement of fire apparatus. However, this decrease is partially offset by an increased expenditure for personnel and equipment due to the requirements implemented by the Insurance Services Office (ISO) after the completion of their periodic review (first time in 15 years) of the Hanover Fire Department along with the Town's Dispatch operation and Hanover Water Works Company in the late fall of 2004. ISO's role is to assign an insurance rating for each community based on that community's ability to protect property (not life), basing 50% of the score on fire readiness, 10% on dispatch readiness, and 40% on water readiness. Currently, the Town's ISO rating is 4 for that portion of Town served by fire hydrants and 9 for that portion not served by hydrants. A rating of 10 is the lowest rating possible for property protection purposes. Since the previous rating in the 1980's, ISO has determined nationwide that unless a community has a minimum staffing of four (4) Firefighters and can send two engines and one ladder to **every** fire call, the community can achieve no better than a rating of 10. Given that Hanover does not always maintain a minimum staffing level of four firefighters and does not always send three pieces of apparatus to every call, Town staff worked with the ISO representative to develop a staffing

solution short of a significantly more expensive addition of four additional full-time Firefighter positions. The Fire Fund budget reflects this additional expense.

Parking Fund

The Parking Fund operates on the revenues generated by the parking operation. Any deficit created by expenditures in excess of operating revenues can be paid for through a Parking District tax assessed against properties located in Parking District #1 and #2, bounded loosely by Crosby and Sanborn Lane on the east, East South Street and a portion of Dorrance on the south, School Street on the west, and West Wheelock Street on the north. The Parking Fund Proposed Budget for FY 2005-2006 recommends total appropriations of $1,404,219, which represents a decrease of $87,237 or 5.8% below the current budget. The decrease is due to a reduction in Police Department expense allocated from the General Fund as a reflection of the amount of time the Police spend managing parking related matters as well as minor reductions in several accounts based on anticipated expenditures. No Parking District tax is recommended in FY 2005-06, largely due to the Fund's continuing robust revenue performance as well as the reduction in expense outlined above.

II. Non-Tax Supported Funds

Wastewater Treatment Plant Fund

The Wastewater Treatment Plant Fund Proposed Budget for FY 2005-2006 recommends appropriations totaling $1,732,077, which represents an increase of $6,953 or 0.4% above the current budget. Fund highlights include: 1) increases in chemical expenses and additional overtime associated with the new chlorination-de-chlorination treatment process and more frequent digester cleaning; 2) the allocation of more staff expense which reflects the significant effort required by Public Works Department personnel to oversee both the ongoing wastewater plant capital improvements and the upcoming water treatment plant and storage tank construction; 3) an increase in the budgeted capital reserve contribution in anticipation of a second round of future capital improvement projects planned for the aging wastewater treatment plant.

Ambulance Fund

The Ambulance Fund Proposed Budget for FY 2005-2006 recommends appropriations totaling $462,206, which represents an increase of $19,822 or 4.5% over the current budget. The increase is largely attributable to anticipated cost-of-living adjustments, a state mandated increase in the employer contribution to the state retirement system on behalf of firefighters, and a 7.9% increase in the Town's health insurance premium.

TOWN OF HANOVER, NEW HAMPSHIRE

FINANCIAL STATEMENTS AND SUPPLEMENTAL SCHEDULES

FOR FISCAL YEAR ENDED JUNE 30, 2004

(Copies of Full Audited Financial Statements Available at Town Hall)

The Town of Hanover has not yet adopted Governmental Accounting Standards Board (GASB) Statement No. 34. This new accounting standard requires wholesale changes in the financial statements for all governmental agencies, both state and local. The major areas of change include: (1) reporting the Town's capital assets and the related depreciation of these assets; (2) a management discussion and analysis section; and (3) bringing the required financial statement presentation more in line with publicly traded companies. Because our financial statements do not yet reflect these changes, our auditors are obliged to issue an adverse opinion on our financial statements. GASB 34 is the sole reason behind this negative opinion.

As a local government entity with more than $10,000,000 of certain revenues, the Town of Hanover was to have adopted this accounting standard with the financial statements for the fiscal year ended June 30, 2003. Because of the questionable benefit to taxpayers and the additional cost to determine historical asset cost and locate asset records, the Town is moving more slowly on this front. Although our insurance company, our bonding agency, and the state and federal governments do not currently require compliance with GASB 34, the Town of Hanover has begun to assemble historic cost of the Town's fixed assets and expects to fully implement GASB 34 with the audited financial statements issued for the fiscal year ended June 30, 2005.

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS

To the Members of the Board of Selectmen and Town Manager
Town of Hanover
Hanover, New Hampshire

In planning and performing our audit of the Town of Hanover for the year ended June 30, 2004, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

During the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. However, as a result of our audit, we feel it necessary to discuss the following:

New Reporting Standard

During June of 1999, the Governmental Accounting Standards Board (GASB) issued Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments.* This statement drastically changes the way in which financial statements are prepared and requires additional information to be reported in order for the financial statements to be in compliance with accounting principles generally accepted in the United States of America. Statement No. 34 took effect for the Town of Hanover for the fiscal year ended June 30, 2003.

The Town has not implemented GASB Statement No. 34, but has presented the financial statements following the format that was in effect prior to GASB Statement No. 34. While we have conducted our audit following generally accepted auditing standards as we have in past years, we have issued an adverse opinion this year because the financial statements are not presented following the model established by Statement No. 34. As described more fully in our audit opinion, the financial statements are missing several required statements and supplementary information, and the format presented does not follow Statement No. 34. The opinion does not mean to imply that the figures presented are incorrect, but that they are not presented in accordance with generally accepted accounting principles.

We recommend that the Town take action to implement GASB Statement No. 34 as required by accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

Plodzik & Sanderson
Professional Association

September 16, 2004

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen and Town Manager
Town of Hanover
Hanover, New Hampshire

We have audited the accompanying financial statements of the Town of Hanover, as of and for the year ended June 30, 2004 as shown on pages 3 through 7. These financial statements are the responsibility of the Town of Hanover's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

Management has chosen not to implement Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Therefore these financial statements are presented following the principles that were in effect prior to GASB Statement No. 34. Management has not presented government-wide financial statements to display the financial position and changes in financial position of its governmental activities and business-type activities. The financial statements presented do not contain separate statements for governmental, proprietary, if applicable and fiduciary fund types, nor are major and non-major funds separately identified and classified. The financial statements presented report expendable and nonexpendable trust funds, some of which should be reported as special revenue and permanent funds under the new reporting model. The financial statements also present a general long-term account group which should not be reported as such, but the information contained therein should be included in the government-wide financial statements were they presented. Also, the financial statements do not contain any information on capital assets because the government has not maintained historical cost records of such assets. Management has not presented a management's discussion and analysis as required. The amounts that would be reported in the missing statements and required supplementary information, and the effects of reclassifying and properly reporting the information presented are not reasonably determined.

In our opinion, because of the effects of the matters discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Town of Hanover as of June 30, 2004, or the changes in its financial position or its cash flows, where applicable, for the year then ended.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hanover basic financial statements. The combining and individual fund statements and schedules as presented for purposes of additional analysis and are not a required part of the basic financial statements. For reasons stated in the third paragraph of this report, we expressed an opinion that the financial statements of the Town of Hanover do not fairly present financial position, results of operations, and cash flows, if applicable in conformity with accounting principles generally accepted in the United States of America. Therefore, we do not express an opinion on the accompanying combining and individual fund statements and schedules.

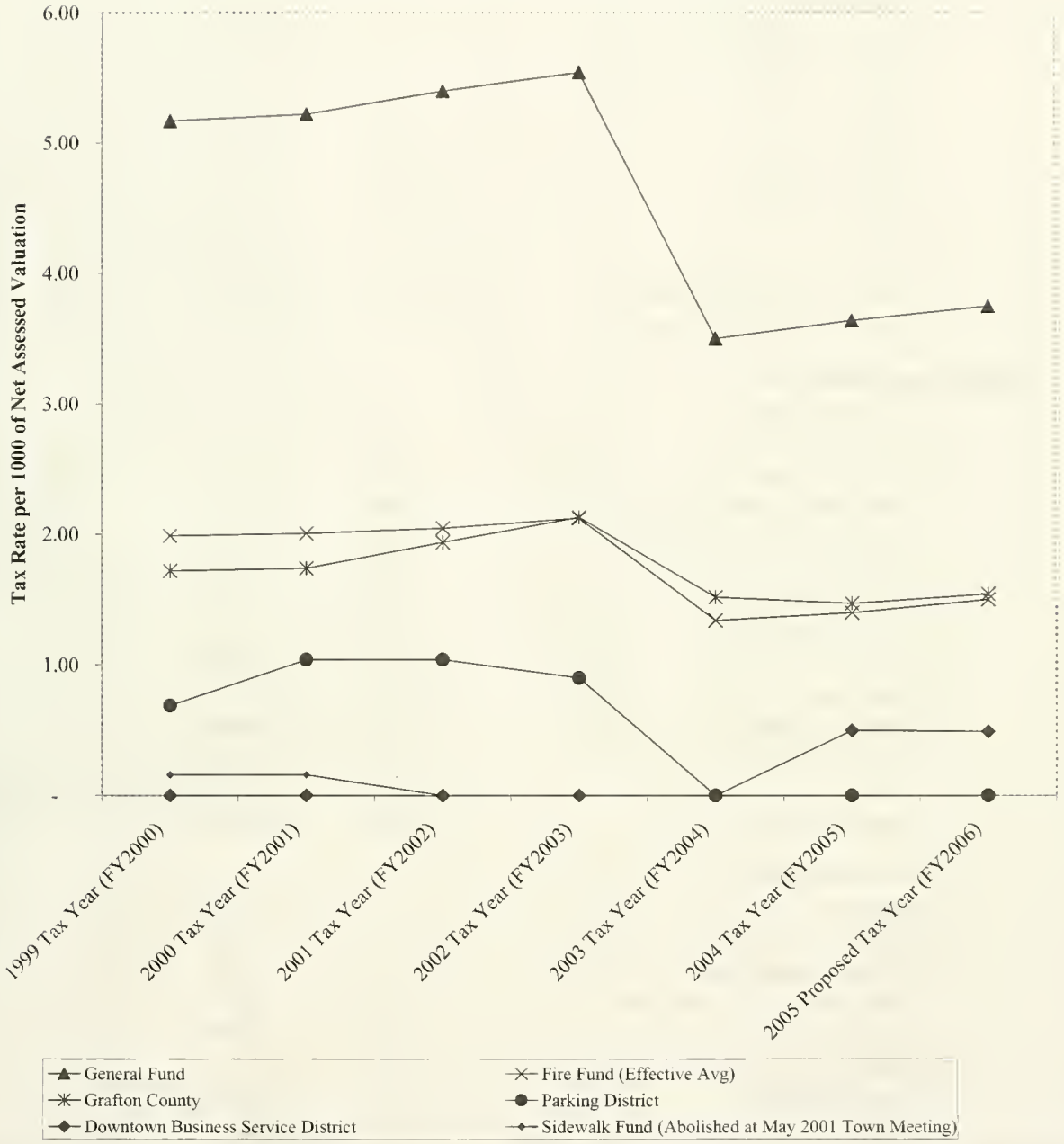
September 16, 2004

Plodzik & Sanderson
Professional Association

TOWN OF HANOVER
Budget Analysis FY 2005-2006

	2004-2005 Approved Budget	2005-2006 Proposed Budget	$ CHANGE FY2004-05 to FY2005-06	% CHANGE FY2004-05 to FY2005-06
General Fund and Special Accounts				
General Government Administration	1,401,010	1,398,146	(2,864)	-0.20%
Town Properties	484,859	488,962	4,103	0.8%
Police Department	1,402,562	1,728,439	325,877	23.2%
Public Works	2,672,600	2,928,881	256,281	9.6%
Health and Welfare	226,773	266,696	39,923	17.6%
Parks and Recreation	324,290	502,940	178,650	55.1%
Libraries	761,471	790,547	29,076	3.8%
Conservation Commission	206,700	205,115	(1,585)	-0.8%
Affordable Housing Commission	3,000	3,000	-	0.0%
Unallocated - Pooled Expenditures	1,823,896	1,957,562	133,666	7.3%
Special Warrant Articles	-	2,000	2,000	-
Total General Fund	**9,307,161**	**10,272,288**	**965,127**	**10.4%**
Tax Supported Funds:				
General Fund	9,307,161	10,272,288	965,127	10.4%
Fire Department	2,492,223	2,321,008	(171,215)	-6.9%
Parking Operations	1,491,456	1,404,219	(87,237)	-5.8%
Downtown Business Service District	50,000	50,000	-	0.0%
Total Expenditures-Tax Supptd. Funds	**13,340,840**	**14,047,515**	**706,675**	**5.3%**
Tax Subsidy	**7,337,857**	**7,700,835**	**362,978**	**4.9%**
Tax Ratio	**55.00%**	**54.82%**		**-0.3%**
Non-Tax Supported Funds:				
Wastewater Treatment Plant	1,725,124	1,732,077	6,953	0.4%
Ambulance Services	442,384	462,206	19,822	4.5%
Total Non-Tax Funds	**2,167,508**	**2,194,283**	**26,775**	**1.2%**
Grand Total All Funds	**15,508,348**	**16,241,798**	**733,450**	**4.7%**
Capital Projects Funded from Capital Reserve Funds				
General Fund	224,609	599,523	374,914	166.9%
Fire Department	340,000	26,000	(314,000)	-92.4%
Wastewater Treatment Plant	75,662	68,000	(7,662)	-10.1%
Total Capital from Capital Reserve Funds	**640,271**	**693,523**	**53,252**	**8.3%**
Grand Total All Funds Less Capital Reserve Purchases	**14,868,077**	**15,548,275**	**680,198**	**4.6%**

Town of Hanover Tax Rate Analysis
(School District Taxes Not Presented)



Proposed Tax Rate % Change Analysis

	Anticipated Increase in Tax Rate from Tax Year 2004 (FY2005) to Tax Year 2005 (FY2006)	
General Fund	**3.02%**	*3.64 to 3.75*
Fire Fund (Average Rate of Increase Across All Fire Districts)	**7.24%**	*varies among Fire Districts*
County (*Estimated Rate of Increase)	**5.00%**	*1.47 to 1.54*
Parking District	**-**	
Downtown Business Service District	**-2.00%**	*.50 to .49*
Net Increase in All Municipal Taxes - Excluding School Taxes	**3.92%**	

Town of Hanover Budget Summary

	FY2005 Adopted Budget	FY2006 Proposed Budget	% Change FY05 Budget to FY06 Budget
General Fund Revenues			
Executive	54,000	60,000	11.1%
Administrative Services	1,235,425	1,283,900	3.9%
Planning and Zoning	407,075	367,050	-9.8%
Town Properties	-	21,653	-
Police	284,517	521,405	83.3%
Public Works	655,578	991,231	51.2%
Health and Welfare	33,559	32,100	-4.3%
Parks and Recreation	161,500	289,369	79.2%
Libraries	45,875	61,075	33.1%
Conservation Commission	200,000	200,000	0.0%
Unallocated - Pooled Expenditures	6,229,632	6,442,505	3.4%
Total General Fund Revenues	**9,307,161**	**10,270,288**	**10.3%**
General Fund Expenditures			
Personnel Costs			
Executive	150,918	156,660	3.8%
Human Resources	115,332	104,227	-9.6%
Administrative Services	275,648	282,886	2.6%
Management Information Systems	88,399	92,772	4.9%
Assessing	116,597	120,826	3.6%
Planning and Zoning	280,057	286,567	2.3%
Town Properties	50,375	33,057	-34.4%
Police	1,376,009	1,461,982	6.2%
Public Works	1,217,531	1,256,112	3.2%
Health and Welfare	65,333	19,500	-70.2%
Parks and Recreation	177,134	317,882	79.5%
Libraries	636,521	665,105	4.5%
Total Personnel	**4,549,854**	**4,797,576**	**5.4%**
Non-Personnel Costs			
Executive	117,200	116,837	-0.3%
Human Resources	13,665	12,885	-5.7%
Administrative Services	83,465	86,048	3.1%
Management Information Systems	36,229	23,030	-36.4%
Assessing	22,700	22,600	-0.4%
Planning and Zoning	100,800	92,809	-7.9%
Town Properties	434,484	455,905	4.9%
Police	26,553	266,457	903.5%
Public Works	1,455,069	1,672,769	15.0%
Health and Welfare	161,440	247,196	53.1%
Parks and Recreation	147,156	185,057	25.8%
Libraries	124,950	125,442	0.4%
Conservation Commission	206,700	205,115	-0.8%
Affordable Housing Commission	3,000	3,000	0.0%
Unallocated - Pooled Expenditures	1,823,896	1,957,562	7.3%
Total Non-Personnel	**4,757,307**	**5,472,712**	**15.0%**

Town of Hanover Budget Summary

	FY2005 Adopted Budget	FY2006 Proposed Budget	% Change FY05 Budget to FY06 Budget
Personnel and Non-Personnel			
Executive	268,118	273,497	2.0%
Human Resources	128,997	117,112	-9.2%
Administrative Services	359,113	368,934	2.7%
Management Information Systems	124,628	115,802	-7.1%
Assessing	139,297	143,426	3.0%
Planning and Zoning	380,857	379,376	-0.4%
Town Properties	484,859	488,962	0.8%
Police	1,402,562	1,728,439	23.2%
Public Works	2,672,600	2,928,881	9.6%
Health and Welfare	226,773	266,696	17.6%
Parks and Recreation	324,290	502,939	55.1%
Libraries	761,471	790,547	3.8%
Conservation Commission	206,700	205,115	-0.8%
Affordable Housing Commission	3,000	3,000	0.0%
Unallocated - Pooled Expenditures	1,823,896	1,957,562	7.3%
Total General Fund Expenditures	**9,307,161**	**10,270,288**	**10.3%**
Tax Subsidy	**5,224,265**	**5,404,647**	**3.5%**
Tax Ratio	**56.1%**	**52.6%**	
Special Funds Revenues			
Fire	2,492,223	2,321,008	-6.9%
Ambulance	442,384	462,206	4.5%
Wastewater Treatment Plant	1,725,124	1,732,077	0.4%
Parking	1,491,456	1,404,219	-5.8%
Downtown Business Service District	50,000	50,000	0.0%
Total Special Funds Revenues	**6,201,187**	**5,969,510**	**-3.7%**
Special Funds Expenditures			
Personnel Costs			
Fire	809,244	970,267	19.9%
Ambulance	300,130	313,494	4.5%
Wastewater Treatment Plant	489,626	486,231	-0.7%
Parking	241,519	263,107	8.9%
Total Personnel	**1,840,519**	**2,033,098**	**10.5%**
Non-Personnel Costs			
Fire	1,682,979	1,350,741	-19.7%
Ambulance	142,254	148,712	4.5%
Wastewater Treatment Plant	1,235,498	1,245,846	0.8%
Parking	1,249,937	1,141,112	-8.7%
Downtown Business Service District	50,000	50,000	0.0%
Total Non-Personnel	**4,360,668**	**3,936,411**	**-9.7%**
Personnel and Non-Personnel			
Fire	2,492,223	2,321,008	-6.9%
Ambulance	442,384	462,206	4.5%
Wastewater Treatment Plant	1,725,124	1,732,077	0.4%
Parking	1,491,456	1,404,218	-5.8%
Downtown Business Service District	50,000	50,000	0.0%
Total Special Funds Expenditures	**6,201,187**	**5,969,509**	**-3.7%**

Town of Hanover Budget Summary

	FY2005 Adopted Budget	FY2006 Proposed Budget	% Change FY05 Budget to FY06 Budget
Special Funds Tax Subsidy			
Fire District Taxes	1,978,592	2,161,188	9.2%
Fire Fund Tax Ratio	79.4%	93.1%	
Tax Increment Financing District Tax	85,000	85,000	0.0%
Parking Fund Tax Ratio	5.7%	6.1%	
Downtown Business Service District Tax	50,000	50,000	0.0%
Downtown Bus. Svc. Dist. Tax Ratio	100.0%	100.0%	
Total Special Districts Tax Subsidy	**2,113,592**	**2,296,188**	**8.6%**
Ratio	**34.1%**	**38.5%**	

Town of Hanover
Budget Detail FY 2005-2006

		FY 2005 Budget	FY 2006 Proposed	%Change/ Approved
General Fund Department Budgets				
Executive				
	Revenues			
01-092-219	Cable TV Franchise Fees	54,000	60,000	11.1%
Total Revenues		**54,000**	**60,000**	**-100.0%**
	Expenditures			
Personnel Costs				
01-110-115	Board Salaries	9,500	9,224	-2.9%
01-120-110	Town Manager-Full Time	136,418	142,436	4.4%
01-120-140	Town Manager-Overtime	5,000	5,000	0.0%
Total Personnel		**150,918**	**156,660**	**6.2%**
Non-Personnel Costs				
Board of Selectmen				
01-110-300	Professional Services	20,000	20,000	0.0%
01-110-500	Purchased Services	22,950	23,199	1.1%
01-110-600	Supplies and Materials	7,400	6,400	-13.5%
01-110-700	Operational Equipment	800	-	-100.0%
01-110-890	Cultural Exchange Pgms	4,000	4,000	0.0%
01-110-891	CATV Support/Franchise Fees	52,500	54,000	2.9%
Total Board of Selectmen		**107,650**	**107,599**	**0.0%**
Town Manager				
01-120-500	Purchased Services	4,550	4,450	-2.2%
01-120-600	Supplies and Materials	2,550	2,638	3.5%
01-120-800	Auto/Education	2,450	2,150	-12.2%
Total Town Manager		**9,550**	**9,238**	**-3.3%**
Total Non-Personnel		**117,200**	**116,837**	**-0.3%**
Activity Totals				
Board of Selectmen		117,150	116,823	-0.3%
Town Manager		150,968	156,674	3.8%
Total Expenditures		**268,118**	**273,497**	**2.0%**
Net Expenditures		**214,118**	**213,497**	**-0.3%**
Human Resources				
	Expenditures			
Personnel Costs				
01-125-110	Human Resources-Full Time	115,332	104,227	-9.6%
Total Personnel		**115,332**	**104,227**	**-9.6%**

Non-Personnel Costs				
01-125-300	Professional Services	2,000	2,000	0.0%
01-125-500	Purchased Services	6,280	5,300	-15.6%
01-125-600	Supplies and Materials	3,685	3,885	5.4%
01-125-800	Auto/Education	1,700	1,700	0.0%
Total Non-Personnel		**13,665**	**12,885**	**-5.7%**
Total Expenditures		**128,997**	**117,112**	**-9.2%**
Net Expenditures		**128,997**	**117,112**	**-9.2%**

Administrative Services

	Revenues			
01-092-210	Motor Vehicle Permits	1,180,000	1,230,000	4.2%
01-092-211	Transportation Fee	36,000	36,500	1.4%
01-092-220	Business Licenses/Permits	525	500	-4.8%
01-092-230	Vendor Permits-Regular	2,300	500	-78.3%
01-092-240	Town Clerk Fees	12,000	12,000	0.0%
01-092-280	Dog Licenses	4,000	3,800	-5.0%
01-097-770	Sale of Ordinances	600	600	0.0%
Total Revenues		**1,235,425**	**1,283,900**	**3.9%**
	Expenditures			
Personnel Costs				
01-131-110	Administration-Full Time	155,570	159,445	2.5%
01-131-115	Treasurer-Part Time	5,000	5,000	0.0%
01-132-110	Tax Collector-Full Time	52,423	54,008	3.0%
01-133-110	Town Clerk-Full Time	59,845	62,283	4.1%
01-133-115	Elections-Part Time	2,810	2,150	-23.5%
Total Personnel		**275,648**	**282,886**	**2.6%**
Administration				
01-131-300	Professional Services	7,637	6,140	-19.6%
01-131-400	Property Services	6,821	6,341	-7.0%
01-131-500	Dues and Memberships	205	245	19.5%
01-131-600	Supplies and Materials	7,900	7,804	-1.2%
01-131-700	Operational Equipment	500	100	-80.0%
01-131-800	Auto/Education	600	1,750	191.7%
01-131-900	Charges to/from Other Departments	1,500	6,438	329.2%
Total Administration		**25,163**	**28,818**	**14.5%**
Tax Collection				
01-132-300	Professional Services	150	150	0.0%
01-132-400	Property Services	400	400	0.0%
01-132-500	Dues and Memberships	450	450	0.0%
01-132-600	Supplies and Materials	3,500	3,700	5.7%
01-132-800	Auto/Education	650	1,000	53.8%
01-132-900	Charges to/from Other Departments	3,485	2,615	-25.0%
Total Tax Collection		**8,635**	**8,315**	**-3.7%**

Town Clerk				
01-133-400	Property Services	1,500	1,300	-13.3%
01-133-500	Dues and Memberships	1,600	1,100	-31.3%
01-133-600	Supplies and Materials	6,800	6,450	-5.1%
01-133-800	Auto/Education	750	950	26.7%
01-133-900	Charges to/from Other Departments	3,017	2,615	-13.3%
01-900-905	Transportation Fee to Desig. Reserve	36,000	36,500	1.4%
Total Town Clerk		**49,667**	**48,915**	**-1.5%**
Total Non-Personnel		**83,465**	**86,047**	**3.1%**
Activity Totals				
Administration		185,733	193,262	4.1%
Revenue Collections/Tax		61,058	62,323	2.1%
Town Clerk		112,322	113,347	0.9%
Total Expenditures		**359,113**	**368,932**	**2.7%**
Net Expenditures		**(876,312)**	**(914,968)**	**4.4%**

Management Information Systems (MIS)

Expenditures

Personnel Costs				
01-141-110	MIS-Full Time	66,226	69,935	5.6%
01-141-115	MIS-Part Time	22,173	22,837	3.0%
Total Personnel		**88,399**	**92,772**	**4.9%**
MIS				
01-141-300	Professional Services	89,182	79,383	-11.0%
01-141-400	Property Services	15,499	-	-100.0%
01-141-600	Supplies and Materials	7,450	7,450	0.0%
01-141-700	Operational Equipment	33,340	31,415	-5.8%
01-141-800	Auto/Education	2,500	1,500	-40.0%
01-141-900	Charges to/from Other Departments	(122,242)	(96,718)	-20.9%
Total MIS Operating		**25,729**	**23,030**	**-10.5%**
Capital Costs				
01-760-720	Geographic Information Systems	10,500	-	-100.0%
Total Capital		**10,500**	**-**	**-100.0%**
Total Non-Personnel		**36,229**	**23,030**	**-36.4%**
Total Expenditures		**124,628**	**115,802**	**-7.1%**
Net Expenditures		**124,628**	**115,802**	**-7.1%**

Assessing

Expenditures

Personnel Costs				
01-144-110	Assessing-Full Time	116,597	120,826	3.6%
Total Personnel		**116,597**	**120,826**	**3.6%**

Non-Personnel Costs				
01-144-300	Professional Services	2,000	2,000	0.0%
01-144-500	Dues and Memberships	310	220	-29.0%
01-144-600	Supplies and Materials	1,190	1,180	-0.8%
01-144-800	Auto/Education	3,000	3,000	0.0%
01-144-900	Charges to/from Other Departments	6,200	6,200	0.0%
01-144-960	Transfer to Capital Reserve Fund	10,000	10,000	0.0%
Total Non-Personnel		**22,700**	**22,600**	**-0.4%**
Total Expenditures		**139,297**	**143,426**	**3.0%**
Net Expenditures		**139,297**	**143,426**	**3.0%**

Planning and Zoning

	Revenues			
01-092-250	Building Permits	336,375	292,050	-13.2%
01-092-251	Code Book Sales	400	1,500	275.0%
01-092-255	Zoning Permits	8,500	8,500	0.0%
01-093-310	Planning Board Fees	16,000	24,000	50.0%
01-093-311	Zoning Board Fees	12,000	11,000	-8.3%
01-093-317	Independent Code Review	-	30,000	-
01-093-318	Grants/Sponsored Projects	33,800	-	-100.0%
Total Revenues		**407,075**	**367,050**	**-9.8%**
	Expenditures			
Personnel Costs				
01-181-110	Planning and Zoning-Full Time	208,930	214,237	2.5%
01-181-115	Planning and Zoning-Part Time	71,127	72,330	1.7%
Total Personnel		**280,057**	**286,567**	**2.3%**
Non-Personnel Costs				
01-181-300	Professional Services	63,300	30,500	-51.8%
01-181-400	Property Services	3,600	1,350	-62.5%
01-181-500	Other Services	22,300	20,100	-9.9%
01-181-600	Supplies and Materials	8,800	7,959	-9.6%
01-181-700	Operational Equipment	2,800	2,900	3.6%
01-181-800	Auto/Education	-	30,000	-
01-189-390	Independent Code Review	100,800	92,809	-7.9%
Total Non-Personnel		**100,800**	**92,809**	**-7.9%**
Total Expenditures		**380,857**	**379,376**	**-0.4%**
Net Expenditures		**(26,218)**	**12,326**	**-147.0%**

Conservation Commission

	Revenues			
01-091-135	Land Use Change Tax	100,000	100,000	0.0%
01-097-761	Transfers from Reserved Funds	100,000	100,000	0.0%
Total Revenues		**200,000**	**200,000**	**0.0%**

	Expenditures			
Non-Personnel Costs				
01-192-300	Professional Services	6,700	3,600	-46.3%
01-192-500	Purchased Services	-	1,015	-
01-192-600	Supplies and Materials	-	500	-
01-900-905.3	Transfer to Designated Reserve	100,000	100,000	0.0%
01-900-905.1	Transfer to Conservation Fund	50,000	50,000	0.0%
01-900-905.2	Transfer to Town Expendable Trust	50,000	50,000	0.0%
Total Expenditures		**206,700**	**205,115**	**-0.8%**
Net Expenditures		**6,700**	**5,115**	**-23.7%**

Affordable Housing Commission

	Expenditures			
Non-Personnel Costs				
01-192-300	Professional Services	3,000	3,000	0.0%
Total Expenditures		**3,000**	**3,000**	**0.0%**
Net Expenditures		**3,000**	**3,000**	**0.0%**

Town Properties

	Revenues			
01-097-461	Mtce. Endowment Support/Howe Corp.	-	21,653	-
Total Revenues		**-**	**21,653**	**-**
	Expenditures			
Personnel Costs				
01-501-110	Buildings-Full Time Services	44,711	30,752	-31.2%
01-501-140	Buildings-Overtime Services	5,664	2,305	-59.3%
Total Personnel Costs		**50,375**	**33,057**	**-34.4%**
Operations				
01-501-600	Supplies and Materials	3,500	1,500	-57.1%
01-501-900	Charges to/from Other Departments	(8,112)	(5,628)	-30.6%
Total Operations		**(4,612)**	**(4,128)**	**-10.5%**
Municipal Infrastructure				
01-502-410	Streelights-Electricity	68,458	70,411	2.9%
01-502-411	Traffic Signals-Electricity	9,000	8,001	-11.1%
01-502-412	Surface Parking Lots-Electricity	4,000	4,080	2.0%
01-502-740	Traffic Signals Repair and Replacement	10,000	10,000	0.0%
01-502-741	Streetlight Repair and Replacement	4,000	4,000	0.0%
01-502-900	Charges to/from Other Departments	(4,000)	(4,080)	2.0%
Total Municipal Infrastructure		**91,458**	**92,412**	**1.0%**
Municipal Building				
01-510-300	Telephone	18,384	8,232	-55.2%
01-510-410	Electricity	6,180	6,800	10.0%
01-510-411	Heat	2,835	4,509	59.0%
01-510-412	Water	500	500	0.0%
01-510-413	Sewer	700	700	0.0%

01-510-430	Repair and Maintenance	9,600	4,000	-58.3%
01-510-490	Contracted Services	29,042	31,160	7.3%
01-510-600	Supplies and Materials	1,000	1,050	5.0%
01-510-700	Building Equipment	-	6,000	-
Total Municipal Building		**68,241**	**62,951**	**-7.8%**
R.W. Black Community and Senior Center				
01-512-300	Telephone	2,640	2,339	-11.4%
01-512-410	Electricity	11,700	12,850	9.8%
01-512-411	Heat	8,610	13,360	55.2%
01-512-412	Water	980	800	-18.4%
01-512-413	Sewer	750	1,200	60.0%
01-512-430	Repair and Maintenance	10,000	5,000	-50.0%
01-512-490	Contracted Services	37,537	34,181	-8.9%
01-512-600	Supplies and Materials	1,750	1,750	0.0%
01-512-905	Charges to/from Other Departments	(19,763)	(15,000)	-24.1%
Total Community Center		**54,204**	**56,480**	**4.2%**
R. Hauger Public Works Facility				
01-521-300	Telephone	2,404	5,122	113.1%
01-521-410	Electricity	10,000	9,550	-4.5%
01-521-411	Heat	2,527	4,220	67.0%
01-521-412	Water	1,100	1,400	27.3%
01-521-413	Sewer	300	600	100.0%
01-521-430	Repair and Maintenance	6,500	6,500	0.0%
01-521-490	Contracted Services	18,867	19,857	5.2%
01-521-600	Supplies and Materials	1,250	1,250	0.0%
01-521-700	Building Equipment	5,000	-	-100.0%
Total R. Hauger PW Facility		**47,948**	**48,499**	**1.1%**
Highway Garage 2				
01-522-410	Electricity	80	200	150.0%
01-522-411	Heat	315	501	59.0%
01-522-430	Repair and Maintenance	-	200	-
Total Highway Garage 2		**395**	**901**	**128.1%**
Howe Library				
01-530-300	Telephone	2,910	5,710	96.2%
01-530-410	Electricity	12,800	18,200	42.2%
01-530-411	Heat	4,410	10,855	146.1%
01-530-412	Water	520	548	5.4%
01-530-413	Sewer	588	736	25.2%
01-530-430	Repair and Maintenance	16,550	17,800	7.6%
01-530-440	Rentals	664	-	-100.0%
01-530-490	Contracted Services	31,392	48,042	53.0%
01-530-600	Supplies and Materials	2,000	3,000	50.0%
Total Howe Library		**71,834**	**104,891**	**46.0%**
Etna Library				
01-540-300	Telephone	550	1,225	122.7%

01-540-410	Electricity	690	700	1.4%
01-540-411	Heat	1,030	1,638	59.0%
01-540-413	Sewer	185	100	-45.9%
01-540-430	Repair and Maintenance	2,000	5,500	175.0%
01-540-490	Contracted Services	1,711	1,866	9.1%
01-540-600	Supplies and Materials	100	100	0.0%
Total Etna Library		**6,266**	**11,129**	**77.6%**
Cemeteries				
01-550-400	Property Services	6,175	6,100	-1.2%
01-550-600	Supplies and Materials	8,300	8,300	0.0%
Total Cemeteries		**14,475**	**14,400**	**-0.5%**
Boat Landing				
01-560-400	Property Services	1,176	1,176	0.0%
Total Boat Landing		**1,176**	**1,176**	**0.0%**
Police Facility				
01-570-410	Electricity	14,935	15,300	2.4%
01-570-411	Heat	6,458	10,271	59.0%
01-570-412	Water	578	600	3.8%
01-570-413	Sewer	900	925	2.8%
01-570-430	Repair and Maintenance	9,655	12,755	32.1%
01-570-490	Contracted Services	24,573	25,444	3.5%
01-570-600	Supplies and Materials	2,000	1,900	-5.0%
01-570-700	Building Equipment	24,000	-	-100.0%
Total Police Facility		**83,099**	**67,194**	**-19.1%**
Total Non-Personnel Costs		**434,484**	**455,905**	**4.9%**
Activity Totals				
Operations		45,763	28,929	-36.8%
Municipal Infrastructure		91,458	92,412	1.0%
Municipal Building		68,241	62,951	-7.8%
R.W. Black Community and Senior Center		54,204	56,480	4.2%
R. Hauger Public Works Facility		47,948	48,499	1.1%
Highway Garage 2		395	901	128.1%
Howe Library		71,834	104,891	46.0%
Etna Library		6,266	11,129	77.6%
Cemeteries		14,475	14,400	-0.5%
Boat Landing		1,176	1,176	0.0%
Police Facility		83,099	67,194	-19.1%
Total Expenditures		**484,859**	**488,962**	**0.8%**
Net Expenditures		**484,859**	**467,309**	**-3.6%**
	Revenues			
01-092-270	Pistol Permits	100	100	0.0%
01-093-351	Dispatch Center Charges	115,870	162,088	39.9%
01-093-352	Dog fines	1,000	500	-50.0%
01-093-353	Special Services	87,750	101,250	15.4%

01-093-354	Kids and Cops/Dare	6,800	6,800	0.0%
01-093-355	Report Fees	2,000	2,000	0.0%
01-093-356	Bike Auction	1,200	1,200	0.0%
01-093-357	Fingerprinting	3,500	3,500	0.0%
01-093-358	Witness Fees	-	500	-
01-093-359	Sale of Cruisers	-	15,000	-
01-094-400	Grants Awarded	46,297	46,534	0.5%
01-097-730	Court Fines	20,000	20,500	2.5%
01-097-731	Crossing Guards/Dresden Support	-	2,880	-
01-097-751	Transfer from Capital Reserve Fund	-	158,553	-
Total Revenues		**284,517**	**521,405**	**83.3%**
	Expenditures			
Personnel Costs				
01-321-110	Administration-Full Time	208,383	213,129	2.3%
01-321-140	Administration-Overtime	2,000	2,000	0.0%
01-322-110	Patrol-Full Time	628,694	646,678	2.9%
01-322-115	Patrol-Part Time	8,640	8,640	0.0%
01-322-125	Patrol-Temp Supervision	5,894	6,704	13.7%
01-322-140	Patrol-Overtime	50,000	51,724	3.4%
01-322-145	Patrol-Special	65,000	81,000	24.6%
01-323-110	Investigation-Full Time	102,438	108,726	6.1%
01-323-140	Investigation-Overtime	4,000	3,000	-25.0%
01-324-110	Dispatch-Full Time	265,587	304,700	14.7%
01-324-115	Dispatch-Part Time	11,648	12,156	4.4%
01-324-125	Dispatch-Temp Supervision	225	225	0.0%
01-324-140	Dispatch-Overtime	23,500	23,300	-0.9%
Total Personnel		**1,376,009**	**1,461,982**	**6.2%**
Administration				
01-321-300	Professional Services	26,700	26,700	0.0%
01-321-400	Property Services	6,106	4,948	-19.0%
01-321-500	Other Services	1,435	310	-78.4%
01-321-600	Supplies and Materials	5,484	5,983	9.1%
01-321-700	Operational equipment	1,035	-	-100.0%
01-321-800	Auto/Education	2,000	500	-75.0%
01-321-900	Charges to/from Other Departments	15,746	9,164	-41.8%
Total Administration		**58,506**	**47,605**	**-18.6%**
Patrol				
01-322-300	Professional Services	4,360	4,350	-0.2%
01-322-430	Repair and Maintenance	1,600	1,600	0.0%
01-322-440	Equipment Lease	5,143	5,143	0.0%
01-322-490	Contracted Services	720	400	-44.4%
01-322-500	Dues and Memberships	3,815	3,815	0.0%
01-322-600	Supplies and Materials	26,901	34,230	27.2%
01-322-700	Operational Equipment	3,223	66,050	1949.3%
01-322-800	Auto/Education	1,240	1,240	0.0%
01-322-901	Charges to/from Other Departments	(101,823)	(64,848)	-36.3%

01-322-960	Transfer to Capital Reserve Fund	58,500	69,667	19.1%
Total Patrol		**3,679**	**121,647**	**3206.5%**
Investigation				
01-323-300	Professional Services	400	400	0.0%
01-323-400	Property Services	696	707	1.6%
01-323-500	Dues and Memberships	70	70	0.0%
01-323-600	Supplies and Materials	1,240	1,525	23.0%
01-323-800	Auto/Education	500	500	0.0%
Total Investigation		**2,906**	**3,202**	**10.2%**
Dispatch				
01-324-341	Telephone	40,672	46,500	14.3%
01-324-365	Professional Services	500	500	0.0%
01-324-400	Property Services	15,777	21,232	34.6%
01-324-500	Dues and Memberships	230	230	0.0%
01-324-600	Supplies and Materials	2,885	2,885	0.0%
01-324-700	Operational Equipment	2,000	7,500	275.0%
01-324-800	Auto/Education	2,600	2,200	-15.4%
01-324-900	Charges to/from Other Departments	(113,702)	(124,597)	9.6%
01-324-960	Transfer to Capital Reserve Fund	10,000	10,000	0.0%
Total Dispatch		**(39,038)**	**(33,550)**	**-14.1%**
Animal Control				
01-325-300	Professional Services	500	500	0.0%
Total Animal Control		**500**	**500**	**0.0%**
Juvenile Diversion				
01-329-300	Professional Services	-	500	-
Total Juvenile Diversion		**-**	**500**	**-**
Capital Costs				
01-720-742	Police Cruiser Replacement	-	126,553	-
Total Capital Costs		**-**	**126,553**	**-**
Total Non-Personnel		**26,553**	**266,456**	**903.5%**
Activity Totals				
Administration		268,889	262,734	-2.3%
Patrol		761,907	916,394	20.3%
Investigation		109,344	114,927	5.1%
Dispatch		261,922	306,831	17.1%
Animal Control		500	500	0.0%
Juvenile Diversion		-	500	-
Capital Costs		-	126,553	-
Total Expenditures		**1,402,562**	**1,728,439**	**23.2%**
Net Expenditures		**1,118,045**	**1,207,034**	**8.0%**

Public Works

	Revenues			
01-092-275	Excavation Fees	5,000	500	-90.0%
01-092-290	Driveway Permits	1,000	500	-50.0%
01-093-361	Special Services	1,400	1,125	-19.6%
01-093-364	Highway Services-Water Co	16,000	-	-100.0%
01-093-368	Highway Proj-Dresden Support	-	125,000	-
01-093-369	Outside Projects	100,000	100,000	0.0%
01-093-370	Cemetery Gifts	500	500	0.0%
01-093-371	Cemetery Trust Funds	3,000	3,200	6.7%
01-093-372	Cemetery Lot Sales	16,800	16,800	0.0%
01-093-373	Cemetery Burial Fees	11,250	11,250	0.0%
01-093-374	Solid Waste Fees	24,000	24,000	0.0%
01-093-377	Recycling Containers	1,620	5,000	208.6%
01-093-380	HIS Gardener Reimbursement	16,000	18,605	16.3%
01-094-430	NH DOT Highway Block Grant	234,249	243,281	3.9%
01-097-750	Transfer from Capital Reserve Fund	224,609	440,970	96.3%
01-097-790	Sale of Property	150	500	233.3%
Total Revenues		**655,578**	**991,231**	**51.2%**
	Expenditures			
Personnel Costs				
01-410-110	Administration-Full Time	218,291	230,126	5.4%
01-421-110	Highway Mtce-Full Time	452,855	469,881	3.8%
01-421-140	Highway Mtce-Overtime	97,721	101,840	4.2%
01-421-145	Highway Mtce-Special	2,360	1,012	-57.1%
01-423-110	Line Maintenance-Full Time	83,102	86,507	4.1%
01-423-140	Line Maintenance-Overtime	10,188	10,256	0.7%
01-430-110	Fleet-Full Time	173,414	179,381	3.4%
01-430-140	Fleet-Overtime	9,000	6,000	-33.3%
01-440-110	Grounds-Full Time	113,545	116,269	2.4%
01-440-120	Grounds-Seasonal	47,410	45,862	-3.3%
01-440-140	Grounds-Overtime	9,645	8,978	-6.9%
Total Personnel		**1,217,531**	**1,256,112**	**3.2%**
Administration				
01-410-300	Professional Services	3,300	800	-75.8%
01-410-490	Other Contracted Services	2,509	2,323	-7.4%
01-410-500	Purchased Services	2,130	1,777	-16.6%
01-410-600	Supplies and Materials	19,246	19,265	0.1%
01-410-800	Auto/Education	6,850	4,750	-30.7%
01-410-900	Charges to/from Other Departments	(104,751)	(155,069)	48.0%
Total Administration		**(70,716)**	**(126,154)**	**78.4%**

Highway Maintenance				
01-421-400	Property Services	33,660	34,900	3.7%
01-421-610	Highway Mtce. Materials	176,777	187,877	6.3%
01-421-620	Highway Paving Program	247,260	244,446	-1.1%
01-421-700	Operational Equipment	5,000	7,500	50.0%
01-421-900	Charges to/from Other Depts.	(43,644)	(54,236)	24.3%
01-421-960	Transfer to Capital Reserve Fd.	119,000	115,190	-3.2%
Total Highway Maintenance		**538,053**	**535,677**	**-0.4%**
Sidewalk Maintenance				
01-428-600	Supplies and Materials	43,412	29,145	-32.9%
Total Sidewalk Maintenance		**43,412**	**29,145**	**-32.9%**
Line Maintenance				
01-423-300	Professional Services	2,500	2,500	0.0%
01-423-400	Property Services	4,000	6,500	62.5%
01-423-500	Dues and Memberships	90	90	0.0%
01-423-600	Supplies and Materials	15,895	11,715	-26.3%
01-423-700	Operational Equipment	2,300	2,300	0.0%
01-423-900	Charges to/from Other Departments	(96,253)	(98,858)	2.7%
Total Line Maintenance		**(71,468)**	**(75,753)**	**6.0%**
Outside Projects				
01-424-700	Capital Outlay	100,000	100,000	0.0%
Total Outside Projects		**100,000**	**100,000**	**0.0%**
Fleet Maintenance				
01-430-400	Property Services	1,827	-	-100.0%
01-430-500	Dues and Memberships	175	200	14.3%
01-430-600	Parts and Materials	193,145	246,220	27.5%
01-430-700	Operational Equipment	6,900	6,900	0.0%
01-430-901	Charges to/from Other Departments	(41,760)	(49,095)	17.6%
01-430-960	Transfer to Capital Reserve Fund	145,000	145,000	0.0%
Total Fleet Maintenance		**305,287**	**349,225**	**14.4%**
Grounds Maintenance				
01-440-400	Property Services	16,500	17,500	6.1%
01-440-500	Dues and Memberships	295	355	20.3%
01-440-600	Supplies and Materials	15,800	15,800	0.0%
01-440-730	Field Development	7,000	22,000	214.3%
01-440-740	Operational Equipment	2,200	2,200	0.0%
01-440-800	Auto/Education	900	2,000	122.2%
01-440-900	Charges to/from Other Departments	(15,768)	(15,752)	-0.1%
Total Grounds Maintenance		**26,927**	**44,103**	**63.8%**
Recycling				
01-450-400	Contracted Services	193,835	175,147	-9.6%
01-450-500	Advertising	1,950	1,950	0.0%
01-450-600	Supplies and Postage	3,750	300	-92.0%
Total Recycling		**199,535**	**177,397**	**-11.1%**

Solid Waste Disposal				
01-650-400	Contracted Services	63,180	63,349	0.3%
Total Solid Waste Disposal		**63,180**	**63,349**	**0.3%**
Capital Costs				
01-720-740	Public Works Equipment	224,609	246,780	9.9%
01-740-700	Road Reconstruction	96,250	270,000	180.5%
01-760-740	Other Capital Projects	-	59,000	-
Total Capital Costs		**320,859**	**575,780**	**79.4%**
Total Non-Personnel		**1,455,069**	**1,672,769**	**15.0%**
Activity Totals				
Administration		147,575	103,972	-29.5%
Highway Maintenance		1,090,989	1,108,410	1.6%
Sidewalk Maintenance		43,412	29,145	-32.9%
Line Maintenance		21,822	21,010	-3.7%
Outside Projects		100,000	100,000	0.0%
Fleet Maintenance		487,701	534,606	9.6%
Grounds Maintenance		197,527	215,212	9.0%
Recycling		199,535	177,397	-11.1%
Solid Waste Disposal		63,180	63,349	0.3%
Capital Costs		320,859	575,780	79.4%
Total Expenditures		**2,672,600**	**2,928,881**	**9.6%**
Net Expenditures		**2,017,022**	**1,937,650**	**-3.9%**
Health and Welfare				
	Revenues			
01-093-341	Facilities Cost Reimbursement-Dresden	1,359	-	-100.0%
01-093-344	Juvenile Diversion Program	2,000	2,000	0.0%
01-093-345	Substance Abuse Diversion Fees	30,000	30,000	0.0%
01-093-347	Welfare-Sawyer Trust Fund	200	100	-50.0%
Total Revenues		**33,559**	**32,100**	**-4.3%**
	Expenditures			
Personnel Costs				
01-220-115	Community Counselor	58,333	12,500	-78.6%
01-235-115	Health Officer	7,000	7,000	0.0%
Total Personnel		**65,333**	**19,500**	**-70.2%**
Community Counselor				
01-220-300	Professional Services	20,324	28,000	37.8%
01-220-500	Dues and Memberships	45	-	-100.0%
01-220-600	Supplies and Materials	550	-	-100.0%
01-220-800	Auto/Education	290	-	-100.0%
01-220-900	Transfers Out	(4,188)	(5,000)	19.4%
Total Community Counselor		**17,021**	**23,000**	**35.1%**
Health Services				
01-230-850	General Assistance	17,200	20,100	16.9%

01-230-851	Emergency Reg Medical Care	109,639	130,196	18.7%
01-230-890	Social Service Agency Support	57,580	73,900	28.3%
01-230-900	Subvention from Other Funds	(40,000)	-	-100.0%
Total Health Services		**144,419**	**224,196**	**55.2%**
Total Non-Personnel		**161,440**	**247,196**	**53.1%**
Activity Totals				
Community Counselor		75,354	35,500	-52.9%
Health Services		151,419	231,196	52.7%
Total Expenditures		**226,773**	**266,696**	**17.6%**
Net Expenditures		**193,214**	**234,596**	**21.4%**
Parks and Recreation				
	Revenues			
01-093-321	Youth Programs	68,000	75,000	10.3%
01-093-322	Adult Programs	24,000	20,000	-16.7%
01-093-323	Special Programs	13,000	15,000	15.4%
01-093-324	Community Center	18,000	30,000	66.7%
01-093-325	Playground	28,000	32,000	14.3%
01-093-326	Basketball Tournament	9,500	10,000	5.3%
01-093-327	Teen Activities Fund Raising	1,000	1,000	0.0%
01-093-328	After School Program Fees	-	43,369	-
01-093-329	After School Program Grants	-	63,000	-
Total Revenues		**161,500**	**289,369**	**79.2%**
	Expenditures			
Personnel Costs				
01-261-110	Administration-Full Time	146,565	151,448	3.3%
01-261-120	Administration-Seasonal	11,069	12,000	8.4%
01-264-120	Special-Seasonal	1,500	2,000	33.3%
01-265-120	Playground-Seasonal	18,000	22,000	22.2%
01-267-110	RWBC-Full Time	-	61,724	-
01-267-130	RWBC-Temporary	-	500	-
01-268-110	After School Pgm-Full Time	-	41,600	-
01-268-115	After School Pgm-Part Time	-	26,610	-
Total Personnel		**177,134**	**317,882**	**79.5%**
Administration				
01-261-400	Property Services	2,550	2,500	-2.0%
01-261-500	Purchased Services	3,850	5,700	48.1%
01-261-600	Supplies and Materials	5,000	4,500	-10.0%
01-261-700	Field Development/Equipment	2,000	8,100	305.0%
01-261-800	Auto/Education	1,600	2,100	31.3%
01-261-900	Charges to/from Other Departments	2,694	2,694	0.0%
Total Administration		**17,694**	**25,594**	**44.6%**

Youth Programs				
01-262-300	Professional Services	36,214	38,250	5.6%
01-262-400	Property Services	3,500	3,335	-4.7%
01-262-600	Supplies and Materials	17,300	19,300	11.6%
Total Youth Programs		**57,014**	**60,885**	**6.8%**
Adult Programs				
01-263-300	Professional Services	17,000	16,000	-5.9%
01-263-400	Property Services	750	500	-33.3%
01-263-600	Supplies and Materials	1,800	1,500	-16.7%
Total Adult Programs		**19,550**	**18,000**	**-7.9%**
Special Programs				
01-264-300	Professional Services	3,000	3,000	0.0%
01-264-400	Property Services	2,000	2,000	0.0%
01-264-600	Supplies and Materials	3,000	4,000	33.3%
Total Special Programs		**8,000**	**9,000**	**12.5%**
Playground				
01-265-300	Professional Services	1,550	2,650	71.0%
01-265-400	Property Services	300	500	66.7%
01-265-600	Supplies and Materials	1,875	2,500	33.3%
Total Playground		**3,725**	**5,650**	**51.7%**
Basketball Tournament				
01-266-300	Professional Services	1,535	2,035	32.6%
01-266-400	Property Services	2,700	2,300	-14.8%
01-266-600	Supplies and Materials	2,750	3,000	9.1%
Total Basketball Tournament		**6,985**	**7,335**	**5.0%**
Community Center Programming				
01-267-400	Property Services	-	500	-
01-267-600	Supplies and Materials	-	4,000	-
01-267-700	Operational Equipment	5,000	3,000	-40.0%
Total Community Center Programming		**5,000**	**7,500**	**50.0%**
After School Program				
01-268-400	Property Services	-	1,000	-
01-268-600	Supplies and Materials	-	17,200	-
01-268-700	Operational Equipment	-	525	-
01-268-800	Auto/Education	-	1,594	-
Total After School Program		**-**	**20,319**	**-**
Senior Activities				
01-269-905	Charge from Housing Fund	29,188	30,774	5.4%
Total Senior Activities		**29,188**	**30,774**	**5.4%**
Total Non-Personnel		**147,156**	**185,057**	**25.8%**

Activity Totals				
Administration		175,328	189,042	7.8%
Youth Programs		57,014	60,885	6.8%
Adult Programs		19,550	18,000	-7.9%
Special Programs		9,500	11,000	15.8%
Playground		21,725	27,650	27.3%
Basketball Tournament		6,985	7,335	5.0%
Community Center Programming		5,000	69,724	1294.5%
After School Program		-	88,529	-
Senior Activities		29,188	30,774	5.4%
Total Expenditures		**324,290**	**502,939**	**55.1%**
Net Expenditures		**162,790**	**213,570**	**31.2%**

Howe Library

	Revenues			
01-093-331	Fines	15,000	30,000	100.0%
01-093-332	Non-Resident Fees	28,000	28,200	0.7%
01-093-333	Coin Copier	2,800	2,800	0.0%
Total Revenues		**45,800**	**61,000**	**33.2%**
	Expenditures			
Personnel Costs				
01-252-110	Administration-Full Time	177,955	182,405	2.5%
01-253-110	Tech Services-Full Time	45,877	47,268	3.0%
01-253-115	Tech Services-Part Time	57,075	58,712	2.9%
01-254-110	Public Services-Full Time	90,803	93,559	3.0%
01-254-115	Public Services-Part Time	205,426	221,236	7.7%
01-254-116	Public Services-Pages	16,700	16,700	0.0%
01-254-117	Public Services-Substitutes	10,660	10,660	0.0%
01-254-118	Public Services-Work Study	600	1,000	66.7%
Total Personnel		**605,096**	**631,540**	**4.4%**
Administration				
01-252-400	Property Services	3,800	4,986	31.2%
01-252-500	Dues and Memberships	500	560	12.0%
01-252-600	Supplies and Materials	4,800	4,883	1.7%
01-252-800	Auto/Education	2,500	2,750	10.0%
Total Administration		**11,600**	**13,179**	**13.6%**
Technical Services				
01-253-600	Supplies and Materials	6,700	7,500	11.9%
01-253-800	Education	500	500	0.0%
01-253-905	Charges to/from Other Departments	37,514	37,454	-0.2%
01-253-960	Transfer to Capital Reserve Fund	2,500	-	-100.0%
Total Technical Services		**47,214**	**45,454**	**-3.7%**
Public Services				
01-254-600	Circulating and Reference	54,450	54,450	0.0%
Total Public Services		**54,450**	**54,450**	**0.0%**
Total Non-Personnel		**113,264**	**113,083**	**-0.2%**

Activity Totals				
Administration		189,555	195,583	3.2%
Technical Services		150,166	151,434	0.8%
Public Services		378,639	397,606	5.0%
Total Expenditures		**718,360**	**744,623**	**3.7%**
Net Expenditures		**672,560**	**683,623**	**1.6%**
Etna Library				
	Revenues			
01-093-335	Town Library Trust Fund	75	75	0.0%
Total Revenues		**75**	**75**	**0.0%**
	Expenditures			
Personnel Costs				
01-257-115	Librarians-Part Time	31,425	33,565	6.8%
Total Personnel		**31,425**	**33,565**	**6.8%**
Non-Personnel Costs				
01-257-500	Advertising and Dues	520	530	1.9%
01-257-600	Supplies and Materials	7,860	8,540	8.6%
01-257-800	Auto/Education	485	575	18.6%
01-257-900	Charges to/from Other Departments	2,821	2,714	-3.8%
Total Non-Personnel		**11,686**	**12,359**	**5.8%**
Total Expenditures		**43,111**	**45,924**	**6.5%**
Net Expenditures		**43,036**	**45,849**	**6.5%**
Unallocated				
	Revenues			
Taxes				
01-091-105	Current Year Net Levy	5,224,265	5,404,647	3.5%
01-091-105.2	Overlay - Reserve for Tax Abatements	(25,000)	(25,000)	0.0%
01-091-125	Interest on Delinquent Taxes	34,000	35,000	2.9%
01-091-155	Yield Tax	7,500	7,500	0.0%
01-091-160	Payment in Lieu of Taxes	38,757	39,842	2.8%
Total Taxes		**5,279,522**	**5,461,989**	**3.5%**
State Grants and Payments				
01-094-410	Shared Revenue Block Grant	95,258	95,258	0.0%
01-094-411	Rooms and Meals Tax	320,000	360,000	12.5%
01-094-421	Business Profits Tax	95,258	95,258	0.0%
Total State Grants and Payments		**510,516**	**550,516**	**7.8%**
Investment Income				
01-096-630	Short Term Interest	214,240	195,000	-9.0%
Total Investment Income		**214,240**	**195,000**	**-9.0%**
Other				
01-097-720	Insurance Dividend	18,000	10,000	-44.4%
01-097-760	Undesignated Fund Balance Used	119,851	93,450	-22.0%
01-097-794	Transfer from Parking Fund	-	61,550	-

01-097-795	Miscellaneous	5,000	5,000	0.0%
01-097-799	Transfers from Trust and Agency	82,500	65,000	-21.2%
Total Other		**225,351**	**235,000**	**4.3%**
Total Unallocated Revenues		**6,229,629**	**6,442,505**	**3.4%**
	Expenditures			
Allocation of Administration Costs				
01-150-900	Charges to/from Other Departments	(361,995)	(374,199)	3.4%
Total Allocation of Administration		**(361,995)**	**(374,199)**	**3.4%**
Legal Services				
01-160-390	Professional Services	80,000	100,000	25.0%
Total Legal Services		**80,000**	**100,000**	**25.0%**
Debt Service				
01-610-980	Debt Service-Principal	275,000	270,000	-1.8%
01-610-981	Debt Service-Interest	90,866	80,418	-11.5%
Total Debt Service		**365,866**	**350,418**	**-4.2%**
Insurance				
01-620-400	Property/Liability Insurance	85,000	98,700	16.1%
01-620-500	Unemployment Compensation	320	500	56.3%
Total Insurance		**85,320**	**99,200**	**16.3%**
Fringe Benefits				
01-640-210	Section 125 Benefits	1,019,491	1,092,037	7.1%
01-640-220	FICA	283,999	304,827	7.3%
01-640-230	Retirement	246,015	302,069	22.8%
01-640-240	Other Retirement Benefits	-	1,765	-
01-640-260	Workers Compensation	67,126	51,743	-22.9%
01-640-290	Miscellaneous Fringe Benefits	11,900	11,451	-3.8%
01-640-291	Earned Time Conversion	16,874	18,251	8.2%
Total Fringe Benefits		**1,645,405**	**1,782,143**	**8.3%**
Special Articles				
01-730-890	Other Uses of Funds	9,300	-	-100.0%
Total Special Articles		**9,300**	**-**	**-100.0%**
Total Non-Personnel		**1,823,896**	**1,957,562**	**7.3%**
Activity Totals				
Allocation of Administration Costs		(361,995)	(374,199)	3.4%
Legal Services		80,000	100,000	25.0%
Debt Service		365,866	350,418	-4.2%
Insurance		85,320	99,200	16.3%
Benefits		1,645,405	1,782,143	8.3%
Special Articles		9,300	-	-100.0%
Total Expenditures		**1,823,896**	**1,957,562**	**7.3%**
Net Expenditures		**(4,405,733)**	**(4,484,943)**	**1.8%**
General Fund Totals		**9,307,161**	**10,270,288**	**10.3%**
General Fund Net		**-**	**-**	**-**

Special Revenue Funds Department Budgets

Fire

	Revenues			
03-091-105	Current Year Tax Levy	1,978,592	2,161,188	9.2%
03-092-210	Cistern and Dry Hydrant Svcs.	1,750	1,500	-14.3%
03-092-250	Share of Building Permit Revenue	-	10,000	-
03-093-310	Hydrant Rentals	67,949	70,027	3.1%
03-093-320	Special Fire Services	4,500	4,500	0.0%
03-093-330	Training Services	350	350	0.0%
03-093-340	Fire Alarm Services	7,800	7,800	0.0%
03-093-341	False Alarm Charges	1,000	7,000	600.0%
03-093-351	Reinspection Fees	500	500	0.0%
03-095-520	Federal and State Grants	-	200	-
03-097-720	Insurance Dividend	7,500	2,000	-73.3%
03-097-730	Court Fines	100	100	0.0%
03-097-750	Transfer from Capital Reserve Fund	340,000	26,000	-92.4%
03-097-760	Undesignated Fund Balance Used	82,132	29,793	-63.7%
03-097-795	Miscellaneous	50	50	0.0%
Total Revenues		**2,492,223**	**2,321,008**	**-6.9%**
	Expenditures			
Personnel Costs				
03-110-110	Administration-Full Time	127,290	132,007	3.7%
03-120-110	Suppression-Full Time	800,444	871,219	8.8%
03-120-115	Suppression-Part Time	15,000	15,000	0.0%
03-120-140	Suppression-Overtime	150,000	241,000	60.7%
03-120-901	Personnel Costs to Ambulance Fund	(300,130)	(310,494)	3.5%
03-130-115	Prevention-Part Time	16,640	21,535	29.4%
Total Personnel		**809,244**	**970,267**	**19.9%**
Administration				
03-110-430	Repair and Maintenance	100	-	-100.0%
03-110-440	Equipment Lease	-	2,570	-
03-110-490	Contracted Services	1,140	826	-27.6%
03-110-500	Dues and Memberships	460	505	9.8%
03-110-600	Supplies and Materials	2,900	2,919	0.7%
03-110-700	Operational Equipment	200	200	0.0%
03-110-800	Education/Conferences	3,200	1,700	-46.9%
03-110-900	Charges to/from Other Departments	3,277	4,277	30.5%
03-900-905	Subvention to Other Funds	54,631	-	-100.0%
Total Administration		**65,908**	**12,997**	**-80.3%**
Suppression				
03-120-300	New Personnel/Laundry	4,325	1,800	-58.4%
03-120-412	Hydrant Rentals	394,537	398,016	0.9%
03-120-430	Repair and Maintenance	3,050	7,600	149.2%
03-120-500	Dues and Memberships	356	356	0.0%
03-120-600	Supplies and Materials	10,215	10,421	2.0%
03-120-700	Operational equipment	14,470	45,323	213.2%

03-120-800	Auto Allowance	180	200	11.1%
03-120-905	Charges to/from Other Departments	181,009	185,696	2.6%
03-120-960	Transfer to Capital Reserve Fund	98,500	100,000	1.5%
Total Suppression		**706,642**	**749,412**	**6.1%**
Prevention				
03-130-500	Dues and Memberships	85	85	0.0%
03-130-600	Supplies and Materials	900	1,000	11.1%
03-130-800	Education/Conferences	1,650	1,150	-30.3%
Total Prevention		**2,635**	**2,235**	**-15.2%**
Hazardous Materials				
03-140-300	Telephone	600	480	-20.0%
03-140-500	Dues and Memberships	2,000	2,000	0.0%
03-140-600	Supplies and Materials	500	500	0.0%
03-140-700	Operational Equipment	6,500	2,000	-69.2%
03-140-800	Education/Conferences	-	5,296	-
Total Hazardous Materials		**9,600**	**10,276**	**7.0%**
Alarm Maintenance				
03-150-500	Dues and Memberships	40	40	0.0%
03-150-600	Supplies and Materials	4,000	2,200	-45.0%
03-150-800	Education/Conferences	1,250	850	-32.0%
Total Alarm Maintenance		**5,290**	**3,090**	**-41.6%**
Training				
03-160-400	Repair and Maintenance	100	-	-100.0%
03-160-500	Dues and Memberships	210	125	-40.5%
03-160-600	Supplies and Materials	600	600	0.0%
03-160-700	Operational Equipment	-	200	-
03-160-800	Auto/Education/Conferences	3,100	3,100	0.0%
Total Training		**4,010**	**4,025**	**0.4%**
Main Station				
03-551-300	Telephone	560	420	-25.0%
03-551-410	Electricity	7,800	8,093	3.8%
03-551-411	Heat	7,245	11,523	59.0%
03-551-412	Water	525	460	-12.4%
03-551-413	Sewer	920	975	6.0%
03-551-430	Building Repair and Maint	10,775	6,000	-44.3%
03-551-490	Contracted Services	1,448	1,890	30.5%
03-551-600	Supplies and Materials	2,500	2,700	8.0%
03-551-700	Building Equipment	27,450	950	-96.5%
Total Main Station		**59,223**	**33,011**	**-44.3%**
Etna Station				
03-560-410	Electricity	540	581	7.7%
03-560-411	Heat	1,313	2,088	59.0%
03-560-413	Sewer	100	100	0.0%
03-560-430	Building Repair and Maint	4,000	2,700	-32.5%

03-560-490	Contracted Services	300	300	0.0%
Total Etna Station		**6,253**	**5,769**	**-7.7%**
Fixed Costs				
03-620-400	Property/Liability Insurance	15,000	16,000	6.7%
03-620-500	Unemployment Insurance	80	90	12.5%
03-640-210	Section 125 Benefits	241,061	249,383	3.5%
03-640-220	FICA	20,661	22,807	10.4%
03-640-230	Retirement	144,464	170,138	17.8%
03-640-260	Workers Compensation	27,152	30,507	12.4%
03-640-291	Severence Pay	35,000	15,000	-57.1%
Total Fixed Costs		**483,418**	**503,927**	**4.2%**
Capital Costs				
03-720-742	Purchases from Capital Reserve Fd	340,000	26,000	-92.4%
Total Capital Costs		**340,000**	**26,000**	**-92.4%**
Total Non-Personnel		**1,682,979**	**1,350,742**	**-19.7%**
Activity Totals				
Administration		193,198	145,004	-24.9%
Suppression		1,371,956	1,566,137	14.2%
Prevention		19,275	23,770	23.3%
Hazardous Materials		9,600	10,276	7.0%
Alarm Maintenance		5,290	3,090	-41.6%
Training		4,010	4,025	0.4%
Main Station		59,223	33,011	-44.3%
Etna Station		6,253	5,769	-7.7%
Fixed Costs		483,418	503,926	4.2%
Capital Costs		340,000	26,000	-92.4%
Total Expenditures		**2,492,223**	**2,321,008**	**-6.9%**
Net Expenditures		**-**	**-**	**-**
Ambulance				
	Revenues			
06-093-310	Community Contributions	206,066	216,548	5.1%
06-093-320	Service Charges (Net of Uncollectibles)	231,018	243,158	5.3%
06-093-340	Special Services	5,000	2,500	-50.0%
06-097-720	Insurance Dividends	300	-	-100.0%
Total Revenues		**442,384**	**462,206**	**4.5%**
	Expenditures			
Personnel Costs				
06-110-100	Personnel Cost Allocation from Fire	300,130	310,494	3.5%
06-110-140	Billing Assistant Overtime	-	3,000	-
Total Personnel		**300,130**	**313,494**	**4.5%**

Administration				
06-110-300	Professional Services	500	500	0.0%
06-110-400	Property Services	1,834	1,480	-19.3%
06-110-500	Dues and Memberships	100	-	-100.0%
06-110-600	Supplies and Materials	15,000	16,194	8.0%
06-110-700	Operational Equipment	7,500	9,375	25.0%
06-110-800	Auto/Education	7,700	4,005	-48.0%
06-110-900	Charges to/from Other Departments	63,588	71,158	11.9%
06-110-960	Transfer to Capital Reserve Fund	39,132	39,500	0.9%
Total Administration		**135,354**	**142,212**	**5.1%**
Fixed Costs				
06-620-400	Property Liability Insurance	6,900	6,500	-5.8%
Total Fixed Costs		**6,900**	**6,500**	**-5.8%**
Total Non-Personnel		**142,254**	**148,712**	**4.5%**
Total Expenditures		**442,384**	**462,206**	**4.5%**
Net Expenditures		**-**	**-**	**-**
Wastewater Treatment Plant				
	Revenues			
05-092-210	Sewer Connections	7,000	53,950	670.7%
05-093-311	Sewer User Fees Lebanon	57,794	59,687	3.3%
05-093-315	Sewer User Fees DHMC	162,732	208,872	28.4%
05-093-320	Sewer User Fees Hanover	1,038,904	1,071,039	3.1%
05-093-330	Tipping Fees and Other	25,120	22,750	-9.4%
05-093-331	Industrial Pretreatment	2,000	2,000	0.0%
05-093-369	Outside Projects	254,000	50,000	-80.3%
05-094-410	State Aid Water Pollution	99,912	193,780	94.0%
05-097-720	Insurance Dividend	2,000	2,000	0.0%
05-097-750	Transfer from Capital Reserve Fund	75,662	68,000	-10.1%
Total Revenues		**1,725,124**	**1,732,077**	**0.4%**
	Expenditures			
Personnel Costs				
05-210-110	Full Time Services	466,018	450,495	-3.3%
05-210-140	Overtime Services	23,608	35,736	51.4%
Total Personnel		**489,626**	**486,231**	**-0.7%**
Plant Operation				
05-210-300	Professional Services	340,555	373,584	9.7%
05-210-410	Utilities	114,433	129,289	13.0%
05-210-430	Repair and Maintenance	52,803	53,642	1.6%
05-210-490	Property Services	23,773	22,172	-6.7%
05-210-500	Dues and Memberships	755	925	22.5%
05-210-600	Supplies and Materials	90,210	91,976	2.0%
05-210-700	Operational Equipment	-	8,940	-
05-210-800	Auto/Education	1,700	1,250	-26.5%
05-210-901	Charge to Water Company	(429,966)	(468,143)	8.9%
05-210-905	Charges to/from Other Departments	286,335	330,463	15.4%

05-210-960	Transfer to Capital Reserve Fund	200,000	361,951	81.0%
Total Plant Operation		**680,598**	**906,049**	**33.1%**
Outside Projects				
05-424-700	Capital Outlay	254,000	50,000	-80.3%
Total Outside Projects		**254,000**	**50,000**	**-80.3%**
Fixed Costs				
05-610-980	Debt Service-Principal	95,000	95,000	0.0%
05-610-981	Debt Service-Interest	25,270	18,050	-28.6%
05-620-400	Property/Liability Insurance	12,775	13,125	2.7%
05-640-210	Section 125 Benefits	49,101	53,309	8.6%
05-640-220	FICA	21,788	22,323	2.5%
05-640-230	Retirement	16,804	15,911	-5.3%
05-640-260	Workers Compensation	2,000	4,079	104.0%
05-645-219	Compensation Adjustment	2,500	-	-100.0%
Total Fixed Costs		**225,238**	**221,797**	**-1.5%**
Capital Costs				
05-720-740	Capital Reserve Equipment Purchases	75,662	68,000	-10.1%
Total Capital Costs		**75,662**	**68,000**	**-10.1%**
Total Non-Personnel		**1,235,498**	**1,245,846**	**0.8%**
Activity Totals				
Plant Operation		1,170,224	1,392,280	19.0%
Outside Projects		254,000	50,000	-80.3%
Fixed Costs		225,238	221,797	-1.5%
Capital Costs		75,662	68,000	-10.1%
Total Expenditures		**1,725,124**	**1,732,077**	**0.4%**
Net Expenditures		-	-	-
Parking				
	Revenues			
Enforcement, Peripheral Parking and Transportation				
07-093-310	Metered Parking	430,000	430,000	0.0%
07-093-311	Temporary Meter Rental	10,000	10,000	0.0%
07-093-320	Parking Fines	330,000	350,648	6.3%
07-093-330	Permit Parking	63,000	61,500	-2.4%
07-093-350	AT Free Fare Zone Reimbursements	75,202	-	-100.0%
07-097-720	Insurance Dividends	250	-	-100.0%
07-097-750	Transfer from Reserve Fund	-	61,551	-
07-097-760	Undesignated Fund Balance Used	112,484	-	-100.0%
Enforcement and Other Revenue		**1,020,936**	**913,699**	**-10.5%**
Parking Facility				
07-091-106	Tax Increment Financing District Tax	85,000	85,000	0.0%
07-093-309	Short Term Parking Fees	127,500	147,500	15.7%
07-093-331	Permit Parking	155,000	155,000	0.0%
07-093-352	7 Leb Street Deficit Parking Payment	103,020	103,020	0.0%
Parking Facility Revenue		**470,520**	**490,520**	**4.3%**
Total Revenues		**1,491,456**	**1,404,219**	**-5.8%**

	Expenditures			
Personnel Costs				
07-110-110	Enforcement-Full Time	144,119	158,822	10.2%
07-110-115	Enforcement-Part Time	3,380	3,731	10.4%
07-110-125	Enforcement-Temp Super	500	500	0.0%
07-110-140	Enforcement-Overtime	4,000	4,000	0.0%
07-310-110	Facility-Full Time	59,490	65,624	10.3%
07-310-115	Facility-Part Time	24,530	24,930	1.6%
07-310-140	Facility-Overtime	5,500	5,500	0.0%
Total Personnel		**241,519**	**263,107**	**8.9%**
Enforcement				
07-110-300	Professional Services	2,050	2,530	23.4%
07-110-430	Repair and Maintenance	4,000	4,080	2.0%
07-110-431	Computer Repair	2,000	2,000	0.0%
07-110-440	Lot Rentals	47,280	48,202	2.0%
07-110-490	Contracted Services	5,444	6,650	22.2%
07-110-500	Other Purchased Services	3,435	3,773	9.8%
07-110-600	Supplies and Materials	19,882	17,984	-9.5%
07-110-740	Operational Equipment	10,738	10,970	2.2%
07-110-800	Auto/Education	800	800	0.0%
07-110-905	Charges to/from Other Departments	301,406	254,667	-15.5%
07-110-960	Transfer to Capital Reserve Fund	2,660	2,660	0.0%
Total Enforcement		**399,695**	**354,316**	**-11.4%**
Peripheral Parking and Transportation				
07-210-490	Advance Transit Contracted Services	226,182	160,750	-28.9%
Total Peripheral Parking/Transport		**226,182**	**160,750**	**-28.9%**
Parking Facility				
07-310-300	Telephone	1,080	1,800	66.7%
07-310-410	Utilities	19,350	18,320	-5.3%
07-310-430	Repairs and Maintenance	6,500	5,320	-18.2%
07-310-440	Rentals	41,208	41,208	0.0%
07-310-490	Property Services	22,751	27,751	22.0%
07-310-600	Other Purchased Services	3,000	3,000	0.0%
07-310-600	Supplies and Materials	13,226	13,726	3.8%
07-310-730	Facility Improvements	50,000	50,000	0.0%
07-310-900	Charges from Other Depts	-	3,215	-
Total Parking Facility		**157,115**	**164,340**	**4.6%**
Fixed Costs				
07-610-980	Debt Service-Principal	105,000	110,000	4.8%
07-610-981	Debt Service-Interest	219,768	215,568	-1.9%
07-620-400	Property/Liability Insurance	8,600	10,500	22.1%
07-640-210	Section 125 Benefits	73,980	82,130	11.0%
07-640-220	FICA	14,688	16,542	12.6%
07-640-230	Retirement	10,442	11,346	8.7%
07-640-260	Workers Compensation	2,385	3,620	51.8%
07-645-219	Compensation Adjustment	5,000	-	-100.0%
Total Fixed Costs		**439,863**	**449,706**	**2.2%**

Capital Costs				
07-720-741	Parking Lot Paving	17,082	12,000	-29.8%
07-721-740	School Street Property	10,000	-	-100.0%
Total Capital Costs		**27,082**	**12,000**	**-55.7%**
Total Non-Personnel		**1,249,937**	**1,141,112**	**-8.7%**
Activity Totals				
Enforcement		551,694	521,369	-5.5%
Peripheral Parking and Transportation		226,182	160,750	-28.9%
Parking Facility		246,635	260,394	5.6%
Fixed Costs		439,863	449,706	2.2%
Capital Costs		27,082	12,000	-55.7%
Total Expenditures		**1,491,456**	**1,404,219**	**-5.8%**
Net Expenditures		**-**	**-**	**-**
Downtown Business Service District				
	Revenues			
15-091-105	Current Year Tax Levy	50,000	50,000	0.0%
Total Revenues		**50,000**	**50,000**	**0.0%**
	Expenditures			
Administration				
15-110-390	Professional Services	50,000	50,000	0.0%
Total Administration		**50,000**	**50,000**	**0.0%**
Total Expenditures		**50,000**	**50,000**	**0.0%**
Net Expenditures		**-**	**-**	**-**
Special Revenue Funds Total Expenditures		**6,201,187**	**5,969,510**	**-3.7%**
Special Revenue Funds Net		**-**	**-**	**-**

Town of Hanover Statement of General Indebtedness FY 2004-05 (Projected Actuals) - Balances Due include Principal and Interest

	Matures	Balance Due @ 7/1/2004	Projected FY2004-05 Debt Service Payments	Projected FY2004-05 Debt Service Incurred	Projected Balance Due @ 6/30/2005
General Fund					
1986 Police/Municipal Building Bond	7/1/2007	$ 372,760	$ (103,060)	$ -	$ 269,700
2001 Wheel Balancer, Tire Changer	1/1/2005	1,830	(1,830)	-	-
2001 Copier Lease - Planning and Zoning	6/1/2005	2,280	(2,280)	-	-
2001 Copier Lease - Police Department	12/1/2005	5,202	(3,468)	-	1,734
2002 Howe Library Phone System	8/1/2004	664	(664)	-	-
2002 Police Dispatch Console Bond	6/14/2012	146,607	(24,768)	-	121,839
2003 Vehicles for Water Company (*)	9/1/2005	23,972	(19,177)	-	4,795
2003 Digital Recorder for Emergency Dispatch	10/1/2007	12,543	(3,763)	-	8,780
2003 Community Center Bond	1/15/2023	2,071,162	(138,038)	-	1,933,124
2004 Networked Copier Lease - Town Hall	6/30/2007	11,196	(3,732)	-	7,464
2004 Networked Copier Lease - Howe Library	6/1/2006	4,140	(2,160)	-	1,980
2004 Police Mobile Radios	11/1/2005	10,285	(5,143)		5,143
2004 Dresden Note for HHS Property Option	8/15/2023	2,000,000	(100,000)	-	1,900,000
2005 Networked Copier Lease - Public Works	8/15/2007	-	(1,692)	5,539	3,846
2005 Financial Administration Software	4/15/2009	-	(6,425)	32,125	25,700
Total General Fund		$ 4,662,641	$ (416,200)	$ 37,664	$ 4,284,104
Waste Water Treatment Plant Fund					
1986 Treatment Plant Bond - (State Water Pollution Aid received to apply against debt service)	7/15/2007	437,760	(120,270)	-	317,490
Parking Fund					
1999 Parking Facility Bond	1/15/2029	8,168,202	(324,768)	-	7,843,434
Total All Funds		**$ 13,268,603**	**$ (861,238)**	**$ 37,664**	**$ 12,445,028**

Note (*): Vehicle leasing costs billed to Hanover Water Works Company.

Town of Hanover Special Fund Balances

Name of Fund	Balance @ 7/1/2003	Deposits	Withdrawals	Balance @ 6/30/2004
Conservation Commission Fund	$ 490,535	$ 60,043	$ (156,803)	$ 393,775
Disability Insurance Reserve Fund	35,148	-	-	35,148
Etna Fire Truck Fund	424	-	(106)	318
Fire Equipment Restoration Fund	299	-	-	299
Town Self-Insurance Reserve Fund	28,551	-	-	28,551
Total Special Funds	$ 554,957	$ 60,043	$ (156,909)	$ 458,091

Town of Hanover Trust Funds

	7/1/2003 Market Value Balance (1)	Income	Realized and Unrealized Gain/(Loss)	Deposits	Withdrawals	6/30/2004 Market Value Balance
Common Trust Funds						
Cemeteries	$ 112,339	$ 1,433	$ (792)	$ -	$ (3,513)	$ 109,467
Library	1,499	19	(11)	-	(48)	1,460
Poor	229	3	(2)	-	(7)	223
Schools	8,762	112	(62)	-	-	8,812
Subtotal Common Trust Funds	$ 122,829	$ 1,567	$ (867)	$ -	$ (3,568)	$ 119,961
Capital Reserve Funds						
Ambulance Equipment	$ 137,690	$ 952	$ -	$ 24,500	$ -	$ 163,142
Dispatch Center Eqpt. And Renovations	-	-	-	10,000	-	10,000
Fire Department Vehicle and Equipment	339,380	2,347	-	93,000	-	434,727
Highway Construction and Mtce. Eqpt.	357,740	2,474	-	138,000	(101,858)	396,356
Howe Library Bldg Repair and Equipment	22,291	154	-	-	-	22,445
Parking Vehicles and Facility Improvements	270,328	1,870	-	2,660	-	274,857
Police Vehicles and Equipment	1,848	13	-	42,000	-	43,861
Road Construction and Improvements	92,184	638	-	-	-	92,822
Sewer Eqpt. And Facilities Improvements	1,158,871	8,014	-	108,000	(21,836)	1,253,049
Municipal Transportation Improvement Fund	65,563	461	-	34,400	-	100,425
Subtotal Capital Reserve Funds	$ 2,445,895	$ 16,923	$ -	$ 452,560	$ (123,694)	$ 2,791,684
Restricted Purpose Funds						
Bridgman Trust Fund (*)	$ 1,044,797	$ 29,372	$ 65,413	$ -	$ (35,000)	$ 1,104,582
Bruce Essay Prize (+)	1,640	20	(11)	-	(200)	1,449
Dagmar's Place	9,348	119	(66)	-	-	9,401
Educationally Handicapped (*)	139,307	1,489	(771)	25,000	-	165,026
Etna Library Expendable Trust	7,391	59	-	5,627	(2,000)	11,077
Fierro Fire Deptartment Memorial	5,176	58	(36)	-		5,198
Fire Dept. Gift - Thermal Imaging Camera	30,256	67	-	-	(29,995)	328
George Ryder Post Veterans' Fund	822	6	(6)	-	(675)	148
Adelaide Hardy Trust for Etna Library	30,441	388	(214)	-	-	30,615
Jeremiah Ice Hockey (+)	5,559	71	(39)	-	-	5,591
Justine Griffith Trust	(1,533)	-	-	1,533	-	-
Land & Capital Improvements Fund	259,468	2,447	(786)	40,775	(26,200)	275,704
Residual Balance in Terminated Funds (2)	16,193	178	(415)	-	(15,957)	-
R.W. Black Community & Sr. Ctr.	172	-	-	-	-	172
Rennie Nursing Service	29,357	327	(198)	-	-	29,487
Rueb Photography Prize(+)	9,810	125	(69)		(75)	9,791
Sawyer Trust	11,319	144	(79)	-	-	11,384
School Building Maintenance Fund (*)	35,540	383	-	25,000	-	60,923
Stockbridge Fund	17,828	199	(120)	-	-	17,907
Termination Benefits	80,926	903	(545)	-	-	81,283
Wicker Fdn. Cemetery Improvements	1,678	11	-	-		1,689
Subtotal Restricted Purpose Funds	$ 1,735,495	$ 36,368	$ 62,059	$ 97,935	$ (110,102)	$ 1,821,756
Grand Total Trust Funds	$ 4,304,219	$ 54,857	$ 61,192	$ 550,495	$ (237,363)	$ 4,733,400

**Hanover School District Funds, +Dresden School District Funds*

Note 1: The beginning balance of several funds invested in the Common Pool #1 have been revised to reflect the correction of a misapplied March 1998 deposit to the Hanover School District Fund for the Educationally Handicapped.

Note 2: One-half of the net under-distribution from the terminated Land Acquisition & Capital Improvements Fund and the Capital Improvements fram Land Sale Fund was disbursed to the Conservation Fund and 50% in accordance with the May 1999 Town Meeting vote authorizing the termination of these two funds.

Town Treasurer

The Treasurer of the Town of Hanover for the fiscal year ending June 30, 2004 submits the following summary report of receipts and disbursements, and cash and cash equivalents:

Operating Cash Balance at July 1, 2003	$748,810
Plus: FY2003-04 Receipts from All Sources	$33,002,001
Less: FY2003-04 Authorized Disbursements	<$32,732,611>
Operating Cash Balance at June 30, 2004	$1,018,200
Petty Cash Balance at June 30, 2004	$1,380
Short-Term Investments (Sweep Account) Balance at June 30, 2004	$9,973,150

Respectfully Submitted,

Michael J. Ahern, Treasurer

Hanover Finance Committee

Report on the FY 2005 – 2006 Town of Hanover Budget

At its meeting on March 22, 2005, the Hanover Finance Committee voted unanimously to support the Hanover Town Budget for fiscal year 2005 – 2006 as adopted by the Board of Selectmen.

The Town Manager was asked by the Board of Selectmen to develop a budget that included a tax rate increase that did not exceed 3.0% for fiscal year 2005 – 2006. These guidelines were established in November 2004, and reflected an estimate of the Consumer Price Index for the Northeast Urban Index, Size B/C.

The guidelines set by the Board of Selectmen are largely met by the proposed budget, with the notable exception of the Fire Fund. The General Fund tax rate increase over fiscal year 2004 – 2005 as adopted by the Board of Selectmen is 3.02%, consistent with the 3.0% guideline. The actual General Fund Budget as adopted results in a 10.3% increase over the fiscal year 2004 – 2005 budget. Increases in the overall assessed value of property in Hanover, combined with some budget items being funded through capital reserve funds, enabled the Town to limit the General Fund tax increase to the guideline. The Finance Committee notes that over time, a

10.0% budget increase year over year is not sustainable without eventually adversely impacting increases in the tax rate.

Within the General Fund Budget are several items worthy of note. The 2005 – 2006 budget includes the assumption of a 1% increase in the cost of living for Town employees. The budget anticipates a 7.9% increase in annual health insurance premiums. $60,000 is included, representing the 2nd installment of three payments totaling $240,000 that the Town is contributing towards infrastructure improvements along Route 10 in the vicinity of the new Richmond Middle School. The expanded Howe Library will generate higher operating expenses, and the budget has recognized these increased expenses, as well as funded a portion of the cost of the new furnace needed to heat the expanded library. Finally, the Town has been resourceful in trying to better staff and maintain the new Richard W. Black Community Center. The result will be improved support of this new and heavily used facility through redeploying existing Town staffing resources.

The Town of Hanover maintains an Undesignated Reserve Fund which serves, somewhat like a contingency, to fund unanticipated increases in operating expenses, or to offset unexpected shortfalls in budgeted revenues. It is widely accepted that an appropriate undesignated fund balance should equal between 5% - 10% of the net annual operating budget. The projected Undesignated Reserve Fund for fiscal year 2005 – 2006 represents 6.09% of the net operating budget, within the generally accepted fund parameters.

Some Town services are funded not through tax assessments, but by user fees. Specifically, the Wastewater Treatment Plant Fund and the Ambulance Fund are funded through this mechanism. While these services are provided for without tax dollars, the Town Manager has instructed these departments to establish budgets for fiscal year 2005 – 2006 that do not exceed a 3.0% increase over the prior fiscal year. The Finance Committee commends the Town of Hanover administration for exercising budget discipline for these non-taxpayer funded services.

The Fire Fund in the adopted budget, net of reserve expenditures, represents a tax increase of 7.2% across all four fire districts compared to fiscal year 2004 – 2005. Every 10 to 15 years, the Hanover Fire Department is reviewed by the Insurance Services Office (ISO). The ISO assigns a rating to each town based on that community's ability to protect property. The ISO has recently completed its review of the Hanover Fire Department. In order to maintain the current ratings for the Town, the Fire Department was required to implement several costly service enhancements for the fiscal 2005 – 2006 budget, resulting in the 7.2% year to year increases in taxes to support the Fire Fund. While the increase above the 3.0% is regrettable, the alternative for Hanover taxpayers would have been much more costly. Insurance experts testified before the Board of Selectmen that a reduction of the ISO's ratings for the Town of Hanover would have resulted in substantial increases in property insurance premiums for residential and commercial taxpayers, particularly for taxpayers serviced by Town hydrants. The Finance Committee endorses the Board of Selectmen's decision to incorporate service enhancements into the budget, rather than subject all Hanover taxpayers to significantly higher property insurance premiums.

The Town of Hanover has not yet adopted Governmental Accounting Standards Board (GASB) Statement No. 34. This new accounting standard requires wholesale changes in the financial statements for all governmental agencies, both state and local. Because the Town's financial statements do not yet reflect these changes, the Town's auditors are obliged to issue an adverse opinion on the financial statements. GASB 34 is the sole reason behind this negative opinion.

The Town of Hanover has begun to assemble historic cost of the Town's fixed assets and expects to fully implement GASB 34 with the audited financial statements issued for the fiscal year ended June 30, 2005.

Over time, the Town of Hanover has developed a superior level of service and infrastructure. Services such as our police, fire, ambulance, public works, library and recreation are well funded and provide exceptional services to the residents of Hanover and the Upper Valley. The 2005 – 2006 budget maintains these services.

The Finance Committee wishes to thank the Board of Selectmen, Town Manager Julia Griffin, and Director of Administrative Services Betsy McClain for their hard work and dedication in developing a budget that is prudent and responsible.

Respectfully submitted,

The Hanover Finance Committee

Members: Athos J. Rassias, Chair, John Chamberlin, Peter L. Christie, Philip D. Harrison, John Hochreiter, Mado R. Macdonald, Dick Podolec

Notes...

Chapter 3

Town Department Reports

Administrative Services Department

The Administrative Services Department consists of the Accounting Office and Management Information Systems. With a combined staff of four full-time employees, this department is responsible for all the financial reporting, financial transaction processing, and Information Technology support functions for the Town.

Accounting Office: The three-person accounting team handles the Accounts Payable, Payroll, Accounts Receivable, Cash Receipts and other general accounting duties for the Town. In addition, the Department provides staff support to the Trustees of Trust Funds and the Finance Committee, and coordinates the Town's risk management program. Included in the proposed FY 2005-2006 operating budget is an appropriation for lease payments of a new financial accounting and payroll system. Upgrading our information systems will allow us to provide better reporting to Town staff and the general public. Plus, this new software will facilitate the implementation of Government Accounting Standards Board (GASB) Statement #34, requiring the identification, valuation, and reporting of the Town's fixed assets, including municipal infrastructure.

The staff includes Director of Administrative Services Betsy McClain, Accounting Coordinator Pat Coutermarsh. There is currently a vacancy in the Accounting Assistant position.

Management Information Systems: The Management Information Systems (MIS) Department is staffed by its Director, Corey Stevens, and part-time Information Technology Assistant, Gerry Macy. MIS assists departments in selecting, implementing, and utilizing software solutions to improve government services. The MIS Department oversees the Town's wide area network and a standardized hardware replacement schedule, managing standard desktop components over a 4-year useful life.

Assessing Department Report

The Assessing Department is responsible for maintaining the Town's property assessment records and providing the taxpayers of Hanover with a cost effective property tax system that is both fair and equitable. Information on the assessment of property, the abatement process, and exemptions is available on the Town's website at www.hanovernh.org or at the Assessing Office on the first floor of Town Hall.

Local real estate market: The local real estate market continues to be strong and appreciation is a significant factor in the market. Demand for residential homes, condominiums and vacant developable land is high and sale prices have increased accordingly. The commercial, institutional, and industrial market is healthy and continues to show steady, but slower growth.

Average assessment: The town's equalization rate for tax year 2004 is 81.9%—which means the average assessment in Hanover is at 82% of market value as of April 1, 2004. The equalization rate for tax year 2003 was 94%; the difference between the two years is attributed to appreciation in the real estate market.

Property revaluation program: By state law, providing that the Select Board does not choose to do it sooner, the next revaluation program is scheduled for TY2008. It will be completed

primarily by the assessing staff with help from a contract employee/data collector and it will cost approximately ¼ of what it would be if the town contracted with a private company. The first phase of the program, property inspections, is scheduled to begin in the spring of 2006. It is extremely important that the town take the steps required to maintain and improve the accuracy of the current property data. Fair and equitable assessments are the goal of any revaluation program and that can not be accomplished without accurate and timely property inspection data.

Tax Year 2004
Summary of Assessments

Land	
Current Use (19,453 Acres)	$ 1,891,500
Conservation Restriction	2,900
Residential	399,741,000
Commercial/Industrial	67,837,100
Total Taxable Land	$ 469,472,500
Buildings	
Residential	$ 754,891,500
Commercial/Industrial	180,414,700
Total Taxable Buildings	$ 935,306,200
Public Utilities	
Water	$ 10,688,300
Electric	9,308,900
Total Taxable Public Utilities	$ 19,997,200
Total	$ 1,424,775,900

Staff: Michael J. Ryan, Director of Assessing; Sue Romano, Financial & Information Analyst.

Community Counselor

The Community Counselor is a social worker serving the Town of Hanover and the Dresden School District. The Community Counselor's office is located on the second floor of the Richard W. Black Community Center.

Services provided July 1 to December 30, 2004: 89 clients

School/ families:	12
Town:	20
General Assistance:	4
Alcohol Diversion:	53

Services Provided Fiscal Year 2003-04: 279 clients

School/Families:	21
Town:	62

Responded to the needs of older residents living in the community and at Summer Park Residences, Hanover's subsidized housing for senior citizens and for persons with disabilities, now managed for the Town by the Lebanon Housing Authority.

General Assistance (Welfare): the Town spent $4,480 to assist 11 people.

Alcohol Diversion Program: 185
This program provides an educational alternative to court for persons arrested for possession of alcohol. Starting July 2004, the Hanover Alcohol Diversion Program began serving offenders ages 18 – 20 only. Offenders under 18 now participate in a separate program run by the Hanover Juvenile Diversion Committee which offers a more comprehensive response to young people arrested for possession/consumption of alcohol. The rationale for this change was that 1) students still in high school should not be in groups with college age students and 2) the arrest of the young person under 18 can be an opportunity for positive and proactive intervention in the young person's life.

Final thoughts: This is the last Community Counselor annual report, as I will be leaving this position at the end of the school year in June. The Town has decided to discontinue sharing the funding of this position with the Dresden School District. The services provided by this office, however, will continue through other departments. The Hanover Police Department will manage the Alcohol Diversion Program, and the Town Human Resources Director will take over general assistance (welfare). I am pleased that services to senior citizens will be provided by a social worker from the Grafton County Senior Citizens' Council.

It has been a privilege to serve Hanover residents and to work with Town departments, in particular Police and Fire, for the past twenty-one years. To the many people I have met through my work, to the social service colleagues and agencies who have worked with me to serve Hanover residents, and to the Town Manager and Select Board for supporting the position for so long, thank you and all the best.

Staff: Dena B. Romero

Etna Library

The Hanover Town Library provides a wide range of materials for adults, young adults, and children. Circulating materials include current fiction and nonfiction, classics and recorded books. In addition, a rotating collection of videos and recorded books is provided through the library's participation in the Librarians of the Upper Valley Cooperative. All of the library's materials are included on KnowHowe, the online catalog of the Howe Library. Directions, library hours and programs at the Etna Library are publicized on its webpage (www.hanovernh.org/etnalibrary).

The library's mission statement summarizes its services and programs: "The Hanover Town Library will be an active presence in the village, providing its services to the community in a personal manner while preserving its historic building." In October 2004, a new computer was installed to provide Internet access to the public. This computer provides access to the

KnoweHowe web page with its online catalog and numerous resources. Patrons can now pursue Internet research and access their e-mail at the Etna Library.

Several improvements have been made to the historic Etna Library building during the past year. The outdoors railing has been extended to the entrance. In addition, the installation of new carpeting has given a fresh feeling to the beautiful interior with its hazelwood ceiling and shelving.

Community use of Etna Library services continues to grow. Between fiscal years 2000 and 2004, patron visits have increased 74 percent. Circulation has increased 38 percent with borrowing of items in the adult section increasing the most. Number of programs has increased 70 percent and program attendance has increased 172 percent.

Adult library programs include a monthly book group that reads a variety of classic and contemporary books. The Mud Season Reading Program provides visitors with the opportunity to fill in review slips about books they have read. This six-week program culminates in a festive evening of refreshments and prize-drawing with a local author. The 2004 Mud Season Reading featured New Hampshire Poet Laureate Cynthia Huntington, author of *We Have Gone to the Beach*, *The Radiant*, and *The Salt House: a Summer on the Dunes of Cape Cod.*

Two weekly programs for young children are held at the Etna Library. Children under three years are introduced to books, rhymes and crafts in *Hands on Books* on Fridays at 9:30. Children three to six years old participate in *Stories and Art* on Tuesdays at 10:30. Additional programs for children of all ages included a *Valentines Making Program*, *Starting to Knit* with Jennifer Congdon, *Postage Stamp Art*, and a *Halloween Crafts Party.*

During Summer 2004, Etna Library presented a series of Community Picnics for patrons of all ages. The season began with the annual Community Picnic/Book Sale. Additional picnics included Valley News writer Bruce Wood describing his experiences as a sports writer, Suzanne Serat demonstrating the spinning wheel, Leslie Connolly presenting a circus story and craft, airline pilot Michael Costello telling about flying commercial and private planes, former astronaut Jay Buckey talking about space exploration and Mars, and Bruce Genereaux, author of *Beyond the Comfort Zone*, showing slides of extreme skiing at Tuckerman's Ravine, rock climbing in Yosemite and whitewater kayaking. In addition, *Stories and Art for the Whole Family,* a program of books and crafts, was presented weekly throughout the summer.

Mary King, a long time volunteer at Etna Library, joined the library as circulation assistant in October 2004. Many patrons know Mary through her work as Volunteer Coordinator for Good Beginnings. Mary succeeds Geraldine North who was circulation assistant for four years at the Etna Library. Geraldine continues to organize the popular rotating display of fiber arts created by local artists. Artists who loaned an item for display at the library this year are Patricia Clinton, Kristina Burnett, Geraldine North, Jane Buskey and Natalie Urmson.

The Hanover Town Library is strongly supported by a dedicated group of about 25 volunteers who staff the library on Saturday mornings. In addition, they produce the Mud Season Reading Program, the annual June book sale and the summer community picnic series.

The Etna Library Centennial Committee (Beth Vesley, Paula Berg, Chris Bentivoglio and Rhonda Siegel) has organized a year of celebratory events from Fall 2004 through Summer

2005. Their first task was to obtain information on the history of the Hanover Town Library and to introduce its centennial to the community. The committee's research resulted in the 2004 Town of Hanover Calendar which featured the library's one hundred years of service to the community. At the June Etna Fair, the committee presented a centennial display staffed by Etna Library volunteers. Many people stopped by the table to identify historical photographs of Etna.

The Thanksgiving Pie Sale, organized by the committee to raise money for the centennial, was very successful due to the beautiful selection of pies donated by the Etna Ladies Aid and the Etna Library volunteers. Other committee activities have included the development of a Hanover Town Library logo and the commissioning of a painting of the library.

Upcoming centennial events include an extended Mud Season Reading Program, summertime programs with children's authors, a traveling Hanover Town Library exhibit and videotaped book reviews presented by children. The Hanover Town Library Centennial will culminate in a festive celebration party in August 2005.

Hanover Town Library

Statistics

	7/1/99-6/30/00	7/1/00-6/30/01	7/1/01-6/30/02	7/1/02 - 6/30/03	7/1/03-6/30/04
Total Circulation	6,469	6,246	6,295	7,369	8,920
Adult Circulation	2,447	2,484	2,892	3,161	3,987
Juvenile Circulation	4,022	3,762	3,403	4,208	4,658
Patron visits	2,724	2,595	3,244	3,998	4,729
Adults	1,587	1,492	1,891	2,341	2,838
Children	1,137	1,103	1,399	1,657	1,891
Library programs	67	68	101	112	114
Program Attendance	730	709	1,098	1,526	1,985
Volunteer hours	88	110	117	121	187

	6/00	6/01	6/02	12/03	12/04
Holdings	6,651	6,991	7,650	7,653	7,874
Hours open weekly	20	20	20	20	20

	12/31/00	12/31/01	12/31/02	12/31/03	12/31/04
Registered Patrons	177	196	217	234	256

Library Hours: Mondays and Thursdays from 2:00 pm to 7:00 pm; Tuesdays and Fridays from 10:00 am to 2:00 pm; Saturdays from 10:00 am to noon. Closed Wednesdays and Sundays.

Staff: Barbara Prince, Librarian; Mary King, Library Assistant.

Fire Services

	FY'03	FY'04	FY'05-YTD
Structure Fires	33	21	21
Vehicle Fires	1	2	1
Brush Fires	4	3	0
Trash/Dumpster	1	3	3
Spills or Leaks	8	11	6
Electrical Problems	12	47	7
Water Evacuations	17	11	2
Smoke Removal	21	11	5
Smoke Odor	0	19	12
Malicious False Alarms	16	16	17
Mutual Aid Provided	21	23	15
Alarm Malfunctions	112	93	113
Unintentional Alarms	174	195	126
Other*	311	256	60
Total	731	711	388

*Includes: Salvage, Police Assistance, Steam Leaks, Elevator Malfunctions, Service Calls, Rescue Calls, Extrication

Emergency Medical Services

	FY'03	FY'04	FY'05-YTD
Private	391	352	253
Lyme	59	55	41
Norwich	63	83	44
Kendal	26	35	25
Dartmouth	61	104	54
Wheelock/Terrace	56	62	28
Non-Transport	223	264	197
Total	711	955	642

Department Staff: Full-time: 18 Part-time: 1 Call Members: 16

Full-time: Roger Bradley, Fire Chief; Christopher Broderick, Michael Clark, Michael Gilbert and Michael Hinsley, Fire Captains; Judy Stevens, Administrative Assistant; Larry Ackerman, James Belanger, Christopher Doolan, David Goodrich, David Hautaniemi, Jeremiah Linehan, Robert Mousley, Timothy Ouellette; Firefighter/EMTs; Michael Hanchett, Bertram Hennessy, Richard Low, Jeremy Thibeault, Firefighter/Paramedics.

Part-time: Jeryl Frankenfield, Fire Prevention Inspector

Call: Richard Baughman, Julie Bean, Warren Belding, Timothy Bent, Hugh Brannen, Glenn Elder, Alan Fullington, John Hochreiter, Karen Jacobi, Shannon Kuelwein, Kevin LaHaye, Michael Lauria, Kenneth Lee, David Lemere, David Pelton, Kenneth Pelton.

Fire Department

We participated in several meetings of the Mid Western Hazardous Materials Response Team. This organization is in its infancy, with a goal of being fully operational within two years. The geographic coverage area is Lyme to the north, Sunapee to the south and Canaan to the east. When the team becomes fully operational, they will respond to hazardous materials incidents to support the local responders in mitigating the incident.

The Insurance Services Office (ISO), an independent organization serving the insurance industry, conducted a survey of Hanover this past summer. The purpose of the survey was to evaluate the municipal fire protection that we provide. Insurance companies use the ISO classification to guide them in setting fire insurance premiums.

The major deficiency challenging us is our responding to fire calls with too few people. For maximum credit in the category of response personnel, we need to respond with a minimum of four trained firefighters. To address this deficiency, we have substantially increased the overtime budget so that we can hire off-duty firefighters to fill shift vacancies.

The year long project of updating the town-wide emergency plan is in the final draft.

We had an opportunity to test certain aspects of the plan this past winter. Working with Dr. Robert Gougelet from Dartmouth-Hitchcock Medical Center, the NH Department of Public Health, Dartmouth College and many local volunteers, we delivered a flu vaccine clinic at Leverone Fieldhouse. We were able to deliver 2,000 shots in one day.

Two members of the department retired this past year.

After 29 years of service, Timothy Bent retired. Tim continues to serve as a Call Firefighter working out of the Etna Station.

After 30 years of service, Captain Jeryl Frankenfield retired. Jeryl continues to work out of the Main Station on a part-time basis as our Fire Prevention Inspector.

We were able to hire two new Firefighter/EMTs to fill the vacancies created by the two retirements.

Timothy Ouellette joined the department on January 1, 2005. Tim lives in Thetford, Vermont with his wife and two children.

Jeremiah Linehan joined the department on January 2, 2005. Jeremiah lives in Strafford, Vermont with his wife and two children.

Both of these individuals are a great addition to our organization and will ably serve our community for many years to come.

The Call, or Volunteer, Force continues to be a vital part of our organization. The members dedicate many hours each year for training and responses at all times of the day and night. We are always looking for new people who are interested and able to dedicate time and talent to our mission.

Howe Library

I watch a changing timber frame roof against the sky each day from my office. The welcome upheaval of construction is upon us and progress is visible every day. The project is moving along toward completion in the summer of 2005. We have additional staging moves on the near horizon after successfully moving Children's to the Mayer Room. The timetable shows a move by Administration into the new area (previous Children's area) early in May. Various collections will move as the addition is completed beginning June 1. We plan to call on many of you to volunteer your time to help us move books. It has been an unsettling time for all of us, but we encourage you, as users, to remember that we soon will have our desperately needed expansion. You will love the "new" Howe Library. Weekly construction updates are available by email (contact Marlene.McGonigle @thehowe.org).

Throughout all the planning for the new building and now actual construction each Howe staff member has been involved and all have expressed appreciation for that opportunity. With a smile all have willingly participated, adding to already full work schedules. A "Happiness Committee" was instituted in June to attempt to ease the chaos around us by providing a variety of serendipitous events for our users and for the staff: Little surprises of food, massages, lessons (basket weaving and knitting), and secret gifts and for our users, coffee/lemonade and doughnuts on occasional Saturday mornings. We continued a full complement of programming for children and adults which is found in the reports that follow. We will remain open during construction for all but an odd few days. Plans for a gala opening next fall 2005 translate into excited and hopeful staff and users!

Our cooperative ventures with area institutions, Hanover schools, ValleyNet, Montshire Museum, continue and were expanded by programs with the Upper Valley Community Foundation, Hood Museum, Hanover Rotary and Vermont Public Radio.

The Town of Hanover and the Howe Library Corporation continue their partnership of a shared financial commitment that is positive and beneficial to the Library. The Annual Fund 2004 was reinstituted and has raised more than $46,000 toward a $50,000 goal as of December 31, 2004. The news that we had been granted a Kresge Foundation Challenge award of $250,000 has gratified us all. Kresge's prominence and the recognition that awards are given to organizations on the road to success, has been heartening. Ellen Lynch wrote the grant application and deserves kudos from all. As of this writing, we need to raise $353,000 before July 1, 2005 to meet our goal. The outpouring of support from the Corporation and community members has been fulfilling. We are very proud to have raised $3.4 million for Howe Library.

Thanks to the efforts of Dick Winters, Posey Fowler, Ralph Manuel and many others we are seeing our critical need for expansion realized. As the director of this treasure, I am indeed blessed to be with Howe during this part of its history.

Marlene McGonigle, Director

Public Relations/Programs and Exhibits: Ellen Lynch

The third season of *Authors at The Howe* included best-selling authors Jeffrey Lent, Archer Mayor and Caroline Alexander. Kendal at Hanover co-hosted the Jeffery Lent and Caroline Alexander events in their Gathering Room, providing a generous and comfortable venue for speakers and audience.

The book discussion series titled *America From Afar*, was part of the "What's New Hampshire Reading?" program sponsored by the NH Humanities Council. Another book discussion, *American Food & Families,* featured memoirs of restaurant critics and chefs and included treats by Howe staff member Joan Ridgeway from recipes in the books.

The play reading series, organized by volunteers Nita Choukas and Joan Snell, read a variety of plays including works by Shaw, Hansberry, Miller and Gurney. Bruce Posner's *Ciné Salon* film series presented unusual and rare films.

Writers on Writing series presented four programs of local authors talking about their recent books and writing experiences. The Bach Study Group met weekly at Howe until April when the group moved temporarily to the new RW Black Community Center due to Howe's construction.

The monthly art exhibits in the Mayer Room continued through March 2004 in Howe's meeting rooms. The 55+ Senior Art exhibit in June took place at the new R W Black Community Center. The Murray Photography Show will also move to the Community Center in 2005 on a temporary basis until the completion of Howe's renovation and addition project.

Youth Services: Denise Reitsma

If you haven't been in the library for a few months, you may have trouble finding the children's room. Just follow the red arrows and you'll find us downstairs in our temporary quarters until our new space is ready. We made the big move with help from volunteers of all ages and managed to fit almost the whole collection in the Mayer Room. We are continuing our program schedule of 5 storytimes every week in a small room adjacent to the children's room. We've added a lapsit program for very young children on Mondays and have programs for toddlers, preschoolers, and kindergartners. We also have special programs after school once a month for older children.

Mary Danko joined our staff in January, replacing Susan Milord. Mary works 20 hours a week and does the programming for the lapsit and toddlers and some after school programs. Mary also does displays and signs and other projects that put her artistic talents to good use.

We have collaborated with both the Hopkins Center and the Hood Museum in presenting family programs and a book discussion for middle-schoolers. Due to our temporary lack of a large program space, we have sponsored two storytelling events at the community center and have some ongoing programs and future events planned there also.

Circulation: Kristina Burnett
Circulation at the Howe Library has continued on a steady rise. Fiscal 2003 – 2004, circulation was 215,440, an increase over the previous year of over 9000 items. Materials used in house over 2003 - 2004 totaled almost 31,000, with a grand circulation total of almost 247,000 items circulating in the last fiscal year. Books on CD, a growing DVD collection, as well as videos and books on tape, account for almost 1/5 of our circulation. Children's materials account for more than 1/3 of the total circulation.

During the summer months, the staff planned for the beginning of the transition period between the old and new Howe Libraries, which would begin in the early fall. The children's room would move downstairs to the Mayer Room, where circulation and reference services will take place during the course of the building process.

The circulation staff continues to work with architects, builders and other staff to minimize disruption to the public during this transition phase.

Collections and Information Service: Mary Hardy
The library has been a very busy place in spite of our construction project. We are pleased to notice people making good use of our collections, reference/information services and our public internet terminals for a variety of needs.

New databases include the *Historical New York Times* (1851-2001), the *Union Leader* and the online version of *Books in Print*. Through NHLink (New Hampshire State Library) we are also able to offer two genealogical databases: *Ancestry Library Edition* (which replaces and improves *Ancestry Plus*) and *Heritage Quest*.

Technical Services: Pamela Smith
The Technical Services Department has been closely involved with planning for the new building. Working with the MIS department we have planned for the technology expansion and the communications wiring in the new building. Technical Services has been operating temporarily in the Murray Room since construction began last April. We added over 5,000 new items to the Howe and Etna collections this past year. Technical Services also performed a major upgrade to our Millennium system which added a number of significant enhancements.

Howe Library Performance Indicators: Fiscal Years 2001 – 2004

	FY 2001-02	FY 2002-03	FY 2003-04
Circulation	231,557	233,520	246,396
Checked out	197,857	206,174	215,440
In house use, est.	33,700	27,346	30,956
Adult	113,939	122,426	125,847
Children	83,918	83,748	89,593
Per cap inc. Dartmouth	18	19	20
Per staff member	15,457	16,234	16,964
Holds/reserves placed	6,712	8,191	9,214
Registered patrons	6,572	6,888	6,424
Resident patrons	5,063	5,258	4,936
Days open	337	335	337

Hours open, weekly av.	56	56	56
Attendance, estimated	213,002	217,750	202,200*
Reference questions	9,530	8,996	8,924
Interlibrary loan transactions	3,356	2,701	3,243
Library sponsored programs	432	298	275*
Attendance/library programs	11,463	7,327	7,263*
Public meeting room usage	569	536	369*
Total meeting room usage	1,029	1,017	676*
Volunteer hours	2,181	2,275	2,134
Electronic database usage	8,025	8,060	12,462
Public Catalog searches	33,945	112,420	191,406
Howe Website-pages accessed	97,920	118,121	138,870
Town Website-pages accessed	224,436	313,284	363,560
Public computer use-in-house	22,984	25,428	36,660

*Meeting Rooms closed April 1 for construction

Hours: 56 per week

Monday – Thursday 10:00 – 8:00 Friday noon – 6:00

Saturday 10:00 – 5:00 Sunday 1:00 – 5:00 (Closed on Sunday in the Summer)

Human Resources Department

The objectives of the Human Resources Department are to promote the morale and well being of Town employees and to insure equitable personnel management. This report identifies our efforts to meet those objectives over the past year.

Recruitment: The Town of Hanover is widely recognized as a great place to work. One illustration of that fact is that we processed 226 employment applications for ten vacant positions over the year.

Labor Relations: The Town has three collective bargaining units. Employees of the Public Works Department are represented by the American Federation of State, County, and Municipal Employees (AFSCME), the Police Department by the International Brotherhood of Police Officers (IBPO), and the Fire Department by the International Association of Fire Fighters (IAFF). The collective bargaining agreements for all three units expire on June 30, 2005, so negotiations on successor agreements began in October, 2004. All Town employees, union and non-union, participate in precisely the same flexible benefits package, including health insurance, dental insurance, short and long term disability, life insurance, medical and dependent care reimbursement accounts, and supplemental insurance. Other benefits such as vacation, sick, and personal leave are uniform for all employees throughout the Town.

Health and Safety: The Joint Loss Management Committee (JLMC) meets every other month to review Workers' Compensation claims and promote health and wellness programs for Town employees. JLMC members also conducted workplace safety inspections and made recommendations to improve the safety of our employees. Leadership of the JLMC shifted to the employee representatives when David Saturley and Bert Hennessey were elected co-chairs last year. Debbi Franklin provides continuity as Secretary and as the organizer and promoter of

JLMC sponsored events. With the help of Captain Hinsley in the Fire Department, the JLMC secured a defibrillator for Town Hall. The JLMC was composed of the following representatives in 2004:

Employer Representatives
Kristina Burnett, Circulation Supervisor
Barry Cox, Assistant to the Town Manager/Human Resources Director
Chad Denning, Assistant Director of Parks and Recreation
Terry Jillson, Administrative Assistant, Water Department
Donald Ware, Utility Engineer, Public Works Department

Employee Representatives
Debbi Franklin, Human Resources Assistant: Secretary
Bert Hennessy, Certified Firefighter/Ambulance Attendant: Co-Chair
Brett Ladd, Wastewater Treatment Technician, Public Works Department
Elizabeth Meade, Deputy Tax Collector/Deputy Town Clerk
David Saturley, Communication Officer: Co-Chair

Training Programs: On-going training helps ensure that our employees maintain the knowledge base and skills required to perform their jobs efficiently. Over 58 employees from various departments attended educational workshops and training sessions. These included Microsoft Access; Supervisor's Academy; Public Sector Labor and Employment Law; Snow Plowing; NH Public Works Academy; Electrical Safety; Lock Out – Tag Out; Identity Theft; Confined Space Entry; Municipal Safety Showcase; New Hampshire Retirement System Workshop; Benefits Administration Workshop; Healthcare Tools; and All About Asphalt.

Administrative Assistants Group: Debbi Franklin organized this group last year with representatives from each Department. The group meets on an ad hoc basis to discuss various issues such as payroll procedures, educational opportunities, and computer program problems. This kind of networking provides mutual support and improves the efficiency of our operations.

Newsletter: The "Town Times" is a bimonthly employee newsletter published by Debbi Franklin with contributions from other employees. It contains articles on Town programs, scheduled events, personnel news, and even classified ads. We believe that it has improved our communication and cultivated our connection to one another as employees.

Charitable Activities: We are proud that our employees support a variety of charitable activities that improve the quality of life in Hanover and the Upper Valley. Last year, 33 employees contributed $6,552.30 to the Upper Valley United Way. The Town received a Silver Award from the Untied Way for employee giving at 1.5 times the national per capita average in Campaign 2004.

Nineteen employees participated in National Denim Day contributing $95 to the Susan G. Komen Breast Cancer Foundation. At Christmas time, our employees also participated in the gift program for LISTEN, by "adopting" a family in need and filling their wish list.

Staff: Barry Cox, Director and Debbi Franklin, Assistant

Parks and Recreation

Facilities: The Recreation Department was established in July of 1974 and operated out of Town Hall until 1976. The office was moved to 42 Lebanon St. until 1983 when the office moved to the Hanover Community Center at 10 School St.

The Recreation department moved into the new Richard W. Black Recreation and Senior Center, which is located at 48 Lebanon Street. The RWBC is a 22,000 square foot, two story building with a full basement, large multi-purpose room, Senior Lounge Area and Arts and Crafts Room, Community Meeting rooms, office space for the Senior Center Director, Community Counselor and Recreation Director and Assistant Director, reception area, "Teen Lounge" area and is fully handicapped accessible. The Town is very proud of this new facility and the tremendous collaborative effort it took to build it. They thank Hanover citizens for supporting the project.

Programs: Many new programs were implemented this year, especially tot/preschool and middle school programs, utilizing the Richard W. Black Center. They include: Playhouse, Super Playhouse, Romp & Stomp, French for Preschoolers, Upper Valley Outdoor Adventures, You're Hired, Girls Day Out, Fun with Web Development, Latin Dance Workshops, Middle School Play Production, Volleyball Clinic, Salsa Dance lessons, and a Running and Snowshoeing Group. Playground remained a staple to the summer offerings. Camp Circle H for Kindergarteners was also run at the Ray School. A collaboration with the League of NH Craftsmen for six summer art camps proved successful. The Advisory Council for Teens (ACT) has been an outstanding outlet for our local middle schoolers. The group consists of Richmond School students who work with the Recreation Program to establish protocol for the Teen Lounge and to increase activities for middle schoolers. Grade specific events like the Haunted House, Occom Pond Party, Teen Movie Night, a Semi Formal Dance and the Tsunami Relief Effort.

Participation in Recreation Department athletics continues to remain high. Average participation for Ray School and Richmond School remains over 50% of the school's population. Sports with the highest participation in Grades K-8 are: Soccer, 398; Lacrosse, 154 (4^{th}–8^{th}), and Baseball, 89.

Winter:	Basketball only:	Ray: 65 RMS: 104
Spring:	Baseball, softball, lacrosse, volleyball clinic, track and field	Ray: 184 RMS: 189
Summer:	Track, football camp, track camp, soccer camp	155 total participants
Fall:	Football, volleyball, soccer, field hockey	Ray: 252 RMS: 274
	Kindergarten has the highest participation (soccer) at 72%	

The following is a breakdown of programs and participants for 2004.

Season	Athletic		Non-Athletic	
Winter	Youth - 265	Adults - N/A	Youth - 57	Adults - 43
Spring	Youth - 422	Adults - N/A	Youth - 160	Adults - 40
Summer	Youth - 235	Adults - 290	Youth - 266	Adults - 12
Fall	Youth - 597	Adults - N/A	Youth - 145	Adults - 58

Special Activities Included: Pre-School Halloween Party, 1st-4th Grade Soccer Jamboree, 12th Annual Old-Fashioned 4th of July, 7th Annual Occom Pond Party, Haunted House, Egg Hunt, Mini-camps, Playground Special events, Muster Day, 11th Annual Spring Fling 5K, 12th Annual Turkey Trot. The 10th Annual March Madness Picnic, co-sponsored by the Hanover PTO, had over 200 Ray School students and family members participate. The three middle school dances continue to be popular. The 30th Annual Basketball Tournament drew 175 teams.

The Rec Department continues to add information to the Town website. The registration form, gym and field locations, race results and general information have all been added this year. Photos of special events are also on the website. The entire brochure will only be sent electronically starting in the Fall. The 30th Annual Basketball Tournament was based off of our site.

Usage of the Community Center has been astounding. There have been over 2000 requests for facility usage. We have actually booked 1,789 user groups throughout the 2004 fiscal year. User groups include: Hanover Recreation programs, Senior Center programs, Taekwondo, Upper Valley Yoga, Norwich Bridge Group, Lion's Club, Boy Scouts and Girl Scouts, Upper Valley Dance Network, Diversion, etc.

Personnel: The Recreation Department welcomed full time Maintenance Worker, Josh McKinney to the staff. Josh handles the day to day maintenance of the Richard W. Black Center. He has very busy days setting up rooms, programs and activities for our patrons.

Staff: Henry "Hank" Tenney, Director, Chad Denning, Assistant Director, Jeanne Vieten, Receptionist/Program Assistant and Josh McKinney, Maintenance Worker.

Planning and Zoning Department

The Planning and Zoning Department serves the Planning Board, the Zoning Board of Adjustment, the Conservation Commission, the Building Code Advisory Committee, and the Affordable Housing Commission. It is responsible for planning for the Town's future in such areas as land-use, economic development, housing policy, transportation, natural resource protection, and maintenance and enhancement of Hanover's special character and quality of life as identified in the Town's 2003 Master Plan. It is also responsible for zoning administration and enforcement, conservation administration, and building inspections and code enforcement.

Staff comprises Planning and Zoning Director Jonathan Edwards, Senior Planner Vicki Smith, Zoning Administrator Judith Brotman, Building Inspector Ryan Borkowski, and Administrative

Assistant Beth Rivard. In 2004, the Department welcomed its newest member, Peter Ramus, who serves as our part-time Electrical Inspector.

Police Department

The Hanover Police Department's mission is to "provide professional and compassionate police service through partnerships that build trust, reduce crime, create a safe environment and enhance the quality of life in our community." The composition of the Police Department includes the following divisions: Administration, Patrol, Investigation, Dispatch, and Parking.

Staffing in 2004, always a constant and demanding challenge, started off with two (2) of our officers, Det. Bates and Officer Kapusta, still on military duty in Afghanistan. This led to assigning one of the patrol officers to the Detective Division and stripping our capability to operate our dedicated traffic enforcement position. However, this all turned around in October with the safe return of our officers which then allowed us to staff our traffic enforcement position. It was safe to say that our statistics in traffic enforcement showed a marked decrease when that position was not filled. We also began experimenting with assigning a patrol officer to work in the detective division. This gives us an opportunity to expose those officers to the type of police work, i.e. arrest and search warrant applications, which they could apply to their duties when reassigned back to patrol. If staffing levels allow, we will continue with this program in 2005.

More on the Traffic Enforcement Officer (TEO): Officer Alan Patterson has been our dedicated TEO, a position which proves to be very popular with residents in areas where motorists tend to exceed the speed limit or disregard other traffic controls. We encourage residents to call the police department with concerns in their neighborhoods related to vehicular traffic so that we can work toward resolving it. Past efforts have resulted in a reduction of speeding vehicles, as well as recommendations for increased or modified signage, reduction of speed limit, or other traffic calming measures. This past fall, a group of Rip Road residents made a neighborhood-wide effort to slow down drivers on their road by posting homemade speed limit signs, which clearly advised motorists that their disregard for the safety of their neighborhood children was noticed and would not be tolerated. This sort of grass-roots effort reminds drivers that speeding is more than just a police concern.

During 2004 administrative staff members, through a grant initiative, worked each and every month on developing the Town's Emergency Operation Plan which brings together a whole host of providers in both the public and private sectors who will need to work together as a team if and when an emergency or disaster strikes the area. Emergency Service Functions (ESF's) had to be identified and broken down into their basic elements so each and every discipline will know what to do and what will be expected of them. This has been a time consuming process, but well worth the effort as evident by what many described as an extremely efficient flu clinic for the general public held this past December.

There were other grant projects that were worked on throughout the year. Outright grants, which were 100%, funded by the New Hampshire Highway Safety, included directed patrols for DWI enforcement and enforcement of the Child Passenger Safety laws (i.e. car seats, seat belt for passenger and drivers under age 18). We also were awarded funds from the Office of Juvenile

Justice Programs (OJJP) to enforce underage drinking laws. These funds allowed us to provide additional officers to events known to attract large numbers of underage drinkers; assign plain-clothes police officers as Cops in Shops where the officer directly handles alcohol transactions posing as the store clerk; and source surveillance of alcohol retailers to observe and thwart attempts by underage persons to obtain alcohol from legal-age persons. Finally, Homeland Security grants funded two large scale projects: one for electronic access control of the police and fire department facilities and the other for a Reverse911 system which can provide community notification town-wide or to a specific geographical area in the event of an emergency, emerging crime trends, or an Amber Alert.

In other personnel news, Officer Jerry Macy retired after 26 years of service in the police department. However, he continues to work for the Town in a part-time capacity as a civilian assisting the Information Technology Department as well as continuing to install and maintain the emergency equipment and radios in our cruisers and look after the Town's traffic lights. There was also an interesting development with the departure of Attorney Charlene Beaulieu from the Lower Grafton County Prosecutorial Association (LGCPA) and the return of former Police Captain Christopher O'Connor to fill that vacant position. Having been our primary prosecutor in years past, as well as filling in at the LGCPA during previous vacancy periods, Chris' return was a seamless fit. Finally, to replace Officer Macy, we hired Matt Bunten who came to us as a certified officer from the Canaan Police Department.

A review of the crime statistics for 2004 shows no big surprises. We continued our upward spiral of arrests for liquor law violations and there was even a surge in arrests for Driving Under the Influence. On the other hand, the dollar value represented in reported thefts has decreased for the third year in a row.

Communications Division: The Dispatch Center consists of the division's supervisor and six (6) full time dispatchers. Three (3) part-time employees also supplement the Center. The current staffing level was deemed necessary to adequately provide round-the-clock coverage to the other eight (8) New Hampshire and six (7) Vermont towns that contract with the Town of Hanover for this service.

The dispatch center has continued to work on the Radio Study that was approved two years ago. This process, while slow and arduous, is progressing. The study group has identified a potential new Base Radio and Antennae site off of Woods End Road on Hanover Water Company property. We continue to fine tune the costs associated with this system which will be in excess of 1.5 million dollars. The Town submitted a grant request through homeland security funding, but was denied. We will continue to attempt to locate funding sources, and continue to try to scale back or separate the radio upgrade into phases.

The Communications division is beginning to research the replacement of all telephone systems owned by the Town of Hanover and replacing them with a single PBX, that would tie all departments together and allow for reducing the recurring costs associated with telephone service to the Town.

Hanover took the lead in June of 2004 in changing its dial out access code on all town phone systems to an 8 from 9. The major reason was to reduce the number of 911 hang up calls we received from other PBX's in town, including the Dartmouth College campus. In October of

2004, Dartmouth College followed suit and changed their dial out number. This has lead to a 70% decrease in false 911 hang up calls!

Criminal Activity:

Patrol Division Statistics	Jan-Dec 2001	Jan-Dec 2002	Jan-Dec 2003	Jan-Dec 2004	03-04 % Change
Murder	2	0	0	0	0%
Sexual Assault	5	7	6	11	83.3%
Robbery	0	1	1	0	-100.0%
Burglary	14	13	17	23	35.3%
Theft	109	91	75	75	0%
MV Theft	5	6	3	3	0%
Arson	2	4	2	1	-50.0%
UCR Stolen	145,634	127,612	85,207	72,157	-15.3%
UCR Recovered	77,750	43,664	29,114	12,118	-58.4%
Recovery Ratio (Natl avg 15%-20%)					16.8%
Assault	50	56	44	30	-31.8%
Forgery	3	11	13	4	-69.2%
Fraud	20	30	12	20	66.7%

Patrol Division Statistics	Jan-Dec 2001	Jan-Dec 2002	Jan-Dec 2003	Jan-Dec 2004	03-04 % Change
Embezzlement	0	1	0	1	100%
Vandalism	79	99	100	76	-24.0%
Possession Stolen Property	3	4	4	2	-50.0%
Sex Offenses	1	4	5	7	40.0%
Drugs	60	58	33	49	48.5%
DUI	21	30	29	42	44.8%
Liquor Laws	81	101	191	182	-4.7%
Intoxication [PC]	77	57	36	86	139%
Disorderly Conduct	43	22	23	11	-52.2%
Open Container-Public	7	21	39	8	-79.5%
Tobacco Violation	4	8	3	5	66.7%
Land Violations		14	4	0	-100%
MV Unlocks	598	587	564	562	-0.4%
Bank Alarms	74	51	48	54	12.5%
Other Alarms	382	346	335	480	43.3%

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Patrol Division Statistics	Jan-Dec 2001	Jan-Dec 2002	Jan-Dec 2003	Jan-Dec 2004	03-04 % Change
Detentions	272	242	294	346	17.7%
Accidents	235	217	226	214	-5.3%
Reportable	107	85	114	150	31.6%
Fatal	0	0	0	0	0.0%
Injury	39	50	34	35	-0.03%
Pedestrian	5	2	5	0	-100%
Hit & Run	51	53	63	72	14.3%
Bicycle	2	2	1	4	300%
Total MV Stops	3,962	4,520	4,875	2938	-39.7%

Total Citations	602	886	665	327	50.8%
Speeding	311	484	307	116	-62.2%
Towed Vehicles	109	138	167	97	-41.9%
Patrol Mileage	168,145	155,349	188,980	167,939	-11.1%
Patrol Fuel	14,234	12,876	15,433	13,006	-15.7%
Hours ST Time	2,135	2,135	*	*	%
2 Person Shifts	670	670	*	*	%
Bike Hours	0	0	*	*	%

*Statistics no longer being maintained

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Police Dispatch Statistics	**Jan-Dec 2001**	**Jan-Dec 2002**	**Jan-Dec 2003**	**Jan-Dec 2004**	**03-04 % Change**
Total Incidents	22,407	22,060	22,300	20,318	-8.9%
HPD Incidents	15,650	14,635	14,876	12,255	-17.6%
Ratio HPD Incidents					60.3%
Incoming Calls	80,772	81,776	74,519	73,566	-.013%
Calls Transferred	22,222	24,187	-	17,848	
Calls Handled	58,630	57,589	-	55,718	
911 Calls	3,549	3,550	3,482	2305	-33.8%
7-3 Calls	30,391	29,689	29,133	28,861	-1%
3-11 Calls	22,091	21,051	20,978	21,504	.025%
11-7 Calls	6,058	6,849	5,990	5,353	-11%
Radio Trans	258,654	247,513	*		%
Dispatch SPOTS Trans	149,281	112,433	119,773	107,208	-10.6%
MDT SPOTS Trans	162,250	147,361	159,717	99,486	-37.7%
Fire Runs [All]	548	781	772	2,738	255%
Amb Runs [All]	1,524	896	951	2,383	151%
FS Runs [All]	817	871	909	816	-10.2%
DPW	447	346	321	293	-8.7%

*Statistics no longer being maintained

Parking Operations: The parking operations division of the police department manages public parking in Hanover. Parking personnel consist of 3 full-time and 1 part-time staff in enforcement and 2 full-time and 4 part-time staff at the parking facility, with a Lieutenant overseeing operations.

Enforcement staff checks for violations at and maintains over 650 meters spread around the central business district. In addition, they enforce no parking, parking on sidewalk and handicap parking violations. Most meters have a parking limit of 2 hours to provide convenient parking for visitors and to discourage long-term stays by employees. Employee parking is available in the Marshall Lot, on lower Lebanon Street and at Thompson Arena.

During the year the Parking & Transportation Board (PTB) noted an increase in the use of the facility for day-long stays by downtown employees, contributing to a growing number of full periods in visitor spaces at the facility, especially around the lunch hour. Shortly after, the PTB asked the Board of Selectman to increase fees in the facility for stays in excess of four hours, to a level that would encourage employees using the facility to move into more affordable existing leased parking areas, instead of occupying visitor spaces. The proposal was approved by the Board of Selectmen.

In the late summer the original and tiny cashier's booth at the facility was torn down and replaced with a larger structure. The new booth built on site, is a comfortable and safe place where staff greet and serve facility customers.

The parking facility at 7 Lebanon Street is open 24 hours, with staff on-hand Monday – Saturday between 7:00 am and 9:00 pm.

The parking enforcement office is located on the second floor of Town Hall and is open Monday – Friday between 8:30 am and 4:30 pm.

Parking Division Statistics	Jan-Dec 2001	Jan-Dec 2002	Jan-Dec 2003	Jan-Dec 2004	% Change
Total Tickets	30,169	27,569	26,327	29,728	12.9%
Handicap	50	50	37	56	51.4%
Loading-Bus	11	38	9	22	144.4%
Left Wheel to Curb	151	123	126	225	78.6%
Meter	25,579	23,366	22,707	26,026	14.6%
NP 2am-6am	0	0	-	12	1,200%
NP 12am-7am	1,514	1,494	1,269	990	-22%
2 Hr. Zone	5	2	7	16	128.6%

Parking Division Statistics	Jan-Dec 2001	Jan-Dec 2002	Jan-Dec 2003	Jan-Dec 2004	% Change
Improper Parking	221	183	180	166	-7.8%
Meter Feeding	113	93	33	119	260.6%
2&3 Meter Viol	675/14	393/3	480/3	611/15	27.3%
Prohibited Zone	1,261	1,320	1,097	937	-14.6%
Towing Chg	43	65	60	5	-91.7%
No Town Permit	495	371	309	491	58.9%
Court Actions	1,002	232	8	12	50%
Parking Enforcmt Tickets Issued	27,995	25,335	24,101	26,026	8%
Police Tickets Issued	2,174	2,234	2,225	3,702	66.4%
Total Voids	12,155	2,180	1,758	1,552	-11.7%
Meter Revenue	340,386	438,455	429,340	436,971	2%
Fine Revenue	420,947	391,642	363,052	413,282	13.8%
Parking SPOTS	23,238	39,161	41,936	21,866	-47.9%
Immobilization Warning Letters			99	139	40.4%
Vehicles Immobilized			3	17	466.7%

Hanover Juvenile Diversion: Hanover Juvenile Diversion has been administered by the Hanover Police Department since 1977. The current committee is made up of seven (7) volunteers from the Hanover and Norwich communities and seven (7) medical students (SET mentors). Diversion is the alternative to a court proceeding for juveniles who qualify and are referred to the Diversion Committee by Hanover Police Officers. The Juvenile Diversion Committee meets twice a month.

In 2004, Hanover Juvenile Diversion continued the use of an expanded process for all juveniles arrested on alcohol and/or marijuana charges. Teens going through Juvenile Alcohol and Marijuana Diversion are now required to have a professional assessment by a licensed Substance

Abuse Counselor. The counselor's recommendations are then incorporated into the diversion contract by the committee. Recommendations may include individual or family counseling, drug screening, mentoring with a Dartmouth Medical Student and meaningful community service.

In 2004, 26 juveniles completed the Diversion program. Eleven of these teenagers participated in the Juvenile Alcohol and Marijuana Diversion. This year's diversion clients made financial restitution and wrote letters of apology when appropriate. They contributed over 488 community service hours. These volunteer hours were done at local non-profit placements such as the Hanover Improvement Society, Howe Library, Norwich Library, Community Center, David's House, Hanover Terrace, Kendal and Dartmouth Facilities.

In 2003 and 2004, 33 teenagers in total went through the diversion process. To date, only two are repeat offenders giving a recidivism rate of 6% for the past two years.

The Hanover Juvenile Diversion Committee became the funding sponsor in 2004 for the underage drinking prevention phone line called Project Monitor (643-PARTY). Project Monitor is a community net-working tool for students, parents and community members. It is an automated system where callers can leave information anonymously about pending parties where the use of alcohol or illegal substances may take place. Project Monitor has been used successfully in other towns in the state and the diversion committee hopes to see some of these benefits as the community becomes familiar and utilizes it in Hanover.

Full Time Staff: Chief Nicholas J. Giaccone, Jr.; Captain Frank Moran; Lieutenant Michael Evans; Lieutenant Patrick O'Neill; Detective Eric Bates; Sergeants: Daniel Gillis, Bradford Sargent and David Luther; Patrol Officers: John Kapusta, Steven Read, Jeffrey Fleury, Shannon Kuehlwein, Steven Schlosser, Alan Patterson, Jeffrey Ballard, Richard Paulsen, Rolf Schemmel; Matthew Ufford; Shawn O'Keefe and Matthew Bunten. Records Coordinator Sheryl Tallman; Administrative Assistant Elizabeth Rathburn; Communications Coordinator E. Douglas Hackett; Dispatchers: Lisa Camarra, Randy Wagoner, David Saturley, Tim Goodwin, Derek Curtis, and Gail Paige; Parking Enforcement Technicians: Mark Caruso, Christopher McEwen; Parking Secretary Peggysue Blair; Parking Control/Facility Technician Marisela Platt; and Parking Facility Cashier Scott McDonald.

Public Works Department Report

The Public Works Department is comprised of eight (8) operating divisions: Administration, Buildings, Grounds, Highway, Fleet Maintenance, Sewer Line Maintenance, Water Distribution, and Water and Wastewater Treatment. The Department continues to provide staff and operate the Hanover Water Works Company through a contract.

Administration Division: The Administration Division oversees the day-to-day operation of the Department. During 2004 the Administrative Division continued to oversee all Public Works Divisions and the Hanover Water Works Company, provided reviews for Planning & Zoning as well as oversaw the continued piloting of a water filtrations plant and improvements to the Wastewater Treatment Facility:

- Staff assisted in obtaining PUC approval for a proposed 2.5MGD Water Filtration Facility and 1M gallon water storage tank to be funded by a low interest loan of $6,500,000 administered by the Department of Environmental Services. Construction is expected to begin in the summer of 2005 and be completed by July of 2006.
- Staff continued work on a long term water distribution replacement program which will target the replacement of mains in conjunction with the Public Works Pavement Overlay Program.
- The staff continues to work with Underwood Engineering to formulate a plan for necessary Wastewater upgrades to meet long term community needs.
- The Towns of Enfield, Hanover, Hartford, VT and City of Lebanon continue to jointly bid paving. Once again the joint bidding process proved to be an advantage to Hanover as we paid a lower price then we would have paid if we bid the work individually. Staff continued to work on methods of extending pavement life in an effort to stabilize the paving budget as budget tightening and the paving program cycle has been extended.
- Continued providing full time management of the Hanover Water Works Company.
- To be in compliance with GASB 34, we have continued to work on an asset inventory database, GPS location of sewers and culverts (water mains and hydrants are being collected by HWWCo). All public assets, such as roads, drainage, sewers, buildings and properties need to be inventoried, assessed and a maintenance value placed on them.
- As Planning Board approvals increase, staff time related to engineering reviews and inspection continues to increase. Over 500 hours of staff engineering time has been utilized to provide review of site plan and subdivision applications technical reviews; currently there is no charge to applicants for the level of review necessary to ensure acceptable engineering standards are followed. An additional 600 hours of inspection was provided during construction of private developments which is billed directly to projects.
- The Ruddsboro Road Bridge near the intersection of Chandler Road was replaced as part of the Bridge Capital Replacement Program.

Administrative Staff: Peter Kulbacki, P.E., Director; Michael Chase, Operations Manager; Don Ware, P.E., Utility Engineer; Betsy Smith, Administrative Assistant; Susan Love, Data Specialist.

Buildings Division: The Buildings Division is responsible for both executing and overseeing contract repairs and maintenance of 18 municipal buildings, including the HUD-funded 24 Summer Park garden apartment units. Significant accomplishments during 2004 included:

- Renovated two units at Summer Park to ready for new tenants.
- Renovated a new kitchen and office space for Finance Department in the town office.
- Managed contracted maintenance and repair services provided for Town buildings including fuel delivery, alarm system maintenance, HVAC maintenance, electrical repairs, elevator maintenance, cleaning services, sprinkler and extinguisher inspection and maintenance, overhead door maintenance, lock repairs, and miscellaneous carpentry projects.

Buildings Division Staff: Paul Jordan, Building Maintenance Superintendent.

Grounds Division: This was a great year for gardening in general. In addition to the ample rain, we had a full-time summer watering person on our staff. New elm trees were planted on

Main and Wheelock streets. These were selected from the disease-resistant cultivars: 'Liberty', 'Washington', 'Princeton' and 'Valley Forge'. New trees were also planted on Weatherby, Currier, East Wheelock, Park, Parkway streets, and Berrill Farms Lane. Many trees in the downtown area were pruned to remove hazards. All of the new and younger street trees were treated with slow release fertilizer in the fall to help them survive the city conditions. Landscape buffer screening was installed along Greensboro Road, near the Marshall Lot, and at the Community Center. Several new wildflower gardens were planted. The esplanade along Reservoir Road was seeded with a blend of Northeastern flowers. The residents along the road were very happy with the summer of bloom and the reduced mowing maintenance in the right-of-way. This display brought requests from other residents for similar gardens.

Grounds Division Staff: William Desch, Urban Forester/Grounds Superintendent; Brian Smith, Arborist; Peter Read, Grounds Crew Leader

Highway Division: The Highway Division is responsible for the infrastructure of the Town of Hanover. It is our mission to not only maintain the roads, sidewalks and drainage systems, but to improve them. During the winter season the highway personnel accept the challenge of getting everybody to his or her destination safely and back again. Summertime is a very busy season making improvements to the infrastructure such as, but not limited to, pavement overlays (66 miles), upgrading of our gravel roads (33 miles), culvert & drainage upgrades, and sidewalk reconstruction, special projects as assigned and on going right-of-way maintenance.

Accomplishments for 2004:

- Town forces accepted the challenge of building the first Con-Span Bridge in Hanover. The bridge spans Mink Brook located on Ruddsboro Road and has a life expectance of 75-100 years.
- Main Street (from Wheelock to East South) was repaved this year as well as Lebanon Street (from Main to Crosby). A new type of inlayed thermo-plastic crosswalk was installed in an effort to find a material that will stand up to our harsh winters. This new material was used on the walks located across Main Street (by Allen Street) and at the intersection of Main Street and Lebanon Street.
- The surface reclaiming of Wyeth Road was done with great success. The surface was ground up to a depth of twelve inches, giving the road a new sub-base of eighteen inches. Chloride was then applied and town forces started grading/compacting the new sub-base. Because our grader is equipment with a computer system that controls the slope of the road, several man-hours were saved in engineering layout. A new asphalt surface of three inches was then put down increasing the asphalt life of this road from five years to ten years.
- Crews continue working on our gravel roads, placing over fifty-five hundred yards of ground-recycled asphalt on their surfaces. The recycled asphalt provides a better surface and helps to cut down the grading cycles.
- Our culvert location and replacement program located several failing culverts. The crews replaced over 100 hundred feet of failing culvert.
- The Brook Road section received the largest amount of our asphalt overlay program this year. We have instituted a new method of neighbor paving and were able to save over what it would have cost using the old method.

- In an effort to meet budget constraints, we have instituted a crack sealing program. The Dunster area was the first neighborhood to be done.
- The highway crew again provided outstanding winter maintenance of the roads and sidewalks, using approximately seven-thousand tons of the winter work-horses (sand & salt) and hours of dedicated man-hours. It was one of our more demanding winters, but overall the crew responded fabulously.
- We look forward to continuing to provide the high level of service that Hanover residents have become accustomed to.

Description	Regular Time Total	Percent of Total Reg Time	Over Time Total	Percent of Total OT
Administration	578	*2.64%*	33.5	*1.00%*
Consulting	11	*0.05%*	0	*0.00%*
Education	679	*3.10%*	32	*0.95%*
Vacation/personal	1134.5	*5.18%*	0	*0.00%*
Sick	349	*1.59%*	0	*0.00%*
Project Inspection	268	*1.22%*	2	*0.06%*
Research	18	*0.08%*	0	*0.00%*
Safety Improvements	14	*0.06%*	0	*0.00%*
Servicing Dept Equipment	587.5	*2.68%*	0	*0.00%*
Departmental Improvements	200	*0.91%*	0	*0.00%*
Not Working	272	*1.24%*	0	*0.00%*
Holiday	952	*4.35%*	0	*0.00%*
Workers Comp Time	209	*0.95%*	0	*0.00%*
Bereavement Leave	8	*0.04%*	0	*0.00%*
Comp time	167	*0.76%*	0	*0.00%*
Meeting	27	*0.12%*	0	*0.00%*
Cutting/chipping	279	*1.27%*	0.5	*0.01%*
General cleanup	138	*0.63%*	1	*0.03%*
Grading roads	1004	*4.59%*	16.75	*0.50%*
Guard rail work	26	*0.12%*	0	*0.00%*
Hauling gravel	282	*1.29%*	0	*0.00%*
Hauling misc material	162	*0.74%*	0	*0.00%*
Mowing/trimming	179	*0.82%*	10	*0.30%*
Paved road repair	220	*1.00%*	13	*0.39%*
Gravel road repair	258	*1.18%*	0	*0.00%*
ROW shoulder work	217	*0.99%*	0	*0.00%*
Install/repair replace signs	295	*1.35%*	1.25	*0.04%*
Storm cleanup	397	*1.81%*	38.5	*1.14%*
Traffic control	36	*0.16%*	4	*0.12%*
Prep for paving	24	*0.11%*	0	*0.00%*
Sidewalk work	267	*1.22%*	19	*0.56%*
Road reconstruction	2	*0.01%*	0	*0.00%*
Curb work	17	*0.08%*	0	*0.00%*
Sweeping street/sidewalks	382	*1.74%*	360	*10.70%*
Emergency call	0	*0.00%*	50	*1.49%*
Misc	1217	*5.56%*	31	*0.92%*
Pavement markings	440	*2.01%*	67.5	*2.01%*
Parking lots(summer maint)	8	*0.04%*	4	*0.12%*
Sweep Parking Garage	14	*0.06%*	12	*0.36%*

Pushing snow back	44	*0.20%*	0	*0.00%*
Cutting ice	90	*0.41%*	0	*0.00%*
Hauling winter sand	245	*1.12%*	0	*0.00%*
Hauling gravel/mud season	410	*1.87%*	92	*2.73%*
Plowing operations	271	*1.24%*	749	*22.26%*
Sanding/salting	953.5	*4.36%*	742	*22.05%*
Snow removal operations	575.75	*2.63%*	522	*15.51%*
Parking lots (winter maint.)	128	*0.58%*	177	*5.26%*
Snow removal sidewalks	23	*0.11%*	22	*0.65%*
Sidewalk winter operations	55.5	*0.25%*	17.5	*0.52%*
Culvert installation	315	*1.44%*	0	*0.00%*
Check/clean drainage	157	*0.72%*	4	*0.12%*
Clean catch basins	75	*0.34%*	0	*0.00%*
Storm drainage	86	*0.39%*	0	*0.00%*
Thawing culverts	123	*0.56%*	0	*0.00%*
Ditching	321.5	*1.47%*	7	*0.21%*
Manhole repairs	453	*2.07%*	24	*0.71%*
Manhole locating	5	*0.02%*	0	*0.00%*
Manhole raising	271	*1.24%*	4	*0.12%*
Manhole installation	7	*0.03%*	0	*0.00%*
ROW maintenance	32	*0.15%*	0	*0.00%*
Sewer line flushing	14	*0.06%*	0	*0.00%*
Sewer line locating	2	*0.01%*	0	*0.00%*
Sewer line maintenance	7	*0.03%*	0	*0.00%*
Sewer line flushing	9	*0.04%*	0	*0.00%*
Sewer line repair	8	*0.04%*	0	*0.00%*
Root cutting	2	*0.01%*	0	*0.00%*
Bacterial application	3	*0.01%*	0	*0.00%*
Mulching	10	*0.05%*	0	*0.00%*
DHMC	6	*0.03%*	0	*0.00%*
Elections	10	*0.05%*	0	*0.00%*
Schools	4	*0.02%*	0	*0.00%*
GPS Data	21	*0.10%*	0	*0.00%*
College Street Rehab	650	*2.97%*	4	*0.12%*
Rennie Road Reclaim	78	*0.36%*	8	*0.24%*
RW Black CSS Construction	193	*0.88%*	0	*0.00%*
Howe Library Misc.	25	*0.11%*	0	*0.00%*
Street festival	0	*0.00%*	24	*0.71%*
Shrine game/parade	0	*0.00%*	20	*0.59%*
Tree recycling	3	*0.01%*	10	*0.30%*
Green up day	24	*0.11%*	14	*0.42%*
Campion Rink PL	14	*0.06%*	0	*0.00%*
Parking Lot Rebuild	192	*0.88%*	0	*0.00%*
Intersection Park/Wheelock	1316	*6.01%*	95.5	*2.84%*
Hanover Improvement Society	65	*0.30%*	0	*0.00%*
Marshall Lot Rehab	1121	*5.12%*	41.5	*1.23%*
Barrel and bench refurbishment	65.25	*0.30%*	0	*0.00%*
Chamber of Commerce/Misc	4	*0.02%*	0	*0.00%*
Asphalt recycling	244.5	*1.12%*	27.75	*0.82%*
Municipal Office Remodel	415	*1.90%*	0	*0.00%*
Howe Library Renovation	57	*0.26%*	0	*0.00%*
Bus Shelters 2004	5	*0.02%*	0	*0.00%*
Wyeth Hunter Reclaim	67	*0.31%*	5.5	*0.16%*

Richmond School Project	8	*0.04%*	0	*0.00%*
Traffic Calming	56	*0.26%*	6	*0.18%*
Grounds	13	*0.06%*	0	*0.00%*
Fleet	743.5	*3.40%*	1	*0.03%*
Parking Enforcement	114.5	*0.52%*	6	*0.18%*
Police Dept	65	*0.30%*	0	*0.00%*
Recreation	107	*0.49%*	0	*0.00%*
Sewer Line Maintenance	172	*0.79%*	18	*0.53%*
WWTF	4	*0.02%*	4	*0.12%*
Water Company	89	*0.41%*	23	*0.68%*
Highway	25	*0.11%*	0	*0.00%*
Buildings Dept	194	*0.89%*	0	*0.00%*
	21893		**3364.75**	

FYI: of the total man-hours worked (25,257.75) 87% represent regular time and 13% represent overtime. These figures are for the budget year July 2003 to June 2004

Highway Division Staff: Rod Forward, Operations Supervisor; Chuck Bowdoin, Bill Tourville, Sam Blanchard, John Lahaye, Randy MacDonald, Steve Perry, Donald Daniels, Chris Berry, Roger Darisse, James Messier -- Equipment Operators/Highway Maintenance Workers; Robert Henry, Moses Delphia -- Light Equipment Operator/Highway Maintenance

Fleet Service Division: The Fleet Service Division is responsible for maintenance of all Town vehicles, standby generators, and operational equipment and fuel systems. The Division provides regularly scheduled preventative maintenance on over 100 pieces of registered equipment and an additional 60 pieces of small equipment. In addition, our mechanics help out the Highway Division with snow removal and plowing when necessary. Significant accomplishments during this last year include:

- With the input from the Highway Division, the Wastewater Division and the Recreation Department, we prepared specifications for the following equipment:
    - 7–ton roller compactor
    - dump truck with plow and inter-grated sander
    - ½ ton pick-up
    - ¾ ton pick-up with plow
    - 20 ton tilt trailer
    - roadside mower
    - riding lawn mower and bagger system
    - mid size car

Fleet Service Division Staff: Francis Austin - Fleet Superintendent; Todd Bragg - Senior Mechanic; Donald Foster, Jr. - Mechanic; Seth Bean - Stock Room Clerk.

Sanitary Line Maintenance & Construction Division: The crew is responsible for the safe and uninterrupted flow of wastewater from the source to the treatment facility. They maintain and improve forty-four miles of the gravity sewer lines and over 1200 sewer manhole structures.

- The LM&C crew is responsible for providing inspection of all new and replacement lines connecting to the existing system. This not only protects the Town of Hanover, but also ensures that the customer receives a high quality job.
- The LM&C is responsible for preventive maintenance of over forty-four miles of collection system using a high-pressure flushing unit.
- The crew continued with their annual root-cutting program this year, servicing more than five-thousand feet of line in the past year.
- LM&C continued rebuilding and replacement of manhole structures that are located on roads or streets scheduled for asphalt overlay.
- The crew provided the mowing and maintenance of approximately five to six miles of sewer line right-of-ways, which also double as nature walk paths.
- Slip lining was done this past year on six-hundred feet of old ten inch clay tile pipe.
- The LM&C crew is working on reconditioning all the benches on Main Street. Two to three a year are done. This is a time consuming project.
- During winter operations, the LM&C crew assumed the responsibility for plowing, salting and the general safety of all sidewalk routes. This was done in order to provide good and consistent service to the public.
- The crew this fall took it upon themselves to sandblast and paint all three of the sidewalk Holder tractors. The LM&C crew takes pride in equipment that looks good.

Description	Total Reg Hours	Percent of Total Reg Hours	Total OT Hours	Percent of Total Hours
Administration	48	1.24%	0	0.00%
Consulting	15	0.39%	0	0.00%
Education	63	1.62%	0	0.00%
Vacation/personal	365.5	9.42%	0	0.00%
Sick	184.5	4.75%	0	0.00%
Project inspection	1	0.03%	0	0.00%
Research	16	0.41%	0	0.00%
Safety improvements	11	0.28%	0	0.00%
Servicing dept equipment	210	5.41%	0	0.00%
Departmental improvements	44	1.13%	0	0.00%
Not working	15	0.39%	0	0.00%
Holiday	144	3.71%	0	0.00%
Bereavement leave	4	0.10%	0	0.00%
Hauling gravel	16	0.41%	2	0.65%
Sidewalk work	8	0.21%	0	0.00%
Pushing snow back	3	0.08%	0	0.00%
Hauling winter sand	6	0.15%	0	0.00%
Hauling gravel/mud season	10	0.26%	0	0.00%
Plowing operations	124.5	3.21%	193.25	63.00%
Sanding/salting	131	3.38%	37	12.06%
Snow removal operations	170	4.38%	55	17.93%
Manhole locating	82	2.11%	0	0.00%
Manhole raising	847	21.83%	0	0.00%
Manhole installation	63	1.62%	6	1.96%
ROW maintenance	261	6.73%	0	0.00%
Sewer line flushing	350	9.02%	11	3.59%

Sewer line inspection	41	1.06%	0	0.00%
Sewer line locating	111	2.86%	0	0.00%
Sewer line maintenance	4	0.10%	0	0.00%
Sewer line flushing	16	0.41%	0	0.00%
Excavating	18	0.46%	0.5	0.16%
General cleanup	2	0.05%	0	0.00%
Hauling materials	10	0.26%	0	0.00%
Sewer line call	28	0.72%	0	0.00%
Sewer line repair	25	0.64%	2	0.65%
Root cutting	181	4.66%	0	0.00%
Bacterial application	57	1.47%	0	0.00%
Bacteria program	1	0.03%	0	0.00%
Grounds	14	0.36%	0	0.00%
Fleet	20	0.52%	0	0.00%
Recreation	92	2.37%	0	0.00%
WWTF	10	0.26%	0	0.00%
Water Company	14	0.36%	0	0.00%
Highway	44	1.13%	0	0.00%
	3880.5		**306.75**	

Sanitary Collection System Staff: Lenny Bolduc, Sewer Maintenance and Construction Crew Supervisor; Raymond Swift, Line Maintenance and Construction Worker. During peak construction time and winter operations of sidewalks the crew is assisted by other cross-trained DPW workers.

Wastewater Treatment Facility: Staff of the Wastewater Treatment Facility is also responsible for managing five pump stations and providing contract support to the Hanover Water Works Company. Points of interest for 2004 included:

- Treatment of approximately 532 million gallons of raw wastewater to a secondary treatment level. This is a decrease of approximately 7 % from 2003.
- Production of approximately 1758 wet tons {2596 y^3} of bio-solids to be composted in Unity, ME for beneficial reuse. This is an increase of approximately 36% from 2003.
- Sludge Quality Certification renewal.
- Treatment of approximately 200,090 gallons of septage from private septic systems. An increase of approximately 28% from 2003.
- Underwood Engineers, Inc. has been contracted to oversee facility improvements, the major component being the construction of chlorination / de-chlorination facilities. Construction began in late summer and is targeted for substantial completion in early 2005.
- The hiring of a new Water/Wastewater Treatment Technician Assistant (Jeff Berry).
- Once again many public and private groups toured the facility for a first hand look at what we do down at the end of Pine Knoll Drive.
- The Treatment Division staff continues to work diligently to maintain quality and operational stability within an aging infrastructure.

- Another ambitious year is ahead of us with continuing upgrades and changes at both water and wastewater facilities.

Thanks to all for their dedication, support and understanding.

Sincerely,
Kevin MacLean

Treatment Division Staff: Kevin MacLean, Wastewater Treatment Division Superintendent; John Dumas, IPP Coordinator; Ron Langdon, Laboratory Technician; Dennis Smith and Brett Ladd, Water and Wastewater Treatment Technicians; and Jeff Berry, Assistant Treatment Technician.

Supervisors of the Checklist

Duties of the Supervisors: The Supervisors of the Checklist are elected and given the responsibility of registering the voters of Hanover and maintaining the checklist that is used at all elections. They serve in that capacity for the Town of Hanover, the Hanover School District, and the Hanover voters in the Dresden School District.

Elections: In 2004 there were eight elections during which the Supervisors were present as directed by New Hampshire law. The number of registered voters on the checklist on January 27, 2004, for the Presidential Primary was 6188, new registrations that day of 416, with 3747 voting. On May 11 for the Hanover Town Meeting, of the 6563 registered voters, 854 voted. On November 2, 2004, there were 7550 on the checklist for the General/Presidential election with 706 new registrations that day and 6681 persons voting. There was also a State Primary in September and four occasions for Dresden and Hanover school votes.

The ability of the Supervisors to serve the public in a timely and pleasant fashion has been dependent on a number of volunteers who have assisted us a number of times. The cooperation of Dartmouth College in staging on-campus voter registration sessions and providing verification of student domiciles during elections is greatly appreciated.

Town Clerk and Tax Collector

In the Town Clerk's office we are finally coming up for air after an incredibly busy year of elections in 2004. After a good start to the year at the Presidential Primary on January 27th--3,409 voters at the polls/338 absentee ballots cast—we headed into School and Town Meetings. Many changes were made to the Town Meeting this year and these were well received by the voters. The election activity continued in the fall with the State Primary on September 14th, the Special School Meeting on October 29th, and the huge State General Election on November 2nd. The numbers for the November election were very impressive—5,635 voters at the polls/1,046 absentee ballots cast. Thanks to Julia Griffin, Town Clerk; Willy Black, Moderator: the

members of the Board of Selectmen; the Supervisors of the Checklist; all the dedicated Election Workers; and the patient voters, the November election ran very smoothly. And I would like to extend a heartfelt thank you to Liz Meade and Darlene Cook in my office for their outstanding work throughout this busy election year. They were faced with people lined up to register to vote, many absentee ballot requests to be processed and piles of extra paperwork yet they maintained their calm, professional demeanors with smiles and good humor throughout a difficult stretch.

Along with election activities, we continue to be busy in the Town Clerk's office processing motor vehicle registrations; issuing certified copies of vital records; issuing dog licenses; selling landfill tickets/recycling bins; and issuing vendor permits. One note to our residents on motor vehicle registrations—the monthly renewal notices that we send to you are a generic State of NH form and the wording on the form in reference to the fee you can deduct for renewing in person vs. by mail is confusing to many of our customers. The amount you may deduct from the Municipal fee if you come in to our office is $1.00—the $2.50 fee mentioned in the renewal form is the Municipal Agent fee that we charge to issue you the yearly decals (whether in person or through the mail). You may deduct that fee only if you plan to complete your registration at a State Motor Vehicle office and receive your decals from them. We apologize for the confusion created by the current renewal forms and we hope to be able to generate our own notices in the near future.

On the Tax side of our office, the total lien for unpaid 2003 taxes was $59,929, just under .25% of the total taxes committed to me for collection—$24,541,931. And with a very low increase in the 2004 tax rate, this was a quiet year for us in the Tax office.

This is my last annual report as I am leaving my position with the Town at the end of April. It has been a pleasure to serve the townspeople of Hanover as both Town Clerk and Tax Collector. Hanover is a unique and interesting community and I've enjoyed the many challenges of my job. I would like to express my sincere appreciation to Julia Griffin, Town Manager, and the Board of Selectmen for their support. This has been a wonderful opportunity for me and I will fondly remember my co-workers and the townspeople of Hanover as I head into a new phase of my life.

Respectfully submitted,

Sallie J McAndrew

Director of the Town Clerk's Office & Tax Collector

TAX COLLECTOR'S REPORT
JUNE 30, 2004

Uncollected Beg. Of Year and Committed in 2003 and 2004:		**2004**		**Prior Years**		**Total**
Property Tax	$	12,405,927	$	16,681,185	$	29,087,112
Yield Tax		16,063		1,616		17,679
Land Use Tax		26,300		-		26,300
Sewer Rents		1,202,146		37,464		1,239,610
Tax Increment District		43,056		9,985		53,041
Interest		42		28,744		28,786
Overpayments		22,942		33,411		56,353
TOTALS	$	13,716,476	$	16,792,405	$	30,508,881
Remittance to Treasurer:						
Property Tax	$	9,709,294	$	16,624,873	$	26,334,167
Yield Tax		15,978		1,616		17,594
Land Use Tax		12,500		-		12,500
Sewer Rents		1,126,547		36,676		1,163,223
Tax Increment District		43,056		9,985		53,041
Interest		42		28,744		28,786
Overpayments		22,942		33,411		56,353
Totals	$	10,930,359	$	16,735,305	$	27,665,664
Abatements:						
Property Tax	$	8,364	$	735	$	9,099
Land Use Change Tax		-		-		-
Sewer Rents		1,338		327		1,665
Tax Increment District		-		-		-
Totals	$	9,702	$	1,062	$	10,764
Conversion to Lien:	$	-	$	56,038	$	56,038
Uncollected:						
Property Tax	$	2,688,269		-	$	2,688,269
Yield Tax		85		-		85
Land Use Tax		13,800		-		13,800
Sewer Rents		74,261		-		74,261
Tax Increment District		0		-		0
Totals	$	2,776,415	$	-	$	2,776,415
TOTALS	$	13,716,476	$	16,792,405	$	30,508,881

TEN LARGEST TAXPAYERS
2004

Dartmouth College	$3,509,011
Kendal at Hanover	885,430
Hypertherm Inc.	189,159
Byrne, Dorothy M	159,917
Hanover Water Works Company	158,215
Raven Bay Associates, LLC	154,754
The Sheridan Group Inc.	131,915
Granite State Electric Co.	104,544
Terrace Communities Hanover, LLC	103,174
Olsen & Clem - Trustees	98,079

SUMMARY OF TAX LIEN ACCOUNTS
JUNE 30, 2004

	2004	Prior Years
Taxes Liened to Town During Current Year	$ 59,929	$ -
Balance of Unredeemed Taxes	-	65,560
Interest and Costs After Lien	604	10,184
Overpayments	-	-
Totals	$ 60,533	$ 75,744

Remittance to Treasurer:

Redemptions	$ 21,019	$ 53,760
Interest and Costs Collected After Lien	604	10,184
Abatements	-	-
Liens Deeded to Municipality	-	-
Unredeemed Liens At End of Year	38,910	11,800
Overpayments	-	-
Totals	$ 60,533	$ 75,744

Respectfully submitted,

Sallie J McAndrew

Tax Collector

REPORT OF THE TOWN CLERK
For Fiscal Year Ending June 30, 2004

ISSUE OF DOG LICENSES:		
945 Dog Licenses	$	3,774
Payments due State on Dog Licenses		471
Payments due State on Pet Overpopulation Fund		1,646
PAYMENTS TO TREASURER	**$**	**5,890**
AUTO REGISTRATIONS:		
7662 Auto Permits Issued	$	1,204,182
Title Fees		3,042
Municipal Agent Fees		16,505
Transportation Fund		35,555
Mail In Fees		2,746
PAYMENTS TO TREASURER	**$**	**1,262,030**
BOAT REGISTRATIONS:		
Boat Permits Issued & Agent Fees	$	309
Payments due State on Boat Registrations		547
PAYMENTS TO TREASURER	**$**	**856**
ALL OTHER FEES:		
Vendor Permits	$	1,681
Town Clerk Fees		10,074
Dog Fines		925
Landfill Tickets		26,348
Extra Recycling Bins		855
Miscellaneous Fees		3,680
Senior Housing/Rent & Cable		67,056
Payments to State on Certified Copies & Marriage Licenses		17,225
PAYMENTS TO TREASURER	**$**	**127,844**
TOTAL RECEIPTS	**$**	**1,396,619**
TOTAL REMITTED TO TREASURER	**$**	**1,396,619**

Respectfully submitted,

Sallie J McAndrew
Director of the Town Clerk's Office

Dog License Information

You must provide proof of current rabies and proof of neutering or spaying. License your dog(s) by May 31 to avoid $1.00 per month late charges.

License Fees:	Male or Female	$ 9.00
	Altered Male or Female; Puppies	6.50
	Senior Citizen Owner	2.00 (for 1st dog)

If you are a dog owner, you will receive a reminder in the mail that your dog(s) needs to be licensed.

Vehicle Registration Information

Vehicle owners must begin the registration of their vehicles at the Town Clerk's office. To re-register, owners may use the mail-in procedure or come into the Municipal Office. Renewals, decals, transfers and plates are available.

Dredge and Fill Applications

Those operating in or near wetlands or waterways shall file a Dredge and Fill application at the Town Clerk's office before beginning work (RSA 483-A). Fines may be assessed for non-compliance.

Other Services

Vendor permits are available at the Town Clerk's office. We provide notary services at no charge, and certified copies of vital records are available for a $12.00 fee for the first copy/$8.00 fee for additional copies requested at the same time (must request in person or in writing with adequate information and authorization). Trail maps and Hanover town maps are available as well.

Voter Registration

Every resident of Hanover who has a fixed and permanent domicile in the town, who is a citizen of the United States, and who is 18 years of age may register to vote in the town. A resident is someone who has a domicile in the town on a continuing basis for a significant portion of each year. A person can have only one domicile for the purpose of voting.

Voter Registration Card: Information that must be provided includes name, address (mailing and legal residence), place and date of birth and proof of citizenship. Filling out the voter registration card and signing it involves a solemn oath that the information is true.

Party Affiliation: No one is required to list a party affiliation, but in New Hampshire one may register as a Democrat or Republican. Listing oneself as undeclared means that one has no party preference; there is no "independent" party. In primary elections an undeclared voter may request any party's ballot at the polls and will be listed on the checklist in the future as affiliated with that party. A voter who wishes to return to undeclared status after voting may do so at the place of polling by filling out a card and giving it to a Supervisor of the Checklist, however, change of party affiliation from one party to another may be done no sooner than the day after election.

Rights and Responsibilities: If the qualifications to vote are met, the Supervisors of the Checklist will add the applicant to the voter checklist. As a registered voter of Hanover, New Hampshire, one has the right to vote at any meeting or election held within the town. One also shares in all the responsibilities of being a citizen of the town and state.

Where to Register: Individuals may register to vote at the Town Office on Main Street with office hours Monday - Friday from 8:30 am to 4:30 pm. Applications may be made at any time of the year (except 10 days prior to any election). There are also special registration sessions on Saturday mornings and evening hours on certain dates just prior to an election. These dates are published in the *Valley News* and posted on the bulletin board at the door of the Town Office. You may also register at the Polls on Election Days.

Notes…

Chapter 4

Board and Committee Reports

Town of Hanover
Boards and Committees

Advanced Transit Board – Appointed by Board of Selectmen

William R. Baschnagel, 65 Trescott Road, Etna	H-643-2972	
Judith Rocchio, 38 College Hill, Hanover	H-643-6902	

Advisory Board of Assessors – 3 year Term – Nominated at Town Meeting by Majority Vote

Xenia Heaton, PO Box 680, Hanover	H-643-4173	5/2005
John Hochreiter, PO Box 189, Etna	H-643-6658	5/2006
Paul F. Young, 2 Barrett Road, Hanover	H-643-4488	5/2007
Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep
Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	Selectboard Rep Alt

Affordable Housing Committee–3 year term - Appointed by the Board of Selectmen

	Bruce Altobelli, 4 Woodmore Drive, Hanover	H-643-5006	9/2006
	Roy Banwell, 3 Ledge Road, Hanover	H-643-3785	9/2007
	Thomas A. Blinkhorn, 6 Meadow Ln., Hanover	H-643-9863	9/2007
	Len Cadwallader, 23 Rip Road, Hanover	H-643-1343	9/2007
	Joan Collison, 4 Heneage Lane, Hanover	H-643-5748	9/2007
	Donald Derrick, 4 Carter Street, Hanover	H-643-3256	9/2006
	Charlotte Faulkner, 9 Buell Street, Hanover	H-643-3132	9/2006
	Dick Jennings, Mascoma Savings Bank, Hanover	W-643-1537	9/2006
	Larry Kelly, Dartmouth College	W-646-1406	9/2005
Chr	Robert Strauss, 7 Read Road, Hanover	H-643-9085	9/2007
	Patricia Wallace, 8 Cameron Ave., Lebanon	H-448-8870	Ex-officio
	Peter L. Christie, PO Box 2, Etna	H-448-3914	Selectboard Liaison

Ballot Clerks – 2 year term – Appointed by Board of Selectmen

Corrine Cassidy, 9 Butternut Lane, Hanover	11/2005
Janice Chapman, 33 Rip Road, Hanover	11/2005
Susan N. Cohen, 2 Mitchell Lane, Hanover	11/2005
Elizabeth Crory, 40 Rip Road, Hanover	11/2005
Marilyn G. Curphey, 12 Dresden Lane, Hanover	11/2005
Emily Duncan, 8 Ridge Road, Hanover	11/2005
Phoebe Hickin, 12 Haskins Road, Hanover	11/2005
Antoinette Jeffrey, PO Box 305, Etna	11/2005
Ruth Lappin, 603 Hanover Center Rd., Hanover	11/2005
Virgil Lunardini, 6 Mitchell Lane, Hanover	11/2005
Nancy Mitchell, 2 Meadow Lane, Hanover	11/2005
James Mitchell, 2 Meadow Lane, Hanover	11/2005
Elizabeth Walk, 4 Hovey Lane, Hanover	11/2005
James Walk, 4 Hovey Lane, Hanover	11/2005
Priscilla E. Weismann, 18 Reservoir Road, Hanover	11/2005
Martha Whitney, 10 Spencer Road, Hanover	11/2005

Bike/Recreational Path Committee – Appointed by Board of Selectmen

Scot Drysdale, 8 Mink Drive, Hanover, NH 03755
Patricia Higgins, 8 Mink Drive, Hanover, NH 03755
Steve Ketcham, 54 Lyme Road, Hanover, NH 03755

Tom Linell, 46 Rip Road, Hanover, NH 03755
Hugh Mellert, 11 Old Lyme Road, Hanover, NH 03755
Bob Norman, 12 Berrill Farms Lane, Hanover, NH 03755
Charles Sullivan, 7 South Park Street, Hanover, NH 03755
Carol Weingeist, 38 Valley Road Ext., Hanover, NH 03755
Bill Young, 22 Rope Ferry Road, Hanover, NH 03755

Board of Selectmen – 3 year Term – Ballot Vote

Chr	Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	5/2005
	William R. Baschnagel, 65 Trescott Road, Etna	H-643-2972	5/2006
Sec	Peter L. Christie, PO Box 2, Etna	H-448-1737	5/2005
VChr	Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	5/2006
	Allegra B. Lubrano, 30 Goodfellow Road, Etna	H-643-1213	5/2007

Building Code Advisory Board – 3 year Term – Appointed by Board of Selectmen

Randy T. Mudge, 13 Dartmouth College Hwy., Lyme	W-795-4831	9/2007
Bruce R. Williamson, Box 193, Etna	H-643-4648	9/2007
Jack Wilson, 2 Chase Road, Hanover	H-643-4046	9/2007

Chamber of Commerce

Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	Selectboard Rep

Community Substance Abuse Advisory Committee

Linda Addante, 31 McKenna Road, Norwich, VT 05055
Ron Eberhardt, Hanover High School, 41 Lebanon Street, Hanover
Nick Giaccone, Police Chief, 46 Lyme Road, Hanover
Ken Greenbaum, Superintendent, 45 Lyme Road, Suite 207, Hanover
Julia N. Griffin, Town Manager, PO Box 483, Hanover
Janice O'Donnell, 39 Rayton Road, Hanover
Lois Roland, Ray School, 22 Reservoir Road, Hanover
Dena Romero, Community Counselor, 42 Lebanon Street, Hanover
David Sandberg, Hanover High School, 41 Lebanon Street, Hanover
Deborah Gillespie, Hanover High School, 41 Lebanon Street, Hanover
Allegra B. Lubrano, 30 Goodfellow Rd., Etna (Selectboard Liason)

Conservation Commission – 3 year term – Appointed by Board of Selectmen

Chr	Judith Reeve Davidson, 14 N. Balch Street, Hanover	H-643-3996	9/2005
	Robin Carpenter, 28 Thompson Road, Hanover	H-643-6430	9/2006
	Douglas McIlroy, 1 Hayfield Road, Hanover	H-643-5844	9/2006
	Anne Morris, PO Box 296, Etna	H-643-0172	9/2005
	Sandra White, 44 Greensboro Road, Hanover	W-646-3462	9/2007
	Nancy Menton, 18 Mulherrin Farm Road, Hanover	H-653-0333	9/2006 Alternate
	Ed Chamberlain, 20 Wolfeboro Road, Etna	H-643-4150	Conservation Council Rep
	William R. Baschnagel, 65 Trescott Road, Etna	H-643-2972	Selectboard Rep
	Michael Mayor, 147 Three Mile Road, Etna	H-643-3421	Planning Board Rep

Etna Library Board of Trustees -- 3 year term – Ballot vote

Jean Keene, 1 Woods End Rd., Etna	H-643-2899	5/2005
Caroline Tischbein, 37 Ruddsboro Rd., Etna	H-643-3677	5/2007
Tom Jacobs, 392 Dogford Road, Etna	H-643-0189	5/2006

Finance Committee – 3 year term – Appointed by Town Moderator & Hanover School District Moderator

	Philip Harrison, PO Box 280, Etna	H-643-4281	9/2006
	John Hochreiter, 12 Ruddsboro Rd., Etna	H-643-6658	9/2007
	Mado MacDonald, 19 Rip Road, Hanover	H-643-3129	9/2005
	Richard Podolec, 86 Lyme Road, Hanover	H-643-3590	9/2006
Chr	Athos Rassias, 14 Carriage Lane, Hanover	H-643-4602	9/2006
	Anne Segal, 8 Occom Ridge, Hanover	H-643-3223	School Rep
	Peter L. Christie, PO Box 2, Etna	H-448-3914	Selectboard Rep

Howe Library Board of Trustees – 3 year term – Elected by Howe Corporation at Annual Meeting

Chr	Joan P. Fowler, PO Box A216, Hanover	H-643-2373	2005
	Cheryl Bogosian, 15 Hemlock, Hanover	H-643-3728	2005
VChr	Ann Bradley, 5 Fox Field Lane, Hanover	H-643-4369	2006
	Linda Dacey, 12 Mulherrin Road, Hanover	H-643-4524	2007
	William Geraghty, 6 Claflin Circle, Hanover	H-643-8682	2004
	William Hamilton, 1 Partridge Road, Etna	H-643-6525	2005
Sec	Edward T. Kerrigan, PO Box 314, Etna	H-643-9041	2005
	Toni LaMonica, 14 Mitchell Lane, Hanover	H-643-3628	2005
	Jane Kitchel McLaughlin, 12 Downing Rd., Hanover	H-643-2948	2007
Treas	Mado MacDonald, 19 Rip Road, Hanover	H-643-3129	2007
	Ralph Manuel, 4 Willow Spring Circle, Hanover	H-643-5749	2007
	Frederick Nothnagel, 1 Medical Ctr. Drive, Lebanon	H-795-2998	2006
	Paul S. Olsen, 22 Mulherrin Farm Road, Hanover	H-643-9239	2005
	Annette, Williams, 6 Laurel Street, Etna	H-6438663	2005
	Allegra B. Lubrano, 30 Goodfellow Road, Etna	H-643-1213	Selectboard Rep
	Kate Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep Alt
	Marlene McGonigle, Director of Howe Library	W-643-4120	Ex-Officio

Parking and Transportation Board – 3 year term – Appointed by Board of Selectmen

CoChr	Bill Barr, 1 Rope Ferry Road, Hanover	W-646-3396	9/2005 College Rep
	Clint Bean, Chamber of Comm., Box 5105, Hanover	W-643-3115	9/2006
	George Hathorn, 9 Currier Place, Hanover	H-643-2159	9/2006
	Stephen R. Marion, 15 Low Road, Hanover	H-643-4230	9/2006
	Matt Marshall, Two Mile Road, Etna	H-643-9321	9/2007
	James M. Rubens, 11 Laramie Road, Etna	H-643-6059	9/2006
	Vacancy		Planning Board Rep
	William R. Baschnagel, 65 Trescott Road, Etna	W-643-2972	Selectboard Rep
	Jonathan Edwards, Planning/Zoning Director	W-643-0742	x-110
	Julia N. Griffin, Town Manager	W-643-0701	
	Patrick O'Neill, Parking Division	W-643-0742	x-116
	UVLSRPC	448-1680	
	Nick Giaccone, Police Chief	W-643-2222	
	Peter Kulbacki, Public Works Director	W-643-3327	

Parks and Recreation Board – 3 year term – Appointed by Board of Selectmen

Chr	Aileen Chaltain, 2 Carter Street, Hanover	H-643-5261	9/2007
	Graham Clarke, 88 S. Main St., Hanover	H-643-4907	9/2005
	Mary Danko, 30 Rip Road, Hanover	H-643-6511	9/2006
	Bruce Genereaux, 6 Ledyard Lane, Hanover	H-643-6012	9/2007
	Roger Lohr, 11 Mulherrin Farm Road, Hanover	H-643-4162	9/2005
	Jill Polli, 8 Granger Circle, Hanover	H-643-8991	9/2005
	Jessie Shepard, 14 Greensboro Road, Hanover	H-643-5621	9/2005

	Suzanne Wiley Young, 11 Rip Road, Hanover	H-643-1342	9/2006
	Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	Selectboard Rep

Planning Board – 3 year term – Appointed by Board of Selectmen

Chr	Nancy Collier, 26 Great Hollow Road, Hanover	H-643-3709	9/2006
	William Dietrich, PO Box 9, Etna	H-643-3776	9/2007
	Judith Esmay, 7 Read Road, Hanover	H-643-9085	9/2007
VChr	Charles Faulkner, 9 Buell Street, Hanover	H-643-3132	9/2005
	Joan Garipay, 4 Ledge Rd., Hanover	H-643-4617	9/2007
	James Hornig, 10 Occom Ridge, Hanover	H-643-3766	9/2005
	Michael Mayor, 147 Three Mile Road, Hanover	H-643-3421	9/2005
	Peter Owens, 7 Sargent Street, Hanover	H-643-9053	9/2006 Alternate
	Sylvia Richards, 6 Dorrance Place, Hanover	H-252-7703	9/2006 Alternate
	Kate Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep
	William R. Baschnagel, 65 Trescott Road, Etna	H-643-2972	Selectboard Rep 1st Alt
	Peter L. Christie, PO Box 2, Etna	H-448-3914	Selectboard Rep 2nd Alt

Recycling Committee – 3 year term – Appointed by Board of Selectmen

	MaryAnn Cadwallader, 23 Rip Road, Hanover	H-643-1343	9/2005
	Alice Jackson, 25 Hemlock Road, Hanover	H-643-3589	9/2006
Chr	Larry Litten, 40 School Street, Hanover	H-643-1859	9/2007
	Lynn Swett Miller, 22 Rip Road, Hanover	H-643-8764	9/2007
	Augusta Prince, 370 Kendal at Hanover, Hanover	H-643-8856	9/2007
	Jack Wilson, 2 Chase Road, Hanover	H-643-4046	9/2006
	Peter L. Christie, PO Box 2, Etna	H-448-3914	Selectboard Rep
	Betsy Smith, PO Box 483, Hanover	W-643-3327	Public Works Rep
	Peter Kulbacki, PO Box 483, Hanover	W-643-3327	Director of Public Works

Senior Citizen Advisory Committee – 3 year term – Appointed by Board of Selectmen

Chr	Chrysanthi Bien, 80 Lyme Rd., Apt. 171, Hanover	H-643-5524	9/2006
	Marilyn "Willy" Black, 2 Dayton Drive, Hanover	H-643-8622	9/2007
	Ann Bressett, 26 Maple Street, Hanover	H-643-2827	9/2007
	Dale Peters Bryant, 13 Maple Street, Hanover	H-643-1377	9/2005
	Constance Carr, Gibson Road, Hanover	H-643-3518	9/2006
	Frances Cobb, Apt. C3, 42 Lebanon St., Hanover		9/2005
	Barbara Doyle, 6 Tyler Road, Hanover	H-643-3197	9/2007
	Maureen Hall, 1 Mink Drive, Hanover	H-643-4215	9/2005
	Mary C. Kirk, PO Box 227, Etna	H-643-3113	9/2006
	Sue Matless, 17 Rayton Road, Hanover	H-643-5391	9/2007
	Anah Pytte, PO Box 569, Etna	H-643-3044	9/2006
	Helene Rothermund, 41 Berrill Farms, Hanover	H-643-5351	9/2006
	Evelyn Spiegel, 15 Barrymore Road, Hanover	H-643-4353	9/2007
	Peter L. Christie, PO Box 2, Etna	H-448-3914	Selectboard Rep
	Dena Romero, PO Box 483, Hanover	W-643-5317	Community Counselor
	Gail Schaal, 42 Lebanon St., Hanover	W-643-5531	Senior Center Coordinator
	Tamara Schifner, Old Courthouse, 20 S. Main St., WRJct., VT	W-646-7076	Ex-Officio
	(Kathy Geraghty – Youth-in-Action, PO Box 445, Hanover, NH 03755)		

Supervisors of the Checklist – 6 year term – Ballot vote

Elaine Hawthorne, PO Box 483, Hanover	H-643-2988	5/2008
Louise M. Longnecker, PO Box 483, Hanover	H-643-5680	5/2006
M. Lee Udy, PO Box 483, Hanover	H-643-5906	5/2010

Trustees of Trust Funds – 3 year term – Ballot Vote

Lawrence Draper, 3 Martin Lane, Hanover	H-643-6715	5/2007
Paul Gardent, 8 Woodcock Lane, Etna	H-643-2790	5/2005
Mark B. Severs, 99 E. Wheelock Street, Hanover	H-643-8454	5/2006

Upper Valley - Lake Sunapee Council Representatives

William Dietrich, PO Box 9, Etna	H-643-3776	
Martha Solow, 11 Rayton Road, Hanover	H-643-3488	
Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep

Zoning Board of Adjustment – 3 year term – Appointed by Board of Selectmen

	Michael P. Hingston, PO Box 344, Etna	H-643-2843	9/2007
	Joanna Jackson, 8 Dorrance Place, Hanover	H-643-4938	9/2007
Chr	Ruth J. Lappin, 603 Hanover Center Road, Hanover	H-643-1334	9/2006
	H. Bernard Waugh, 16 Pinneo Hill, Hanover	H-643-2479	9/2005
	Vacant Seat	H-	9/2006 Alternate
	Meredith "Mug" Clement, PO Box 247, Etna	H-643-5633	9/2006 Alternate
	Arthur Gardiner, 8 Sargent Street, Hanover	H-643-1990	9/2005 Alternate

Other Information

Fence Viewers – 1 year term – Nominated at Town Meeting by Majority Vote

Edward C. Lathem, 6 North Balch Street, Hanover	H-643-3286	5/2005
William F. Garrity, 112 King Rd., Etna	H-643-1784	5/2005
Lucy Minsk, 24 Rayton Road, Hanover	H-643-3393	5/2005
Robert Morris, PO Box 296, Etna	H-643-0712	5/2005 Deputy

Moderator – 2 year term – Ballot Vote

Marilyn "Willy" Black, 2 Dayton Dr, Hanover	H-643-8622	5/2006

Pine Park Commissioner – 3 year term – Nominated at Town Meeting by Majority Vote

Richard Nordgren, 23 Rope Ferry Road	H-643-5068	5/2006

Surveyors of Wood and Timber–1 year term – Nominated at Town Meeting by Majority Vote

Willem M. Lange, PO Box 288, Etna	H-643-4156	5/2005
John Richardson, 97 Dogford Road, Etna	H-643-5381	5/2005

Treasurer – 1 year term – Ballot Vote

Michael Ahern, PO Box 483, Hanover	H-643-3743	5/2005

Advisory Board of Assessors Report

The Advisory Board of Assessors hears property tax abatement requests and makes abatement recommendations to the Board of Selectmen. Three members are elected and each serves a three-year term. The Board of Selectmen also appoints one Selectmen's representative and one alternate to serve on the Advisory Board.

Activities: In calendar year 2004, the Advisory Board of Assessors met 7 times and heard 35 tax year 2003 abatement requests. Thirty-five recommendations were forwarded to the Selectmen. For tax year 2004, 10 abatements requests were filed by the March 1, 2004 deadline.

Meeting Times: The Board schedules meetings well in advance depending on their caseload and notices all meetings.

Advisory Board Members: Xenia Heaton, John Hochreiter and Paul Young.
Select Board Representatives: Katherine Connolly, and Brian Walsh, Alternate.

Affordable Housing Commission

The Hanover Affordable Housing Commission (HAHC) was established by action of the Selectboard in September 2001. Its primary responsibility is to advise the Board of Selectmen and the Planning Board and to work with other commissions, departments, and offices of the Town as necessary in order to: develop and recommend to appropriate Town boards permanently affordable housing policies and regulations, promote affordable housing policies, identify Town resources that could assist in the effort to provide affordable housing, explore and recommend partnerships with existing organizations such as Twin Pines Housing Trust and Habitat for Humanity, evaluate and report the effect of Town policies on affordable housing, represent the Town at regional meetings, and serve as an educational resource for the community.

Members of the Hanover Affordable Housing Commission are appointed by the Board of Selectmen for three-year terms. Current members are Bruce Altobelli, Roy Banwell, Tom Blinkhorn, Len Cadwallader, Joan Collison, Don Derrick, Charlotte Faulkner, Dick Jennings, Larry Kelly (Dartmouth College representative), Robert Strauss (Chair), and Peter Christie (Selectboard Liaison).

The Gile Tract: The HAHC approved a resolution at its regular meeting in November 2001 to request rezoning of Town owned land known as the Gile Tract to include planned residential developments (PRD). That resolution was subsequently approved by the Planning Board and placed on the ballot for Town Meeting in May 2002 where it was approved by the electorate. Following site feasibility study of the tract undertaken by the Commission, it was determined that a 25 acre portion of the Gile Tract should be set aside for affordable housing. A resolution to that effect was based at the Town Meeting in May 2003 giving the Select Board the authority to convey said portion of the land.

Since that time the HAHC has been working with Twin Pines Housing Trust to prepare a workable plan for this development. The plan for development is dependent on economical

access to the site. Several options have been studied and are being pursued. The present plan envisions a development of up to 120 units for families of low income (50% of the median family income in Grafton County to those of moderate income (120% of the median family income (MFI)). About 20 units will be sold out-right to qualified buyers whose income is greater than 120% of MFI. Funding for the next phase of work will be sought from State sources in June of this year.

Grasse Road Development: The Hanover Affordable Housing Commission has joined with Dartmouth College in the development of the property northeast of the intersection of Grasse Road, East Wheelock Street, and Trescott Road. The impetus for this juncture was the transfer of Water Company land outside of the reservoirs' drainage area to the Town and the College equally. The Town acreage has been committed for affordable housing. This portion represents slightly less than ten percent of the total development which will eventually contain about 150 units. Of this number, therefore, the Town is entitled to 14 units. Construction is scheduled to begin this year. The units for which the Commission has oversight will be purchased from the College and maintained by an agency designated by the Commission.

Zoning Study: Upon the adoption of the Hanover Master Plan in July 2003, the HAHC began to study the impact of that plan on the Hanover Zoning Ordinance. Of primary concern to the Commission is a bonus system that would reward developers by providing greater housing density in exchange for the inclusion of affordable dwelling units. A committee of the HAHC was formed for that purpose in October 2003 which made its recommendations to the Planning Board one year later. No decision has been reached at this writing as to whether the proposed ordinance will be endorsed for Town Meeting in May 2005.

Rentals and Accessory Apartments: The work of the Affordable Housing Commission must be closely integrated with the plans of the College to house its workers and to accommodate undergraduate and graduate students in dormitories wherever possible. A committee of the HAHC has prepared an informational booklet for residents about renting a room or providing an accessory apartment on their property. Brochures are available at Town Hall.

Other Opportunities: The Commission remains alert to housing developments in Hanover and consults with each prospective developer to recommend that affordable housing be included in those developments. While this effort is ongoing it has already opened various unique opportunities to enlarge our affordable housing stock.

Building Code Advisory Committee

The Building Code Advisory Committee advises the Building Inspector on matters pertaining to building construction, safety, codes, and technological changes. The committee also acts in the capacity of a Building Codes appeals committee. Their combined expertise in construction is a valuable asset to the Zoning Board of Adjustment in matters of appeals regarding the Building Inspector's decisions or interpretations of code requirements or allowing the use of new technologies.

The committee had no formal code appeals presented before it in 2004.

The Committee worked with the Building Inspector to review the Town's current Building Code Adoption Ordinance for recommendations of changes and improvements. The result for 2004 was to make recommended changes primarily relating to updating the codes referenced to parallel current minimum state requirements. The recommended revisions to the Adoption Ordinance have been completed in draft form and it is anticipated will be presented to the Select Board for adoption shortly. Among the goals for 2005 will be to take a broader look at the codes locally adopted, as well as the process, in evaluating the needs of the community.

The Advisory Committee has also had a role in offering input to Town staff on establishing a process for handling rental housing issues. The need to have safe and affordable rental housing is an important issue. The Advisory Committee's input will be of great value in the current year as the Town works to establish a community-friendly approach to be able to respond to safe and sanitary housing concerns.

The Building Code Advisory Committee consists of the following members: Bruce Williamson (Chair), Randy Mudge (Secretary), and Jack Wilson; two alternate seats still remain vacant and the Committee will be seeking qualified candidates for these seats.

Building Inspections:

Building Permits Issued:	**Jan -Jun 2004**	**Jul –Dec 2004**	**Total 2004**
New One- and Two-Family Residences:			
Number of Permits Issued	9	4	13
Total Value of Permits	$ 3,030,000	$ 1,085,000	$ 4,115,000
Average Permit Value	$ 336,667	$ 271,250	$ 316,538
Additions, Alterations, and Maintenance to Existing Single-Family Residences:			
Number of Permits Issued	55	81	136
Total Value of Permits	$ 2,325,506	$ 6,303,320	$ 8,628,826
Average Permit Value	$ 42,282	$ 77,819	$ 63,447
New Multi-Family Residences, and Additions and Alterations:			
Number of Permits Issued	8	12	20
Total Value of Permits	$ 317,350	$ 1,082,665	$ 1,400,015
Average Permit Value	$ 39,669	$ 90,222	$ 70,001
New Institutional Buildings:			
Number of Permits Issued	0	3	3
Total Value of Permits	$ 0	$ 15,678,600	$ 15,678,600
Average Permit Value	$ 0	$ 5,226,200	$ 5,226,200
Additions and Alterations to Institutional Buildings:			
Number of Permits Issued	10	26	36
Total Value of Permits	$ 5,957,585	$ 23,835,704	$ 29,793,289
Average Permit Value	$ 595,759	$ 916,758	$ 827,591
New Commercial Buildings, Additions and Alterations:			
Number of Permits Issued	17	26	43
Total Value of Permits	$ 1,000,525	$ 7,597,265	$ 8,597,790
Average Permit Value	$ 58,854	$ 292,203	$ 199,949

Demolition Permits:			
Number of Permits Issued	2	12	1
Blanket Permits:			
Number of Permits Issued	1	3	4
New Seasonal Residences:			
Number of Permits Issued:	0	0	0
Oil/Gas Permits:			
Number of Permits Issued	5	1	6
All Permits:			
Total Number of Permits Issued	107	168	275
Total Value of Permits	$ 12,630,966	$ 55,582,554	$ 68,213,520
Average Permit Value	$ 118,046	$ 330,849	$ 248,049

The Community Substance Abuse Advisory Committee (CSAAC)

The Community Substance Abuse Advisory Committee (CSAAC) meets once a month during the school year. Committee members include the Town Manager, a member of the Hanover Select Board, the Hanover Police Chief, parents, and representatives from Dartmouth College and from the Hanover schools. The committee considers substance to be a community concern rather than a problem of college students, high school students, parents, or the Town.

CSAAC advises on the preparation of the annual Dresden Safe and Drug-free Schools Grant and the Hanover Alcohol Diversion Program. This year the committee endorsed the implementation of Project Monitor, a separate phone line housed at the Hanover Police Department which parents can call if they have information about an underage party where alcohol/drugs might be present. The intent of Project Monitor is to prevent potentially harmful situations and to alert parents of their responsibilities as homeowners under New Hampshire and Vermont party host legislation. Project Monitor serves the communities of Hanover, Norwich, Lyme, Hartford, and Strafford.

CSAAC meetings are open to Hanover and Norwich residents and held the first Monday of the month during the school year. For more information contact the Town Manger's office at 643-0701.

Conservation Commission

The Conservation Commission's core mission is to preserve and protect the Town's natural resources. Important resources include the Town forest, trails, wetlands and water bodies, water supply, open space, views, and wildlife habitat. The Commission is responsible for educating the public about natural resource topics, monitoring conservation easements, and coordinating with other public and private conservation agencies. The Commission supports and advises the Board of Selectmen, the Planning Board, and the Zoning Board of Adjustment regarding projects involving conservation issues.

Members of the Commission at year-end 2004 are Judith Reeve, Chair; Robin Carpenter, Vice-Chair; Ed Chamberlain; Douglas McIlroy; Anne Morris; Michael Mayor; and Sandra White. Nancy Menton is an alternate member. Our representative from the Board of Selectmen is William Baschnagel. David Minsk retired after ten years on the Commission. Thank you, David! We also appreciate the years of service that alternates Kim Perez and Michael Tsapakos gave to the Commission. Our hats off to trail volunteers: Aggie Kurtz, Peter Shumway, Fred Appleton, Alf Elvestad, Ron Bailey, Tom Linell, John LaHaye, Roger Soderberg, Alan Strickland, John Taylor and students from Youth-in-Action for their time and efforts. Barbara McIlroy continues to lead the charge against invasive plants, organizing work days and finding opportunities to teach people about them and the problems they present to our native flora. Thanks also to Open Space Committee members, John Mudge and Jim Hornig, for their time and creative conservation ideas.

In 2004, the Conservation Commission:

- Completed the first annual town-wide conservation easement monitoring program, visiting 19 of 20 conservation easement areas involving 38 properties.
- Finalized the purchase of 239 acres on the east side of Moose Mountain, in order to protect a trail corridor along the ridge and valuable wildlife habitat.
- Purchased a 3 acre parcel on the Class VI portion of Piper's Lane to protect the land from development and preserve an unusual ecosystem supporting a rare plant community.
- Through the Open Space Committee worked with two landowners on conservation of their properties, 8.14 acres along Slade Brook and 24 acres adjacent to the Appalachian Trail on Bent Road;
- Through its Trails Committee:
  - Scouted possible locations for new trail segments at Wheelock Mill, off Blueberry Hill Road, at Indian Ridge and at the Village at Velvet Rocks;
  - Undertook several major trail maintenance projects, including the installation of seven big waterbars on Wolfeboro Road in conjunction with IMBA and ATC; installation of 300' feet of retaining timber at the River Trail on UV Trails Day and YIA's Make a Difference Day; and the clearing of big downed trees on the Ridge Trail from Moose Mountain Lodge to Enfield, with a member of the Enfield Conservation Commission;
  - Performed routine trail maintenance, including drainage and the cleanup of downed trees, threatening snags and trash, in conservation areas near the downtown; and
  - Installed and/or replaced signage at the Rinker Tract, Balch Hill, South Esker, Highway 38, and Reservoir Road.
- Removed invasive plants, such as Norway maple and glossy buckthorn, and supported native plant restoration at the Tanzi Tract, with the Hanover Garden Club and at Balch Hill with the Hanover Conservation Council and bedded plants for later use in restoration projects.
- Created a map for the Robert Wood Johnson Foundation Dresden "Trails for Life" study.
- Conducted field trips involving landowners along the Ridge Trail and with the International Mountain Bike (IMBA) trail care crew.
- Worked with a consultant and the Girl Brook Restoration Oversight Committee to develop plans to stabilize the most fragile segments of the brook.

- Continued work to survey the Town's Mink Brook conservation lands, including the posting of signs about dumping and cutting on town land.
- Reviewed the larger development proposals presented to the Planning Board such as Simpson Development's Slade Brook and Greensboro Road plans.
- Assessed the suitability of the Town's Class VI roads for off-highway recreational vehicle use and prepared amendments to existing town ordinances to enable posting of those roads and penalties for altering them without permission from the Town.
- Through its Mountain Bike Committee in cooperation with the Upper Valley Trails Alliance sponsored a weekend seminar led by the International Mountain Bike Association, including classroom and in the field sessions on trail layout and construction.
- Met with the consulting town forester to develop a plan for timber harvest on town-owned conservation land.
- Began management planning for the land purchased east of Moose Mountain and on Piper's Lane.
- Conducted 13 site visits to review and comment on 16 proposed projects within wetland or water body setbacks for the property owners, Zoning Board of Adjustment, Planning Board, and State of NH Wetlands Bureau.
- Collaborated with and supported the Hanover Conservation Council, Hanover Garden Club, Youth-in-Action, International Mountain Bike Association, Upper Valley Land Trust, Upper Valley Trails Alliance, the Mascoma Watershed Conservation Council, the Goose Pond Association, the Appalachian Trail Conference, and the NH Association of Conservation Commissions.

The Conservation Commission's regularly scheduled monthly meetings are held on the second Wednesday of each month at 5:00 PM, in Town Hall. The Open Space and Trails Committees meet regularly once a month while the other committees of the Commission meet only as necessary or irregularly. Please contact the Planning and Zoning Office for these meeting schedules

CONSERVATION COMMISSION ACTIVITY

	Activity in 2004		
	January to June	**July to December**	**Total**
Meetings	6	7	13
Public Hearings	1	0	1
Site Visits	4	7	11
Cases:			
Docks	1	0	1
Additions, Structures, or Fill in	0	0	0
Wetland or Wetland Setback	4	8	12
Open Space Subdivision	0	0	0

Etna Library Board of Trustees

The Hanover Town Library, know locally as the Etna Library, has been an important part of life in Etna Village for over a century. In 1899 the Etna Library and Debating Society merged its books with one hundred dollars' worth of books donated by the State of New Hampshire and began lending the books from Hayes Hall. The library building, which is listed on the National Register of Historic Places, was built in 1905 and was featured in the 2004 Town of Hanover calendar. To commemorate the centennial, the volunteer committee which created the calendar has planned a series of celebratory events which began last summer and will continue through this summer.

The Trustees of the Hanover Town Library are elected for three-year terms by the Hanover voters to oversee the library.

Mission Statement: The Hanover Town Library will be an active presence in the village, providing its services to the community in a personal manner while preserving its historic building.

Activities: The Board of Trustees oversaw the operations of the Etna Library, which experienced another year of growth in patron visits, programs offered, and circulation of materials. The Library has a new Circulation Assistant, and a new Trustee to finish the year for the senior Trustee, who is now the aforementioned Circulation Assistant. The Trustees supervised the development of the budget, and worked with the Librarian to develop an internet policy. A new computer has been installed to provide internet access to our patrons. The railing in the front of the building was recently continued all the way to the top landing of the front door, greatly improving access. Installation of additional shelving is an ongoing project.

Members: Tom Jacobs, Caroline Tischbein, and Jean Keene

Meetings: The first Monday of each month at 6:00 p.m. in the library. (No meeting in July.)

Howe Library Corporation Board of Trustees

Chair: Joan P. Fowler
Vice Chair: Ann Bradley
Treasurer: Mado R. Macdonald
Secretary: Edward T. Kerrigan
Cheryl Boghosian
Linda Dacey
William Geraghty
William Hamilton
Jane Kitchel McLaughlin
Toni LaMonica
Allegra Lubrano (Kate Connolly, Alt.)
Ralph Manuel
Frederick Nothnagel
Paul Olsen
Annette Williams
Marlene McGonigle, Director

The Board meets on the second Thursday of each month at 3:30 p.m. except during July and August. The Annual Meeting is the second Thursday in October.

Committee Highlights, 2004:

Development Program:

- **Annual Fund Drive**: Jane Kitchel McLaughlin chaired this effort, which resumed after not being held in 2003. The proceeds from Fund 2004 are being used to supplement programming for the Library. As of January 13, 2005, $47,000 was received. This is a wonderful response considering the Library is still in capital campaign mode.
- **Capital Campaign**: The highlight of the year was the award by The Kresge Foundation of $250,000 which will be given if the campaign goal is met by June 30, 2005. The capital campaign to support the expansion/renovation project is headed by Co-Chairs Ralph Manuel and Joan Fowler. As of December 31, $3.4 million was raised. The amount remaining for the Kresge Challenge is $353,000. Pledges are encouraged through January 2006. The fundraiser that can take Howe over the top is the selling of engraved pavers for the Children's Garden at $200 each.

  Committee members contributing to the success of the campaign are:
  Marilyn Black, Cheryl Boghosian, Ann Bradley, Tom Byrne, Jan Chapman, Elizabeth Crory, Posey Fowler, Shelley Gilbert, Toni LaMonica, Allegra Lubrano, Ralph Manuel, Katie Manchester, Matt Marshall, Martha McDaniel, Marlene McGonigle, Jane Kitchel McLaughlin, Jere Nelson, Jack Nelson, Brian Walsh, Annette Williams, Sybil Williamson, Richard Winters.
- **Planned Giving**: A brochure was developed and distributed. The Trustees received two bequests during the year and are pleased that two other individuals have stepped forward to indicate support for Howe in the future through their bequests.

Facilities/Construction: Stephen Marion, Chair. After a May 2004 ground breaking and some complications in the initial building phase, construction has moved along well. A summer 0505 completion is anticipated. Trumbull-Nelson is the construction management firm hired for the project. The Construction Committee meets monthly and includes in addition to Steve Marion, the Clerk of the Works, Stephen Wheelock; the architect, Gerrit Zwart; the USDA representative, Gregg MacPherson; Chair of the Trustees, Posey Fowler; Project Manager from T-N, Todd Thompson; Trustee, Rich Nothnagel; and Library Director, Marlene McGonigle.

Finance: Edward T. Kerrigan, Chair. The Committee meets quarterly with the investment advisors to review the portfolio. The Committee was charged with obtaining a construction loan and a USDA Rural Development loan for the building project. Both loans were approved in 2004.

Governance: Bill Hamilton, Chair. There were no major updates to the By-Laws in 2004. The Committee fulfilled responsibilities to nominate the officers of the Board of Trustees.

Non-resident Fees Committee: Ann Bradley, Chair. The Committee meets in January and February to review non-resident fees and to make a recommendation to the Select Board to leave the fees as they are or to increase the fees for library cards.

Parking & Transportation Board

The Parking & Transportation Board advises Selectmen on matters relating to parking, traffic, public transportation, parking facility and other related activities in Hanover. Membership includes representatives from town businesses, Dartmouth College, DHMC, and volunteers from the community. The Board meets monthly – usually the third Tuesday of each month – and public participation is always welcome.

Parking Facility: The 289 space parking facility at 7 Lebanon Street continues to be a success and has become the preferred alternative for some doing business in the downtown. Convenient access combined with free parking for the first half-hour makes the parking facility a good choice for quick errands. Parking fees were adjusted this year to provide additional operational revenue, but were held steady for short-term parking for up to three hours. This was also done to promote more turnover of spaces and improve access for patrons and visitors. Parking is free on Sundays and holidays and there is no attendant on those days.

Pre-paid permit parking extended on Hovey Lane and Lebanon Street. As a result of discussions with Hanover High School Administration and Students some parking meters along Lebanon Street and Hovey Lane are being removed and 48 spaces being designated as a pool for pre-paid permit only parking. Another 32 spaces will be designated as mixed use to allow 2 hour metered parking at 50 cents an hour or the pre-paid permits. The loss of parking for students in the Thompson Arena lot has created a need for all day parking near the school for commuters that have no alternative than to drive themselves to school. Carpools are promoted to take advantage of shared permits and rates.

Shuttle Buses and Transportation: The "new" Dartmouth – Downtown shuttle system kicked off operations a year ago with the combining of the Thompson and Dewey field shuttles and adding a third bus during the peak times in the morning and afternoon. This has been a success and has seen a large increase in riders over the two independent routes previously serving the town and the college. The Town of Hanover is a supporter of Advance Transit and contributes to the Free Fare system that is currently offered to anyone getting on the bus. By helping to make the system free for all riders contributes to reducing traffic arriving or traveling through town. The board believes that this support is the right thing to do and is committed to promoting public transportation.

Planning Board

The current members of the Planning Board, as of December 31, 2004, are Nancy Collier, Chair; Charles Faulkner, Vice-Chair; Michael Mayor; Bill Dietrich; James Hornig; and Judith Esmay. Alternate members are Sylvia Richards, Joan Garipay and Peter Owens. Kate Connolly, Bill Baschnagel, and Peter Christie serve as Board of Selectmen Representative, Alternate Representative, and Second Alternate Representative, respectively. Planning Board members are appointed by the Board of Selectmen.

The Planning Board work in 2004 included:

- Reviewing and approving: Dresden School District's new Middle School and Dartmouth College's 162-bed residence hall on Tuck Mall, 342-bed residential cluster on Maynard

Street, 93,975 square foot classroom and office building on North Main Street, and 64,300 square foot expansion of the Thayer School of Engineering.

- Reviewing and approving modifications or expansions to: the Nugget Theatre, the Town Wastewater Treatment Plant, Hanover High School, Dartmouth College's Alumni Gymnasium and Rugby Field House, Dartmouth Printing Company, Church of Christ at Dartmouth College, and Alpha Chi Alpha fraternity.
- Reviewing and approving modifications to allow a barn to be converted into two apartments on Allen Street, a barn to be converted to four apartments on Greensboro Road, and a residence to be modified to accommodate a cattery on Dogford Road.
- Reviewing and approving a ten-lot open space subdivision on River Road, including a 15.87 acre conservation open space lot.
- Reviewing and approving the creation of six new lots: one on Ruddsboro Road, one on Dogford Road, one on Route 10, and three on Greensboro Road.
- Approving 7 minor lot line adjustments and 11 requests for site plan waiver.
- Making visits to Greensboro Road to view the sites of proposed 65-unit PRD and 4-unit barn conversion, and to review Hanover High School's night lighting.
- Approving a request for trimming and tree removal as part of the siting of three new utility poles on Ruddsboro Road.
- Reviewing a 65-unit planned residential development on Greensboro Road.
- Holding informal reviews for projects yet to come formally to the Board regarding the creation of 75 units of housing off Buck Road, subdivision at the end of Ladd Road, residential development of the 197 acres straddling Wardrobe Road, mixed use development south of Mink Brook, and residential development of the land on the corner of Grasse Road and Trescott Road.
- Met jointly with the Zoning Board of Adjustment to hear proposals for two developments on Greensboro Road.
- Met with the Selectboard to discuss infrastructure and planning needs to accommodate future growth.
- Preparing zoning amendments which were considered at the Annual Town Meeting in May 2004.

All of this work was done as the Board continued to meet regularly to implement the Master Plan which was adopted in July 2003. The Board has added an extra meeting a week to work on zoning revisions for the Master Plan implementation. The Board held a public workshop at the Ray School to kick off the implementation work and continues to seek your input at their weekly meetings.

The Board wishes to thank the following groups that have worked on specific parts of the Zoning Ordinance: Guiding Growth in Rural Hanover, Downtown Committee, Affordable Housing Commission, Zoning Board of Adjustment, and the Institutional/Residential Interface Task Force. The information and recommendations brought to the Planning Board's attention by these groups have helped enormously to define problems and suggest solutions. The Board has collaborated with Burnt Rock Associates, consulting planners, and will continue to do so for another year until most of the major zoning changes have been drafted.

The Master Plan may be viewed on the Town's website, www.HanoverNH.org, and may be purchased at the Planning and Zoning Office. The Planning Board's agendas are also posted on the same website.

Members continue to be involved in the Downtown Committee's work on downtown parking and streetscape. Two members serve with the Conservation Commission to provide coordination between the Commission and Planning Board. Two other Board members are active representatives to the Upper Valley Lake Sunapee Regional Planning Commission.

Generally, the Planning Board hears applications for subdivision and site plan review at 7:30 PM on the first and third Tuesdays of each month in the Boardroom at Town Hall. The Board holds planning workshop sessions to focus on Master Plan implementation and policy development at 7:30 PM on the second Tuesday of each month. The public is cordially invited to attend and participate in all meetings of the Planning Board. The Planning Board welcomes your comments in writing or by email at Planning.Board@HanoverNH.org.

PLANNING BOARD

Activity in 2004

	January to June	July to December	Total
Meetings	20	30	50
Site Visits	1	3	4
Informal Project Reviews	8	1	9
Joint Hearings with ZBA	0	1	1
Meetings with the Board of Selectmen	0	1	1
Master Plan Discussions	8	1	9
Master Plan Workshops	1	0	1
Dresden Village Center Discussions	0	2	2
Zoning Amendment Hearings and Discussions	4	5	9
Applications:			
Minor Lot Line Adjustments	3	4	7
Boundary Agreements	0	0	0
Minor Subdivisions	1	3	4
Major Subdivisions	1	1	2
Open Space Subdivisions	0	0	0
Planned Residential Developments	0	0	0
Site Plan Reviews	7	6	13
Waivers of Site Plan Review	1	1	2
Modifications of Approval	0	2	2
Extensions of Approval	0	0	0
Plan Revocations	0	0	0
Scenic Road Hearings	1	0	1
Voluntary Mergers	1	1	2
Total Applications	15	18	33

Recycling Committee

The Recycling Committee endeavors to help Hanover residents engage in all types of recycling by means of the Town's curbside collection program, two scrap-metal collections, and a Christmas tree mulching event each year. In April, members of the Committee participated in the computer recycling event held at the Montshire Museum.

Information about the recycling program is also available on the Recycling Committee's Website (www.hanovernh.org/stories/storyReader$215).

Curbside Program: This is the Town's principal recycling program, with weekly collections in 2004 from all residences. Recycling bins are available at the Department of Public Works office on Route 120. The program collected 868 tons of materials in 2004, the largest amount since the turn of the century.

The Committee spent considerable time this year reviewing options for meeting the limits on the recycling budget set by the Board of Selectmen. A brochure was designed by Marilyn Black and Betsy Smith, and produced by Penny Hoisington, that describes a revised program with collection every other week instead of the present weekly collection. Peter Kulbacki is scheduled to present the revised program to the Board of Selectmen in January, 2005 with implementation in February.

Other Recycling Activities: Scrap metal collections were held in May and September. The Christmas tree collection was held in frigid temperatures in January. The Committee wishes to recognize the wonderful help that Youth-in-Action provides for these collection events.

Waste Reduction: The Committee sponsored a display on the Hanover Green during the July 4 celebration. It featured suggestions regarding recycling, waste reduction, and reuse. A worm composting display was a particular hit. The Committee thanks Dartmouth College for the supply of surplus reusable mugs that were given free to people who stopped by the exhibit. We also thank the following merchants for contributing to the display--Dirt Cowboy, Dunkin' Donuts, Hanover Coop, Lou's--and for contributing to waste reduction by accepting reusable cups when customers purchase drinks.

Broader Environmental Quality Issues: The Committee explored the possibility of expanding its focus to include energy conservation and pollution prevention, as well as waste reduction. A taskforce was created that examined environmental committees in other municipalities and proposed an Environmental Quality Committee for Hanover. Insufficient support was found at this time for either a new committee that would subsume the Recycling Committee's responsibilities or an expansion of the focus of the present committee.

Meeting Times: The committee meets eight times during the year, at 8:00 a.m. on the first Tuesday of the month in the Conference Room of Town Hall. Anyone interested in attending a Recycling Committee meeting is welcome! If you plan to attend, please call a committee member to confirm the next meeting date.

Committee Members: Marilyn Black, Mary Ann Cadwallader, Peter Christie (Selectmen's Liaison), Alice Jackson, Larry Litten (Chair), Lyn Swett Miller, Augusta Prince, Betsy Smith, Peter Kulbacki and John Wilson.

Senior Citizen Advisory Committee
(Hanover Senior Center)

The Senior Citizen Advisory Committee meets at 4:00 on the first Monday of each month. The meetings are open and anyone interested is welcome.

Members of the Advisory Committee: Chrysanthi Bien (Chair), Dale Bryant, Constance Carr, Frances Cobb, Barbara Doyle, Maureen Hall, Mary Kirk, Alice Richardson, Evelyn Spiegel, Helene Rothermund, Marilyn "Willy" Black, Anah Pytte, Connie Klefos (VNA Rep.) Peter Christie (Selectboard Rep.) Dena Romero (Community Counselor) Gail Schaal (Senior Center Coordinator).

Monthly Luncheons: The senior program offers a luncheon each month which is prepared and served by members of area churches. These luncheons are very well attended and are a source of social contact for many seniors. Along with the church luncheons, the Senior Advisory Committee serves a Thanksgiving Dinner with all the traditional fixings.

Expanded Programs: The transition to the Senior/Community Center has been very smooth. We have expanded our programs and are able to welcome a larger group of seniors in the new Senior Lounge. Senior programs vary from week to week and are announced each day in the Valley News Calendar of Events as well as in a newsletter mailed to over 300 seniors in the Upper Valley. All programs are open for any senior. Please join us.

Zoning Board of Adjustment

The Zoning Board of Adjustment continues to hear cases once a month, usually the fourth Thursday of the month. Case deliberations follow at a publicly scheduled meeting, generally a week later. Interested parties should always check the hearing and deliberation schedule, especially around the holidays, as meetings are apt to be rescheduled in order to accommodate the fullest complement of members. All hearings and meetings of the Board are open to the public.

The current members of the Zoning Board of Adjustment are Ruth Lappin, Chair; George Spitzer, Vice-Chair; H. Bernard Waugh, Jr., Clerk; Michael Hingston, Liaison with the Planning Board; and Joanna Jackson. Arthur Gardiner and M. O. Clement are alternate members.

ZONING BOARD OF ADJUSTMENT

Activity in 2004

	January to June	July to December	Total
Meetings	9	14	23

Public Hearings	7	6	13
Deliberations	7	5	12
Joint Hearings with Planning Board	0	1	1
Applications:			
Variances	2	5	7
Appeals of Administrative Decision	2	2	4
Building Code Appeals	0	0	0
Rehearings	2	0	2
RSA 674:41	0	0	0
Motion for Rehearing	3	5	8
Other	0	0	0
Total Cases	27	23	50
Zoning & Use Permits:			
Residential	70	78	148
Commercial	35	44	79
Institutional	29	43	72
Total Zoning & Use Permits	134	165	299

Outside Agency Reports

Community Access Television

CATV operates two channels, CATV/8, located downstairs on the south end of the Hanover High School, and UVEC/10, an education-oriented channel located in the Tip Top building in White River Junction, Vermont. With four Upper Valley towns participating in our coverage of local government and school board meetings (Hanover, Hartford, Hartland and Norwich), CATV serves as the public access television provider for Adelphia Communications. Our affiliation with Adelphia is governed by a PEG Access Agreement (Public, Education, Government), with the bulk of our annual operations budget coming from PEG Access fees from subscribers' monthly bills.

During the past year CATV/8 provided live coverage of government and school board meetings in Hanover and Norwich. The station also taped special meetings for Conservation Commission and Historical Societies as well as the "Best of NH" meeting and the Balloonfest in Quechee. CATV/8 cablecast all local school graduations, Town Meetings and some State of Vermont Board of Education meetings. The station averages 48 hours of original programming each week.

The Upper Valley Education Connection airs an average of 161 hours of original programming per week. The UVEC studio serves as the classroom for area students enrolled in video

production courses through the Hartford Area Career and Technology Center and provides video equipment and training for community members. During the past year the station sponsored summer programs for the Hartford Recreational Department and the Norwich Recreational Department, a summer Video Camp for Upper Valley students, and worked with Northern Stage on a number of video projects. UVEC staff offered workshops for Upper Valley educators on video production and editing techniques and worked with area schools to provide professional development course tapes from a number of satellite networks, including the Annenberg and Fairfax Networks, Colonial Williamsburg, SHAMU-TV, Project Oceanography, and the NASA channel.

Members of local civic groups and other local residents are encouraged to take part in quarterly training courses and to borrow CATV equipment to tape events and produce shows for broadcast. Tapes of Select Board and School Board meetings are available at the Howe Library for those who do not have cable TV.

GOOSE POND LAKE ASSOCIATION

A Brief History of Goose Pond: Goose Pond is located in the towns of Canaan and Hanover, New Hampshire. Part of the watershed is also located in Lyme. The watershed is approximately 16 square miles in size and the pond is 554 acres. The small pond was originally enlarged by construction of a wooden dam in 1899 and again by construction of the present dam in 1917-1918. Granite State Electric used the water to generate hydroelectric power at its generation plant at the mouth of the Mascoma River. This resulted in massive fluctuations in water levels.

In 1979, Granite State Electric sold the pond, dam and abutting properties it owned to the State of New Hampshire. This helped stabilize the lake's water level under the control of the NH Water Resources Board. This was later confirmed by an agreement with the Goose Pond Lake Association (GPLA) in 1997.

Goose Pond continues to serve as an important recreational, scenic and ecological resource. It is in the headwaters of the Lebanon water supply. In 1998, the Hanover Scenic Locales Committee prioritized nine areas deserving protection for their scenic value. The top priority was the Moose Mountain range that forms the eastern ridge of the Goose Pond watershed divide. Goose Pond itself was second on the list.

Formation of the Goose Pond Lake Association: In 1987, lake residents formed the GPLA as a NH non-profit corporation. Its purpose is to conserve, protect and/or improve Goose Pond water quality, natural shoreline, plant and animal life, scenic beauty, tranquility and all other natural resources. GPLA's major objectives are to (1) provide information on water quality issues, and (2) conduct water quality monitoring of the Pond. GPLA is managed by a Steering Committee elected at annual meetings.

Water Quality Program: In 1989, the GPLA started a water-testing program as part of the UNH Lakes Lay Monitoring Program. This program tests the general lake condition during the spring/summer/fall of each year. This was supplemented by a watershed analysis from December 1998-September 2000 to provide an assessment of the entire Goose Pond watershed. The regular water testing has been expanded by additional dissolved oxygen, conductivity and phosphorus testing. Fish caught by local fishermen are also collected for mercury testing by the NH Department of Environmental Services. The testing and analysis show that Goose Pond is healthy and the water quality is high. However, care is required in new shoreline development because of the steep slopes.

Invasive Plants: We continued, for the third year, our program to keep invasive plants out of Goose Pond. Milfoil is now present in over 55 New Hampshire lakes, including Mascoma Lake in Enfield, as well as the Connecticut River and nearby lakes in Vermont. Our coordinated Lake Host and Weed Watcher Survey programs provide us protection but no guarantee that we will not be infected by milfoil or other invasive plants.

Through the federally funded Lake Host Program, trained Lake Hosts are stationed at the boat launch to interview boat owners and to inspect boats entering and leaving the lake. Emphasis is on educating boat owners so that they will self inspect their boats and, thus, prevent milfoil or other invasive plants from entering the lake. None of the inspected boats have carried invasive plants. However, the program has found invasive plants in a number of other lakes.

No local taxpayer funds have been used to satisfy the 25% matching requirement for this program. It has been satisfied by a combination of volunteer time and expenses paid by the GPLA. However, since the matching requirement is increasing to 50% we are asking for some assistance from the Towns of Canaan and Hanover.

The Weed Watcher Survey has 17 volunteer teams surveying assigned areas on Goose Pond monthly from May-September to look for invasive plants. Suspicious plants are sent to NH Department of Environmental Services for identification.

Purple loosestrife continues to return along parts of the shoreline. Residents are manually removing plants to date. Hopefully, we can avoid needing chemical or biological measures.

In the event of actual infestation by invasive plants, costs could be considerable and long lasting since complete eradication is virtually impossible. Significant infestation can also result in decreases in property values. Although the state will cover first year costs and support control measures, subsequent years will require cost sharing.

Safety: The No Wake Zone in the vicinity of the Narrows, boat launch and swimming area at The Acre was established in response to our petition in 2003. The reduced boat speeds will make it safer for swimmers and help reduce the erosion along the shore in this area.

Erosion Problem: The GPLA has been working with the Canaan Conservation Commission and the NH Department of Environmental Services since 2002 to correct the erosion problems at The Acre. A wetlands permit has been obtained and some grant funds obtained. Some work to restore the undercut banks has been done by DES. They hope to complete the rest of the project during the summer of 2005. If they are unable to, the grant funds will be used.

2004-2005 Steering Committee

Dave Barney, Canaan, Chairman
Rick Nothnagel, Canaan/Hanover, Vice-Chairman
Jim Barry, Canaan/Hanover, Secretary
Joan Garipay, Canaan/Hanover, Ex Officio, Treasurer
Pauline Saunders, Canaan/Etna
Eric Sailer, Canaan/Lyme
Wallace Ragan, Hanover/Lyme

Hanover Improvement Society

Annual Report – FY 2005

(Period Ending March 31, 2005)

The year ending March 31, 2005 was an exciting and challenging one for the Improvement Society as the organization initiated a comprehensive strategic planning effort. A majority of Society members participated in a review of the facilities and programs of the Nugget Theatre, Storrs Pond, and the Campion Rink, and appraised the organizational structure of the Society.

The Storrs Pond Recreation Area: Randy Mudge, Vice Chair of the Society led the group charged with planning the future of the recreation area. The construction of the Middle School nearby, the plans for the establishment of "Dresden Village" in the future, and issues associated with the Dresden School District's "playing fields" controversy were among the issues that influenced the deliberations of the group. Also of concern was the nature of the role Storrs Pond in the community, now and in the future. Maintaining the balance between active recreational uses and maintaining an idyllic place to walk, swim and enjoy nature, was a key consideration. The committee was widely representative of the community with Society members Willy Black, Matt Marshall, Kathy Geraghty, Jeanne Young, John Whitcomb, Charlie Garipay, Janice O'Donnell, David Bradley, Katie Manchester, John Hochreiter, and Connie Harvey all participating. Tom Byrne and Donald Babcock of the Society staff also contributed.

The group's primary conclusions were:

(1) Establishing a permanent headquarters for the popular Camp Fiddlehead.

(2) Adding additional picnic pavilions to provide more emphasis on picnics and less on camping activities.

(3) Developing additional points of access to the pond at Area Five, and the so-called "Girl Scout Area".

(4) Addressing the perceived shortage of tennis courts for use by the high school program and the general public.

The Nugget Theatre: Roy Banwell and Jeanne Young headed two committees concerned with the physical plan and programs of the Nugget. Roy Banwell led the building committee as it addressed issues of retail space and maximum utilization of it as an important element in maintaining and enhancing the vitality of the southwest quadrant of Main Street. Plans have been formalized but are still under study and subject to further consideration by the Society as a whole. The most likely plan is to modernize and expand retail space on Main Street by converting part of the current Nugget Lobby to retail uses, and construct a more functional and attractive theater entrance in the Nugget/63 South Main Street alleyway. Committee members

included Gordon DeWitt, Paul Olsen, John Hochreiter, Larry Ufford, Randy Mudge, and Donald Babcock.

At the same time, the program committee narrowed its plans for the immediate future to acquiring new seating for the theatre, according to a phased-in program, and to bringing all theatres to the same level of surround-sound technology.

The Campion Rink: Ron Sliwinski headed the strategic planning effort for the Campion Rink, and received help and guidance from the Rink Management Committee, Chaired by Larry Ufford, and including John Hochreiter, Randy Mudge, and Dick Dodds. Primary among the recommendations of this planning group were:

(1) To develop a plan to improve the "amenities" (locker rooms, bathrooms, lobby, air-handling equipment.)

(2) To seek ways to increase the availability of ice-time to the greater community,

(3) To seek ways to extend the season at both ends to meet increasing demand.

Item number (2) has received more than its share of the committee's attention in conjunction with parallel plans to develop a sports complex in the Upper Valley to serve the needs of the skating and swimming communities. This project is in its early stages, but could have a significant impact on the Valley, the Town of Hanover, and the Society, depending upon the outcome of current discussions. The project involves adding a second ice surface, and a major swimming facility that will serve the region for both recreational swimming, and competitive swimming and diving at the highest levels. In this venture, the Society is cooperating with the North Country Aquatic Club and the Lebanon Community Arena Association to address the logistical, management and financial considerations related to the development of such a sports complex.

Tod H. Schweizer
Hanover Improvement Society President
1999 to 2004

At the July 2004 Annual Meeting of the Improvement Society, the President's gavel was passed from Tod H. Schweizer to John A. Hochreiter.

Tod Schweizer first came to the attention of the Society when he played a seminal role in the development of the James W. Campion, III Ice Skating Facility. Tod was Building Chairman for that project, and invested great energy and enthusiasm in seeing the project through – from concept to reality. Tod was invited to join the Society in July, 1991, was elected to the Board of Directors in 1996, and served with distinction as Society President from 1999 to 2004.

With Tod's leadership, the Society enjoyed significant growth in program activity, and participated financially in significant "public works" on behalf of the Town of Hanover. The Society was a major contributor to the new parking garage, the Richard W. Black Community and Senior Center, and the Howe Library expansion. The Society's support of the Hanover Garden Club's "Town Gardens" project was almost doubled during Tod's tenure, and he strongly encouraged the founding of Camp Fiddlehead, a popular and successful addition to the Society's summer programs at Storrs Pond.

The Town and the Society both have benefited from Tod's careful stewardship of the Society and its assets.

Additions to the Board of Directors: Larry Ufford and Tod Schweizer both completed their service as Board Members in July 2004, and John Hochreiter whose second term as Board member also expired, was elected President. Three new Board members were chosen to succeed them, including Kathy Geraghty, Paul Olsen, and Ron Sliwinski. The Officers of the corporation elected by the Board are: John A. Hochreiter, President; Randall T. Mudge, Vice President; Jeanne E. Young, Clerk; and Lawrence R. Draper, Treasurer.

Emeritus Members: Marilyn W. "Willy" Black, Seaver Peters, and Roy Banwell joined the ranks of "Emeritus", non-voting members of the Society, but continued to serve the organization as active participants in the planning venture. Newly elected members Jeffrey Goodrich of Norwich, William Hammond of Hanover, and Marcia Allara Peraza of Hanover filled their slots.

What is the Improvement Society? For those new to the community, here is a brief summary of the history and mission of the Improvement Society:

The Hanover Improvement Society was established in July of 1922 for the purpose of running the Nugget Theatre and using the profits derived there for the benefit of the Town of Hanover. The Society's roots were in the old "Village Tree Association" (1874) and the "Village Improvement Society" (1892-1902). When Frank W. Division gave the Nugget to the Town in 1922, the Precinct Commissioners formed the Improvement Society to run the theatre. Since its founding, 96 distinguished citizens of Hanover have served as members, and of those, 38 are still active in Society affairs (26 members, one representative of the Select Board, and 11 "Emeritus" members). Since 1922, there have been only six Presidents of the Society: Dana D. ("Dave") Storrs (1922 to 1949), Edward M. ("Pete") Cavaney (1949 to 1973), Lewis J. ("Lou") Bressett (1973 to 1991), John G. Skewes (1991 to 1999), Tod H. Schweizer (1999 to 2004), and John A. Hochreiter (2004 to present). The mission of the Improvement Society, as stated in its by-laws (revised July 19, 1995) is as follows:

Object

"The Corporation shall (a) maintain and operate a public ice-skating rink, a public recreation area, and a movie theatre for the benefit of all the citizens of Hanover, New Hampshire and nearby communities; (b) improve the community of Hanover through any works looking to the introduction, operation, or betterment of any facility, agency or other service or thing designed or maintained for the common use or benefit of all of the people of the community; (c) improve and beautify public roads, streets, parks and other public utilities or services and to assist the community government in doing same, (d) undertake such works to improve educational and health conditions in the community, including, but not limited to, undertaking such works as would normally be undertaken by the community government, but which cannot be undertaken due to fiscal constraints or other similar reasons experienced by the local government., and (e) raise funds for the foregoing".

The Improvement Society is a self-perpetuating organization limited to twenty-five active members plus a member of the Select Board (ex-officio). The existing members elect new members when a vacancy occurs. The Members elect a Board of Directors of seven members to oversee the activities of the Society, and the Board in turn, hires a General Manager to direct the activities of the Society. The Operations Manager of the Society manages the Nugget Theatre and the Storrs Pond Recreation Area. The Manager of the James W. Campion, III Skating Rink, also serves as Director of Camp Fiddlehead, a summer day camp founded in 2001.

The Improvement Society's activities are funded by several sources: cash receipts from admissions to the Nugget Theatre, the Storrs Pond Recreation Area, Camp Fiddlehead, and the James W. Campion, III Ice Skating Rink; contributions, gifts, and bequests from members of the general public; interest and dividends received and capital gains realized from the Society's invested funds. The Society receives no funding from the Town of Hanover or its taxpayers, or from Federal or State Governments.

As of the printing of this report, the Hanover Improvement Society employs 8 full-time employees and 70 to 80 part-time seasonal employees, generally high school and college-age youth from the community.

Chapter 5

Miscellaneous Information

2004 Legal Expenses and Litigation Summary

Case/Type	Plaintiff Attorney	Defendant Attorney	Town Legal Expenses	Outcome
Adelphia/Telecommunication - Cable Franchise - Agreement Renewal - Broadband Agreements		Robert Ciandella	$ 34,466	Completed
Bell Atlantic/ Verizon Tax dispute	Scott Harris	Timothy Bates	$ 77	Pending
Campbell ZBA Appeal	Bradford Atwood	Walter Mitchell	$ 844	Pending
Colla ZBA Appeal	William Clauson	Laura Spector	$ 1,196	For Town
Corson, Et al ZBA Appeal	William Clauson	Laura Spector	$ 1,253	For Town
Hypertherm	Timothy Kerrigan	Adele Fulton	$ 12,328	Split for Plaintiff and Town
Montgomery Zoning related Claims	William Clauson	Walter Mitchell	$ 6,797	For Town
Stearns Planning Board Appeal	Winifred Stearns pro se	Walter Mitchell	$ 7,956	For Town
Vincelette Order of Notice		Laura Spector	$ 1,077	Pending
General Legal Advice				
Municipal Law -		Walter Mitchell	$ 25,740	
Civil & Employment Law -		Charles Bauer	$ 29,659	
		Total General Legal Advice	$ 55,399	
		Total	**$ 121,393**	

Town of Hanover – Rate and Fee Schedule

Dept/Board	Type of Fee	Adopted FY2001-02	Adopted FY2002-03	Adopted FY2003-04	Adopted FY2004-05
Community Counseling	Alcohol Diversion: Ages 12-15	$150.00	$150.00	$250.00	$305.00
Community Counseling	Alcohol Diversion: Ages 16-20	$200.00	$300.00	$305.00	$315.00
Community Counseling	Penalty to Reschedule 2nd Session	n/a	$75.00	$75.00	$75.00
Community Counseling	Marijuana Diversion – under 17	n/a	n/a	$250.00	$250.00
Fire	Fire Safety Crowd Control	Cost +35%	Cost +35%	Cost +35%	Cost +35%
Fire	Hydrants (Private)	$620.00/yr	$866.00/yr	$866.00/yr	$866.00/yr
Fire	Annual Monitoring Fee – Master Fire Box	$300.00	$300.00	$300.00	$300.00
Fire	False Alarm Charge – Fire Service	$100.00	$100.00	$100.00	$100.00
Fire	Rescheduling of Fire Alarms or Sprinkler Acceptance Test because of contractor/owner not ready for test	$200.00	$250.00	$250.00	$250.00
Fire	Projects Requiring Outside Consulting Assistance (where outside consulting services for plan review, testing or inspection are required)	Full cost +10% admin charge	Full cost +10% admin charge	Full cost +10% admin charge	Full cost +10% admin charge
Ambulance	Per Capita – Hanover	$9.00	$12.10	$12.71	$15.44
Ambulance	Per Capita – Lyme	$11.90	$12.10	$12.71	$15.44
Ambulance	Per Capita – Norwich	$11.90	$12.10	$12.71	$15.44
Ambulance	Community Contributions Adjustment to Cover Insurance Contractual Obligations for Ambulance Calls Originating in Community	n/a	n/a	n/a	Pro-Rated Share of Lost Revenues
Ambulance	Report Copies for Reports 1-4 Pages	$10.00	$10.00	$10.00	$10.00
Ambulance	Report Copies for Reports over 4 Pages	$10.00 +$.50/page over 4 pages	$10.00 +$.50/page over 4 pages	$10.00 +$.50/page over 4 pages	$10.00 +$.50/page over 4 pages
Ambulance	Treatment with Transport - Basic Life Support – Resident (plus mileage)	$190.00	$275.00	$300.00	$300.00
Ambulance	Treatment with Transport - Basic Life Support – Non -Resident (plus mileage)	$215.00	$325.00	$350.00	$350.00
Ambulance	Treatment with Transport - Advanced Life Support Level 1 – Resident (plus mileage)	$240.00	$325.00	$350.00	$350.00

Town of Hanover – Rate and Fee Schedule

Dept/Board	Type of Fee	Adopted FY2001-02	Adopted FY2002-03	Adopted FY2003-04	Adopted FY2004-05
Ambulance	Treatment with Transport - Advanced Life Support Level 1 – Non-Resident (plus mileage)	$275.00	$375.00	$425.00	$425.00
Ambulance	Treatment with Transport - Advanced Life Support Level 2 – Resident (plus mileage)	n/a	$475.00	$500.00	$500.00
Ambulance	Treatment with Transport - Advanced Life Support Level 1 – Non-Resident (plus mileage)	n/a	$525.00	$575.00	$575.00
Ambulance	Treatment with Transport - Special Care Transport	n/a	$575.00	$575.00	$575.00
Ambulance	Mileage Rate	n/a	$8.00/mile	$9.00/mile	$9.00/mile
Ambulance	Treatment/No Transport – Advanced Life Support	$50.00	$50.00	$100.00	$100.00
Ambulance	Additional Treatment Charges (with or without Advanced Life Support Transport) – Oxygen Charge	$45.00	$45.00	$45.00	$45.00
Ambulance	Additional Treatment Charges (with or without Advanced Life Support Transport) – Defibrillation	$70.00	$70.00	$70.00	$70.00
Ambulance	Additional Treatment Charges (with or without Advanced Life Support Transport) – Esophageal Obturator Airway	$70.00	$70.00	$70.00	$70.00
Ambulance	Additional Treatment Charges (with or without Advanced Life Support Transport) – Endotracheal Tube Administration	$70.00	$70.00	$70.00	$70.00
Ambulance	Additional Treatment Charges (with or without Advanced Life Support Transport) – Cardiac Monitoring	$90.00	$90.00	$90.00	$90.00
Ambulance	Additional Treatment Charges (with or without Advanced Life Support Transport) – IV/Drug Administration	$75.00	$75.00	$75.00	$75.00
Ambulance	Additional Treatment Charges (with or without Advanced Life Support Transport) – Medications	$50.00	$50.00	$50.00	$50.00
Ambulance	Special Event Standby	$90.00/hour	$90.00/hour	$90.00/hour	$90.00/hour
General Administration	Photocopying – single page	$.25/page	$.25/page	$.25/page	$.25/page
General Administration	Copies of Appraisal Card for Property Owner	$1.00	No charge	No charge	No charge

Town of Hanover – Rate and Fee Schedule

Dept/Board	Type of Fee	Adopted FY2001-02	Adopted FY2002-03	Adopted FY2003-04	Adopted FY2004-05
General Administration	Copies of Appraisal Card for Requesters Other Than Property Owner	$1.00	$1.00	$1.00	$1.00
General Administration	Copies of Warranty Deed	$2.00	$2.00	$2.00	$2.00
General Administration	Copies of Tax Map	$2.00	$2.00	$2.00	$2.00
General Administration	Copies of Tax Bills	No charge	No charge	No charge	No charge
General Administration	Customized Reports from Assessment Database (Hardcopy) – Tax Map Listing	$35.00	$35.00	$35.00	$35.00
General Administration	Customized Reports from Assessment Database (Hardcopy) – Valuation Listing	No charge	No charge	No charge	No charge
General Administration	Customized Reports from Town Clerk Database (Hardcopy) – Voter Checklist	$25.00	$25.00	$25.00	$25.00
General Administration	Customized Reports from Assessment Database (Hardcopy) – Property Owner Mail List	$35.00	$35.00	$35.00	$35.00
General Administration	Labels from Town Databases	$.35/page	$.35/page	$.35/page	$.35/page
General Administration	Electronic Files from Town Databases – on diskette or e-mailed	$25.00	$25.00	$25.00	$25.00
General Administration	Hanover Code of Ordinances and Regulations	$10.00	$10.00	$10.00	$10.00
General Administration	Hanover Master Plan	$10.00	$10.00	$10.00	$10.00
General Administration	Zoning Ordinance plus Map	$5.00	$5.00	$7.00	$7.00
General Administration	Subdivision Regulations	$3.00	$3.00	$3.00	$3.00
General Administration	Site Plan Regulations	$3.00	$3.00	$3.00	$3.00
General Administration	Building Code Ordinance	$1.00	$1.00	$3.00	$3.00
General Administration	Flood Plain Maps	$3.00	$3.00	$3.00	$3.00
General Administration	Open Space Maps	$.50	$.50	$.50	$.50
General Administration	Zoning Maps	$2.50/each	$2.50/each	$2.50/each	$2.50/each
General Administration	Trail Maps – Selected Individual Trails	n/a	n/a	$1.00/each	$1.00/each
General Administration	Trail Maps – Combined Area Trails	n/a	n/a	$4.00/each	$4.00/each

Town of Hanover – Rate and Fee Schedule

Dept/Board	Type of Fee	Adopted FY2001-02	Adopted FY2002-03	Adopted FY2003-04	Adopted FY2004-05
General Administration	Notary Public Services	$2.00	$2.00	No charge	No charge
General Administration	Vendor Permit - Daily	$8.00	$15.00	$15.00	$15.00
General Administration	Vendor Permit for 9 Months beginning March 1 and ending November 30	$1,500.00 (6 months)	$1,500.00 (6 months)	$2,250.00	$2,250.00
General Administration	Pole License	$10.00	$10.00	$10.00	$10.00
General Administration	Articles of Agreement	$5.00	$5.00	$5.00	$5.00
General Administration	Vital Statistics (e.g., Certified Copy of Birth Certificate)	$10.00	$12.00	$12.00	$12.00
General Administration	Wetlands Application	$10.00	$10.00	$10.00	$10.00
Highway	Driveway Permits	$30.00	$50.00	$50.00	$50.00
Highway	Private Construction - Class VI Highway Permit	$100.00	$100.00	$100.00	$100.00
Highway	Excavation Permits	$50.00	$50.00	$50.00	$50.00
Howe Library	Overdue Materials Fine (with exceptions below)– before 2nd Notice	$.05/day	$.05/day	$.05/day	$.05/day
Howe Library	Overdue Materials Fine – after 2nd Notice	$.10/day	$.10/day	$.10/day	$.10/day
Howe Library	Overdue Fine for videos, CD-ROMs, art prints and reference books	$1.00/day	$1.00/day	$1.00/day	$1.00/day
Howe Library	Interlibrary Loan Fee – all fee payers per transaction	$10.00	$10.00	$10.00	$10.00
Howe Library and Etna Town Library	Non-Resident Family – 12 Month Membership	$100.00	$100.00	$100.00	$100.00
Howe Library and Etna Town Library	Non-Resident Family – 3 Month Membership	$35.00	$35.00	$35.00	$35.00
Howe Library and Etna Town Library	Non-Resident Senior Citizen (65+)	$75.00	$75.00	$75.00	$75.00
Howe Library and Etna Town Library	Dresden Student Card; (Dresden Tuition Students – paid for by SAU, not by student)	$15.00	$15.00	$15.00	$15.00

Dept/Board	Type of Fee	Adopted FY2001-02	Adopted FY2002-03	Adopted FY2003-04	Adopted FY2004-05
Howe Library and Etna Town Library	Resident Childcare Providers – A proportion of the Non-Resident Family 12-Month Membership fee of $100.00 based on percentage of non-resident children whose families do not have Howe Library non-resident memberships; borrowing limits apply	varies	varies	varies	varies
Howe Library and Etna Town Library	Non-Resident Childcare Providers; borrowing limits apply	$100.00	$100.00	$100.00	$100.00
Planning and Zoning	**Combined Application for Building and Zoning Permits: Fee as appropriate from below plus $25.00**				
Planning and Zoning	Building Permits: Moving or Demolition	$50.00	$50.00	$50.00	$50.00
Planning and Zoning	Building Permits: Blanket Permit per Project (Sec.1X of Building Code Adoption Ordinance)	$25.00	$25.00	$25.00	$25.00
Planning and Zoning	Building Permits: Sign	$25.00	$25.00	$25.00	$25.00
Planning and Zoning	Building Permits: Re-Inspection	$50.00	$50.00	$50.00	$50.00
Planning and Zoning	Building Permits: Minimum Permit Fee	$25.00	$25.00	$25.00	$25.00
Planning and Zoning	Building Permits: Single Unit Residential Items	$25.00	$25.00	$25.00	$25.00
Planning and Zoning	Building Permits: Swimming Pool in Addition to Zoning Permit Fee	$25.00	$25.00	$25.00	$25.00
Planning and Zoning	Building Permits: Single- and Two-Family Houses	$.40/sq ft	$.40/sq ft	$.40/sq ft	$25.00 plus $.40/sq ft
Planning and Zoning	Building Permits: Non-Habitable Accessory Structure	$.25/sq ft	$.25/sq ft	$.25/sq ft	$.25/sq ft
Planning and Zoning	Building Permits: Stand-Alone Gas Installation and/or Replacement	$25.00	$25.00	$25.00	$25.00
Planning and Zoning	Building Permits: Stand-Alone Oil Installation and/or Replacement	$25.00	$25.00	$25.00	$25.00
Planning and Zoning	Building Permits: Commercial, Institutional, Multi-Family, and Other Non-Single-and-Two-Family-Residential Construction, Additions, Renovations, Alterations for Portion of Construction Cost up to $10,000,000	n/a	$5.00 per $1,000 of Construction Cost	$5.00 per $1,000 of Construction Cost	$50.00 plus $5.00 per $1,000 of Construction Cost

Town of Hanover – Rate and Fee Schedule

Dept/Board	Type of Fee	Adopted FY2001-02	Adopted FY2002-03	Adopted FY2003-04	Adopted FY2004-05
Planning and Zoning	Building Permits: Commercial, Institutional, Multi-Family, and Other Non-Single-and-Two-Family-Residential Construction, Additions, Renovations, Alterations for Portion of Construction Cost between $10,000,001 and $20,000,000	n/a	$3.35 per $1,000 of Construction Cost	$3.35 per $1,000 of Construction Cost	$3.35 per $1,000 of Construction Cost
Planning and Zoning	Building Permits: Commercial, Institutional, Multi-Family, and Other Non-Single-and-Two-Family-Residential Construction, Additions, Renovations, Alterations for Portion of Construction Cost Exceeding $20,000,000	n/a	$1.65 per $1,000 of Construction Cost	$1.65 per $1,000 of Construction Cost	$1.65 per $1,000 of Construction Cost
Planning and Zoning	Projects Requiring Outside Consulting Assistance (where outside consulting services for plan review, testing or inspection are required)	Where outside consulting fees for plan review, testing or inspection exceed one-third of the building permit fee, the applicant shall be responsible for such costs in excess of one-third of the building permit fee.			The Town of Hanover has 60 days to review plans. In the event an applicant wants to expedite the review, they can pay an additional fee (over & above the building permit fee) to hire the Town's specified outside plan review consultant who will review the plans as quickly as possible.
Zoning	Permit (Included in Zoning Permit: Storage Shed, Fence, Temporary Trailer, Garage, Sign, Retaining Wall, Awning, Canopy)	$20.00	$25.00	$25.00	$25.00
Zoning Board	Hearing (Applicant Must also Pay Actual Costs of Notifying Abutters) – Special Exception	$100.00	$150.00	$150.00	$150.00
Zoning Board	Hearing (Applicant Must also Pay Actual Costs of Notifying Abutters) – Variance	$100.00	$150.00	$150.00	$150.00

Dept/Board	Type of Fee	Adopted FY2001-02	Adopted FY2002-03	Adopted FY2003-04	Adopted FY2004-05
Zoning Board	Hearing (Applicant Must also Pay Actual Costs of Notifying Abutters) – Appeal of Administrative Decision	$100.00	$150.00	$150.00	$150.00
Zoning Board	Hearing (Applicant Must also Pay Actual Costs of Notifying Abutters) – Equitable Waiver	n/a	$150.00	$150.00	$150.00
Zoning Board	Hearing (Applicant Must also Pay Actual Costs of Notifying Abutters) – Hearing under RSA 674:41	n/a	$150.00	$150.00	$150.00
Zoning Board	Hearing (Applicant Must also Pay Actual Costs of Notifying Abutters) – Rehearing (to be Refunded if Relief Granted)	n/a	$50.00	$50.00	$50.00
Planning Board	Subdivisions, All Types (Applicant Must also Pay Actual Costs of Notifying Abutters)			$200 base fee plus $100/lot	$200 base fee plus $100/lot
	Site Plan Review, Including Non-Residential, Multi-Family and Continuing Care Retirement Communities (Applicant Must also Pay Actual Costs of Notifying Abutters):				
Planning Board	Base Fee			$500.00	$500.00
	Plus Additional as Shown, Based on the Estimated Full Cost of Construction (ECC) as Verified by the Building Inspector:				
Planning Board	$0 to $2.50 Million ECC			$5.00 per $10,000 of ECC	$5.00 per $10,000 of ECC
Planning Board	$2.51 to $5.00 Million ECC			$4.00 per $10,000 of ECC	$4.00 per $10,000 of ECC
Planning Board	$5.01 to $10.00 Million ECC			$3.00 per $10,000 of ECC	$3.00 per $10,000 of ECC
Planning Board	$10.01 to $15.00 Million ECC			$2.00 per $10,000 of ECC	$2.00 per $10,000 of ECC
Planning Board	$15.01 to $20.00 Million ECC			$1.00 per $10,000 of ECC	$1.00 per $10,000 of ECC
Planning Board	over $20.00 Million ECC			$-0- per $10,000 of ECC	$-0- per $10,000 of ECC
Planning Board	Modification to Any of the Above			$200.00	$200.00
Planning Board	Minor Lot Line Adjustment (Applicant Must also Pay Actual Costs of Notifying Abutters)	$75.00	$100.00	$100.00	$100.00

Town of Hanover – Rate and Fee Schedule

Dept/Board	Type of Fee	Adopted FY2001-02	Adopted FY2002-03	Adopted FY2003-04	Adopted FY2004-05
Planning Board	Boundary Agreements (Applicant Must also Pay Actual Costs of Notifying Abutters)	$75.00	$100.00	$100.00	$100.00
Police	Pistol Permits (4 year Permit)	$10.00	$10.00	$10.00	$10.00
Police	Use of Cruiser – Per Mile Charge	$.25/mile	$.25/mile	$.25/mile	Not applicable
Police	Special Services Detail – Police Personnel	$27.00/hr +35% admin. Chg.	$28.00/hr +35% admin. Chg.	$28.00/hr +35% admin. Chg.	$28.00/hr +35% admin. Chg.
Police	Reports (Flat Fee)	$10.00	$10.00	$15.00	$15.00
Police	Fingerprints (Non-Resident)	n/a	$15.00	$15.00	$15.00
Police	Photographs (8"x10" b/w)	$7.00	$7.00	$8.00	$8.00
Police–Alarms	Connection Fee – One-Time Charge	$25.00	$25.00	$25.00	$50.00
Police–Alarms	Annual Monitoring Fee	$300.00	$400.00	$400.00	$300.00 within Town; $400.00 out-of-Town
Police–Alarms	Pro-Rated Monthly Monitoring Fee	$25.00/mo.	$33.00/mo	$33.00/mo	$33.00/mo
Police–Alarms	Police Service – Residential	$25.00	$50.00	$50.00	$50.00
Police–Alarms	Police Service – Commercial	$50.00	$50.00	$50.00	$50.00
Police–Alarms	Penalty Charge for Inaccurate Call List	$10.00	$10.00	$10.00	$10.00
Police–Animal Control	Dog License – Neutered Male and Female; and Puppies Under 7 Mos.	$6.50	$6.50	$6.50	$6.50
Police–Animal Control	Dog License – Unneutered Male and Female	$9.00	$9.00	$9.00	$9.00
Police–Animal Control	Dog License – First Dog – Sr. Citizen Owner	n/a	$3.00	$2.00	$2.00
Police–Animal Control	Dog License – Late Fee per Month after May 31	n/a	n/a	$1.00	$1.00
Police–Animal Control	Dog License – Group License for 5 or more Dogs	$20.00	$20.00	$20.00	$20.00
Police–Animal Control	Nuisance Dog Fine	n/a	$25.00	$25.00	$25.00
Police–Animal Control	Menace Dog Fine	n/a	$50.00	$50.00	$50.00
Police–Animal Control	Vicious Dog Fine	n/a	$100.00	$100.00	$100.00
Police–Animal Control	Unlicensed Dog Fine	$25.00	$25.00	$25.00	$25.00
Parking	Lot Rentals – Peripheral Space Monthly Rentals	n/a	$35.00	$35.00	$40.00
Parking	Lot Rentals – CBD (Commercial Business District) Space Monthly Rentals	n/a	$75.00	$75.00	$75.00

Dept/Board	Type of Fee	Adopted FY2001-02	Adopted FY2002-03	Adopted FY2003-04	Adopted FY2004-05	
Parking	Lot Rentals (Lease w/6 mo. Commitment) – Facility Space Monthly Rentals Level 2W	n/a	$125.00	$125.00	$125.00	
Parking	Lot Rentals (Lease w/6 mo. Commitment) – Facility Space Monthly Rentals Level 3	n/a	$100.00	$100.00	$100.00	
Parking	Lot Rentals (Lease w/6 mo. Commitment) – Facility Space Monthly Rentals Level 4	n/a	$85.00	$85.00	$85.00	
Parking	Lot Rentals – Monthly Facility Pass				$150.00	
Parking	Lot Rentals – ZBA (Zoning Board of Adjustment) Required Monthly Lot Rentals	$75/space	$75/space	$75/space	$75/space	
Parking	Temporary Parking Permits	$7.50/day	$7.50/day	$7.50/day	$7.50/day	
Parking	Annual Parking Permits – Replacement of Misplaced Permits	$10.00	$10.00	$10.00	$10.00	
Parking	Annual Parking Permits – Fee for Lost or Unreturned Parking Permits	$10.00	$10.00	$10.00	$10.00	
	Town Parking Garage Rates – Please Note: Total parking facility charge increases every additional 10-15 minutes stay between hours.				Hourly Rate	Total $
Parking	Town Parking Garage – Short Term Rates – 1st Half Hour			Free	Free	$-0-
Parking	Town Parking Garage – Short Term Rates – 2nd Half Hour			$.50	$.50	$.50
Parking	Town Parking Garage – Short Term Rates – 2nd Hour			$.75	$.75	$1.25
Parking	Town Parking Garage – Short Term Rates – 3rd Hour			$1.00	$1.00	$2.25
Parking	Town Parking Garage – Short Term Rates – 4th Hour			$1.00	$2.00	$4.25
Parking	Town Parking Garage – Short Term Rates – 5th Hour			$1.50	$2.50	$6.75
Parking	Town Parking Garage – Short Term Rates – 6th Hour			$1.50	$2.50	$9.25
Parking	Town Parking Garage – Short Term Rates – 7th Hour			$1.50	$3.75	$13.00
Parking	Town Parking Garage – Short Term Rates – 8th Hour and Over			$2.00	$2.00	$15.00
Parking	Town Parking Garage – Short Term Rates – Parking between 6:00 p.m. and 9:00 p.m. Flat Rate					$1.00
Parking	Meter Violations – **Expired Meter**	$5.00	$10.00	$10.00	$10.00	
Parking	Meter Violations – Fine After 14 Days	$10.00	$10.00	$20.00	$20.00	

Dept/Board	Type of Fee	Adopted FY2001-02	Adopted FY2002-03	Adopted FY2003-04	Adopted FY2004-05
Parking	Meter Violations – Fine After 28 Days	n/a	$30.00	$30.00	$30.00
Parking	Meter Violations – **Overtime Violation (2 Hr. Zone)**	$15.00	$20.00	$20.00	$20.00
Parking	Meter Violations – Fine After 14 Days	$30.00	$40.00	$40.00	$40.00
Parking	Meter Violations – Fine After 28 Days	n/a	n/a	$50.00	$50.00
Parking	Meter Violations – **Overtime Meter Feeding**	$5.00	$10.00	$20.00	$20.00
Parking	Meter Violations – Fine After 14 Days	$10.00	$10.00	$20.00	$20.00
Parking	Meter Violations – Fine After 28 Days	n/a	n/a	$30.00	$30.00
Parking	Meter Violations – **2nd Meter Ticket This Date**	$10.00	$15.00	$15.00	$15.00
Parking	Meter Violations – Fine After 14 Days	$20.00	$30.00	$30.00	$30.00
Parking	Meter Violations – Fine After 28 Days	n/a	$40.00	$40.00	$40.00
Parking	Meter Violations – **3rd Meter Ticket This Date**	$30.00	$30.00	$30.00	$30.00
Parking	Meter Violations – Fine After 14 Days	$30.00	$60.00	$60.00	$60.00
Parking	Meter Violations – Fine After 28 Days	n/a	$70.00	$70.00	$70.00
Parking	Meter Violations – **Towing Charge (Winter Parking Ban)**	$50.00	$50.00	$50.00	$50.00
Parking	Meter Violations – Fine After 14 Days	$100.00	$100.00	$100.00	$100.00
Parking	Meter Violations – Fine After 28 Days	n/a	$110.00	$110.00	$110.00
Parking	Meter Violations – **Handicapped Space**	$125.00	$125.00	$250.00	$250.00
Parking	Meter Violations – Fine After 14 Days	$250.00	$250.00	$250.00	$250.00
Parking	Meter Violations – Fine After 28 Days	n/a	$260.00	$260.00	$260.00
Parking	Meter Violations – **No Parking 12:01 a.m. – 7:00 a.m.; 2:00 a.m. – 6:00 a.m.**	$15.00	$20.00	$20.00	$20.00
Parking	Meter Violations – Fine After 14 Days	$30.00	$40.00	$40.00	$40.00
Parking	Meter Violations – Fine After 28 Days	n/a	$50.00	$50.00	$50.00
Parking	Meter Violations – **Parking in Prohibited Zone**	$15.00	$20.00	$20.00	$20.00

Dept/Board	Type of Fee	Adopted FY2001-02	Adopted FY2002-03	Adopted FY2003-04	Adopted FY2004-05
Parking	Meter Violations – Fine After 14 Days	$30.00	$40.00	$40.00	$40.00
Parking	Meter Violations – Fine After 28 Days	n/a	$50.00	$50.00	$50.00
Parking	Meter Violations – **Parking in Prohibited Zone *Enhanced Fine***	n/a	$30.00	$30.00	$30.00
Parking	Meter Violations – Fine After 14 Days	n/a	$60.00	$60.00	$60.00
Parking	Meter Violations – Fine After 28 Days	n/a	$70.00	$70.00	$70.00
Parking	Meter Violations – **No Town Permit**	$15.00	$20.00	$20.00	$20.00
Parking	Meter Violations – Fine After 14 Days	$30.00	$40.00	$40.00	$40.00
Parking	Meter Violations – Fine After 28 Days	n/a	$50.00	$50.00	$50.00
Parking	Meter Violations – **Left Wheels to Curb**	$15.00	$20.00	$20.00	$20.00
Parking	Meter Violations – Fine After 14 Days	$30.00	$40.00	$40.00	$40.00
Parking	Meter Violations – Fine After 28 Days	n/a	$50.00	$50.00	$50.00
Parking	Meter Violations – **Loading/Bus Zone**	$55.00	$75.00	$75.00	$75.00
Parking	Meter Violations – Fine After 14 Days	$80.00	$150.00	$150.00	$150.00
Parking	Meter Violations – Fine After 28 Days	n/a	$160.00	$160.00	$160.00
Parking	Meter Violations – **Improper Parking**	$15.00	$20.00	$20.00	$20.00
Parking	Meter Violations – Fine After 14 Days	$30.00	$40.00	$40.00	$40.00
Parking	Meter Violations – Fine After 28 Days	n/a	$50.00	$50.00	$50.00
Parking	Meter Violations – **Parking on Sidewalk**				$20.00
Parking	Meter Violations – Fine After 14 Days				$40.00
Parking	Meter Violations – Fine After 28 Days				$50.00
Parking	Meter Violations – **Parking in Restricted Area**				$20.00
Parking	Meter Violations – Fine After 14 Days				$40.00
Parking	Meter Violations – Fine After 28 Days				$50.00

Town of Hanover – Rate and Fee Schedule

Dept/Board	Type of Fee	Adopted FY2001-02	Adopted FY2002-03	Adopted FY2003-04	Adopted FY2004-05
Parking	Summons Surcharge (Certified Mailer plus Postage)		$5.00	$5.00	$5.00
Parking	Boot Removal Fee			$50.00	$50.00
Public Grounds	Cemetery Lots	$300.00	$300.00	$300.00	$400.00
Public Grounds	Interment	$350.00	$350.00	$350.00	$350.00
Public Grounds	Cremation Interment	$75.00	$75.00	$75.00	$75.00
Public Grounds	Gravestone Foundation	$100.00	$100.00	$150.00	$150.00
Public Works	Project Inspection			$55.00/hr	$55.00/hr
Parks and Recreation	Athletic Programs Resident Fees – Baseball, Softball, Soccer, Basketball, Field Hockey, Volleyball, Track (Grades 7/8: Norwich pays Resident Fee)	$25.00	$30.00	$30.00	$30.00
Parks and Recreation	Athletic Programs Non-Resident Fees – Baseball, Softball, Soccer, Basketball, Field Hockey, Volleyball, Track	$35.00	$40.00	$40.00	$40.00
Parks and Recreation	Athletic Programs Resident Fees – Girls Lacrosse	$25.00	$40.00	$40.00	$40.00
Parks and Recreation	Athletic Programs Non-Resident Fees – Girls Lacrosse	$35.00	$50.00	$50.00	$50.00
Parks and Recreation	Athletic Programs Resident Fees – Boys Lacrosse	$30.00	$50.00	$50.00	$50.00
Parks and Recreation	Athletic Programs Non-Resident Fees – Boys Lacrosse	$40.00	$60.00	$60.00	$60.00
Parks and Recreation	Athletic Programs Resident Fees – Football	$30.00	$35.00	$50.00	$50.00
Parks and Recreation	Athletic Programs Non-Resident Fees – Football	$40.00	$45.00	$60.00	$60.00
Parks and Recreation	Athletic Programs– Adult Softball Team Entry Fee	$20.00/game	$20.00/game	$22.00/game	$22.00/game
Parks and Recreation	Athletic Programs Resident Fees – Adult Softball	$8.00/player	$8.00/player	$8.00/player	$8.00/player
Parks and Recreation	Athletic Programs Non-Resident Fees – Adult Softball	$16.00/player	$16.00/player	$16.00/player	$16.00/player
Parks and Recreation	Late Registration Fee for Registrations Received after Deadline	$5.00	$5.00	$10.00	$10.00
Parks and Recreation	Instructional Athletic Programs Resident Fees	$15.00	$20.00	$20.00	$20.00
Parks and Recreation	Instructional Athletic Programs Non-Resident Fees	$25.00	$30.00	$30.00	$30.00
Parks and Recreation	Playground Summer Day Camp (7 wks) Resident Fees	$75.00	$105.00	$100.00	$100.00

Town of Hanover – Rate and Fee Schedule

Dept/Board	Type of Fee	Adopted FY2001-02	Adopted FY2002-03	Adopted FY2003-04	Adopted FY2004-05
Parks and Recreation	Playground Summer Day Camp (7 wks) Non-Resident Fees	$150.00	$210.00	$200.00	$200.00
Parks and Recreation	Playground Summer Day Camp Resident Half-Day Fees	$5.00/half-day	$10.00/half-day	$10.00/half-day	$10.00/half-day
Parks and Recreation	Playground Summer Day Camp Non-Resident Half-Day Fees	$10.00/half-day	$30.00/half-day	$20.00/half-day	$20.00/half-day
Parks and Recreation	Circle H Camp for Rising Kindergartners (3 days/week for 7 wks) – Residents Only	$60.00	$75.00	$80.00	$80.00
Parks and Recreation	Mini-Camps – Resident Fees	$8.00/day	$10.00/day	$15.00/day	$15.00/day
Parks and Recreation	Mini-Camps – Non-Resident Fees	$16.00/day	$20.00/day	$25.00/day	$25.00/day
Parks and Recreation	Adult and Youth Instructional Programs – Fees Determined Based on Instructors' Costs and Administrative and Materials Costs; Program Revenue is split 70/30 between the Instructor and the Recreation Department; Instructor may keep 70% of total income earned up to a maximum of $75.00/hour after expenses.			varies	varies
Parks and Recreation	Athletic Field Rental	Up to $100.00 per field per day	Up to $100.00 per field per day	Up to $100.00 per field per day	Up to $100.00 per field per day
Parks and Recreation	Rental of Equipment	Up to $25.00 for use of Recreational Equipment	Up to $25.00 for use of Recreational Equipment	Up to $25.00 for use of Recreational Equipment	Up to $25.00 for use of Recreational Equipment
Parks and Recreation	Basketball Tournament Fees	$25.00 per team	$25.00 per team	$25.00 per team	$25.00 per team
Parks and Recreation	Middle School Dance Admission	$4.00	$4.00	$4.00	$4.00
Parks and Recreation	**Rental of R.W. Black Community and Senior Center Facilities – see Attached Schedule**				
Recycling	Recycling Bins			$5.00	$5.00
Trash Dumping	Dump Ticket to City of Lebanon Landfill (includes surcharge to partially fund curbside recycling program)	$1.50 for disposal of 42 pounds	$1.50 for disposal of 42 pounds	$1.50 for disposal of 36 pounds	No change

Adopted by Board of Selectmen on 06/21/04

	FY2002-2003 Sewer Rates		FY2003-2004 Sewer Rates*		FY2004-2005 Sewer Rates^	
Meter Size	Annual Base Capacity Charge	Flow Charge per 1000 Cubic Feet of Water Used	Annual Base Capacity Charge	Flow Charge per 1000 Cubic Feet of Water Used		
5/8"	$85.00	$11.97	$45.00	$17.50		
3/4"	$128.00	$11.97	$128.00	$17.50		
1"	$213.00	$11.97	$213.00	$17.50	**TO BE REVIEWED**	
1 1/4"	$319.00	$11.97	$319.00	$17.50	**IN FALL 2004**	
1 1/2"	$425.00	$11.97	$425.00	$17.50		
2"	$680.00	$11.97	$680.00	$17.50		
3"	$1,275.00	$11.97	$1,600.00	$17.50		
4"	$2,125.00	$11.97	$2,500.00	$17.50		
6"	$4,250.00	$11.97	$15,000.00	$17.50		
Average Domestic Bill (275 gallons/day)		$245.61		$279.85		
Unmetered Sewer Accounts Include 25% Surcharge Above Average Domestic Bill		$307.01		$349.81		

*Sewer rates adopted at May 3, 2004 Public Hearing held by the Board of Selectmen to consider Proposed Revised Wastewater Rates for 2003-2004.
^Sewer Rate Structure Analysis to Continue with Proposed Revisions for FY2004-2005 to be presented to the Board of Selectmen during Fall 2004.

Dept/Board	Type of Fee	Adopted FY2001-02	Adopted FY2002-03	Adopted FY2003-04	Adopted FY2004-05
Sewer	Septage – Tipping Fee for Residents (fee is per 1,000 gallons)	$110	$110	$110	No change
Sewer	Septage – Tipping Fee for Non-Residents (fee is per 1,000 gallons)	$130	$130	$130	No change
Sewer	Septage – Tipping Fee for Non-Residents from Towns who have banned Land Application of Sludge (fee is per 1,000 gallons)	$200	$200	$200	No change
Sewer	Connection Fee for Hanover Sewer System – Includes Basic Fee of $200.00 to Cover 1 Inspection and a Recapture Fee of $1.40/gallon of GPD (Gallons per Day as determined below)		$485.00	$485.00	$200.00 + $1.40/gallon of GPD

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by $1.40 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection (Information Source – State Regulations for Septic Design, Env-Ws 1008.02(b)):

	Airport	5 GPD	Per person
	Apartment – Studio	225 GPD	
	Apartment – Other	150 GPD	Per bedroom
	Bar/Lounge	20 GPD	Per seat
	Bed & Breakfast	60 GPD	Per bedroom
	Camps – campground w/comfort station	25 GPD	Per site
	Camps – recreation trailers	90 GPD	Per site
	Camps – construction camp	50 GPD	Per site
	Camps – day camp, no meals	15 GPD	Per site
	Camps – resort camp (night and day); limited plumbing	50 GPD	Per person
	Camps – dining facility only	25 GPD	Per person
	Camps – luxury camp	100 GPD	Per person
	Camps – juvenile camp	50 GPD	Per person
	Caterers	12 GPD	Per patron
	Church – sanctuary	5 GPD	Per seat
	Church – church suppers	12 GPD	Per seat
	Country Club – Member	100 GPD	Per person
	Country Club – Non-member	25 GPD	Per person
	Dentists' Office - chair	200 GPD	Per Dentist chair
	Dentists' Office - staff	35 GPD	Per employee
	Doctors' Office – patient	10 GPD	Per patient
	Doctors' Office - staff	35 GPD	Per employee
	Dwelling (2 bedroom minimum)	150 GPD	Per bedroom
	Dwelling – rooming house with meals	60 GPD	Per bedroom
	Dwelling – rooming house without meals	40 GPD	Per bedroom
	Factories **excluding industrial waste** – light industry without cafeteria or showers	20 GPD	Per employee
	Factories **excluding industrial waste** – light industry with cafeteria, no showers	25 GPD	Per employee
	Factories **excluding industrial waste** – light industry with cafeteria and showers	35 GPD	Per employee

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by $1.40 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection (Information Source – State Regulations for Septic Design, Env-Ws 1008.02(b)):

	Factories **excluding industrial waste** – warehouse	35 GPD	Per employee
	Fire Station – without floor drain or food preparation	5 GPD	Per employee
	Floor Drain **not allowed – 100% surcharge**		
	Gyms – participant	10 GPD	Per participant
	Gyms – spectator	3 GPD	Per spectator
	Hairdressers - chair	150 GPD	Per chair
	Hairdressers – staff	35 GPD	Per employee
	Hospital	250 GPD	Per bed
	Hotel and Motel – single bed	100 GPD	Per bed
	Hotel and Motel – double bed	200 GPD	Per bed
	Institutions other than hospital	125 GPD	Per bed
	Laundromats, coin operated	500 GPD	Per machine
	Nursing Homes	125 GPD	Per bed
	Office Building – without cafeteria	15 GPD	Per employee
	Office Building – with cafeteria	20 GPD	Per employee
	Office Building – unspecified office space	15 GPD	Per 100 SF
	Picnic Parks – bathroom only	5 GPD	Per person
	Picnic Parks – bath house, showers and toilets	10 GPD	Per person
	Restaurant – eat-in with bathroom and kitchen waste	40 GPD	Per seat
	Restaurant – eat-in paper service with bathroom and kitchen waste	20 GPD	Per seat
	Restaurant – kitchen waste only	3 GPD	Per seat
	Restaurants – bars and lounges	20 GPD	Per seat
	Restaurants – bars and lounges	35 GPD	Per employee
	Restaurants – function rooms	12 GPD	Per room
	Schools – boarding	100 GPD	Per student
	Schools – day, without gym, cafeteria or showers	15 GPD	Per student

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by $1.40 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection (Information Source – State Regulations for Septic Design, Env-Ws 1008.02(b)):

	Schools – with cafeteria, without gym, showers	20 GPD	Per student
	Schools – with gym, showers and cafeteria	35 GPD	Per student
	Service Stations	10 GPD	Per vehicle
	Shopping Centers – large dry goods	5 GPD	Per 100 SF
	Shopping Centers – with meat dept with garbage grinder	7.5 GPD	Per 100 SF
	Shopping Centers – with meat dept without garbage grinder	11 GPD	Per 100 SF
	Shopping Centers – small dry goods	100 GPD	Per store
	Swimming Pools	1000 GPD	Per 800 SF
	Tennis Courts	250 GPD	Per court
	Theaters	5 GPD	Per seat
	Workers – construction (at semi-permanent camps)	50 GPD	Per employee
	Workers – day at schools and offices without cafeterias	15 GPD	Per employee

Adopted by Board of Selectmen on 06/21/04

Richard W. Black Community and Senior Center Fee Schedule

Room Name and Number →	Security Deposit	Key Deposit	Multi-Purpose Room (#106)	Dining Area (#107)	Kitchen (#108)	Senior Lounge (#112)	Senior Crafts Room (#118)	Conference Room (#204)	Activity Room with Tiled Floor (#206)	Activity Room with Carpeted Floor (#212)	Community Crafts Room (#214)	Meeting Rooms A/B (#215)
Donor Name Assigned to Room												
User Classification ↓												
Category #1 Hanover Recreation, Senior or Community Counselor Programs	NC	NC	NC	NC	NC	Scheduled by Senior Director	Scheduled by Senior Director	NC	NC	NC	NC	NC
Category #2 Non-Profit Hanover --- Category #3 Non-profit organizations charging admission or participation fee or serving a regional audience	NC $50	NC $25	NC **$15/hr**	NC **$10/hr**	NC **$15/hr**	Scheduled by Senior Director	Scheduled by Senior Director	NC **$10/hr**	NC **$15/hr**	NC **$15/hr**	NC **$15/hr**	NC **$10/hr**
Category #4 Special events i.e., birthday parties or service organizations	$50	$25	$20/hr	$15/hr	$20/hr	Scheduled by Senior Director	Scheduled by Senior Director	$15/hr	$20/hr	$20/hr	$20/hr	$15/hr
Category #5 Private, for-profit organizations	$200	$25	**$25/hr**	**$20/hr**	**$25/hr**	Not Available	Not Available	**$20/hr**	**$25/hr**	**$25/hr**	**$25/hr**	**$20/hr**

1. The programs conducted by the Center staff or any Town of Hanover government activity will be exempt from building fees.
2. All other organizations, groups or individuals, whether "not-for-profit" or "for-profit" could be subject to fees as per schedule.
3. Special rooms such as craft, kitchen areas have an additional rate. Programs using crafts supplies will be charged to replenish supplies.
4. Those activities that wish to store equipment while running programs at the center will be charged a storage fee.
5. There also could be a set-up charge if rooms are used where large groups will gather and chairs and table need to be brought in.
6. PA system is available and a rental fee may be required for use.
7. There could be use of the Senior Multi-Purpose room and a fee will be charged.
8. Extra cost for laying and removing floor covering.

Adopted by Board of Selectmen on 06/21/04

2004 TOWN MEETING
TOWN OF HANOVER
Tuesday, May 11, 2004
Hanover High School Gymnasium

The annual Town Meeting of the Town of Hanover, New Hampshire convened on May 11, 2004 at 7:00 am by the Town Moderator, Marilyn "Willy" Black, at the Hanover High School Gymnasium. Moderator Black explained that the polls would be open from 7:00 am until 7:00 pm for the purpose of voting for candidates for Town Offices and for all other articles requiring vote by official ballot as set forth in Articles One through Nine of the Town Meeting Warrant.

ARTICLE ONE: To vote (by nonpartisan ballot) for the following Town Officers:

One Selectman, to serve for a term of three (3) years;

John L. Currie	**261 (defeated)**
Allegra B. Lubrano	**531 (elected)**

One Moderator, to serve for a term of two (2) years;

Marilyn (Willy) Black	**754 (elected)**

One Treasurer to serve for a term of one (1) year;

Michael J. Ahern	**718 (elected)**

One Library Trustee to serve for a term of three (3) years;

Caroline Tischbein	**727 (elected)**

One Supervisor of the Checklist to serve for a term of six (6) years;

M. Lee Udy	**739 (elected)**

One Town Clerk to serve for a term of three (3) years;

Julia N. Griffin	**743 (elected)**

One Trustee of Trust Funds to serve for a term of three (3) years.

Lawrence R. Draper	**734 (elected)**

ARTICLE TWO: (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 1:

The following question is on the official ballot:

"Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 1 would amend Table 204.8 so that the minimum lot size in the "F" Forestry and Recreation zoning district would be increased from 10 to 50 acres and so that no new public or private roads would be permitted in this zoning district.

At a Public Hearing held on March 23, 2004, the Hanover Planning Board voted unanimously (7-0) to recommend that Town Meeting approve this zoning amendment.

RESULTS: YES: 619 NO: 207 ARTICLE PASSED

ARTICLE THREE: (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 2:

The following question is on the official ballot:

"Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 2 would establish a new "RO" Residence and Office zoning district. The amendment would set up a new Table 204.2C that would detail the objective, uses, and area and dimensional standards for this district. It would also create a new Section 327.1 requiring properties to maintain both a residential appearance and the existing number of dwelling units. It would amend several other Sections of the Zoning Ordinance to reference this new district with respect to such matters as parking, signs, and noise limitations. It would amend the Hanover Zoning Map so that such an RO zoning district would be created in the area, now zoned "GR-2" General Residence, near Lebanon, Summer, and South Park Streets.

At a Public Hearing held on March 23, 2004, the Hanover Planning Board voted unanimously (7-0) to recommend that Town Meeting approve this zoning amendment.

RESULTS: YES: 686 NO: 135 ARTICLE PASSED

ARTICLE FOUR: (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 3:

The following question is on the official ballot:

"Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 3 would amend Section 902 Term Definitions by adding a definition of Conservation Lots and would add a new subsection to Section 209.1 Minimum Lot Dimensions so that such conservation lots would not be required to be subject to any minimum frontage requirements.

At a Public Hearing held on March 23, 2004, the Hanover Planning Board voted unanimously (7-0) to recommend that Town Meeting approve this zoning amendment.

RESULTS: YES: 722 NO: 96 ARTICLE PASSED

ARTICLE FIVE: (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 4:

The following question is on the official ballot:

"Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 4 would amend Sections 209.2 and 209.3 so that certain essential service uses, specifically bus shelters and such public utility structures or equipment as water and wastewater treatment and filtration

plants and their appurtenances, would not be subject to front, side, or rear setback requirements when because of function they cannot reasonably be located outside of these setbacks.

At a Public Hearing held on March 23, 2004, the Hanover Planning Board voted unanimously (7-0) to recommend that Town Meeting approve this zoning amendment.

RESULTS: YES: 716 NO: 107 ARTICLE PASSED

ARTICLE SIX: (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 5:

The following question is on the official ballot:

"Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 5 would allow for Park and Ride Facilities in the Business & Manufacturing, Office & Laboratory, Institution, and General Residence zoning districts; would define Park and Ride Facilities; would require that they be the principal use of a parcel of land of at least five acres in area; and would amend the definition of Parking Facility to include Park and Ride Facilities.

At a Public Hearing held on March 23, 2004, the Hanover Planning Board voted 6-0, with one abstention, to recommend that Town Meeting approve this zoning amendment.

RESULTS: YES: 660 NO: 165 ARTICLE PASSED

ARTICLE SEVEN: (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 6:

The following question is on the official ballot:

"Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 6 would establish a new "GR-3" General Residence-3 zoning district. The amendment would add details to Table 204.5 that would describe the objective, uses, and area and dimensional standards for this district, including allowing Planned Residential Developments (PRDs) by right in GR-3 zoning districts. It would amend several other Sections of the Zoning Ordinance to reference this new district with respect to such matters as noise limitations, minimum PRD parcel acreage, perimeter setback, building separation, lot size, frontage, height, and open space; and maximum PRD density. It would amend the Hanover Zoning Map to reflect a new GR-3 zoning district in the area east of Grasse Road. Other accompanying zoning map changes would rezone adjoining land within the watershed of Fletcher Reservoir to "F" Forestry and Recreation, and would rezone land on the easterly side of Balch Hill to "NP" Nature Preserve.

At a Public Hearing held on March 23, 2004, the Hanover Planning Board voted unanimously (7-0) to recommend that Town Meeting approve this zoning amendment.

RESULTS: YES: 629 NO: 197 ARTICLE PASSED

ARTICLE EIGHT: (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 7:

The following question is on the official ballot:

"Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 7 would amend Section 210.1 M so as to allow satellite dish antenna systems in the "D-1" Downtown zoning district.

At a Public Hearing held on March 23, 2004, the Hanover Planning Board voted unanimously (7-0) to recommend that Town Meeting approve this zoning amendment.

RESULTS: YES: 627 NO: 201 ARTICLE PASSED

ARTICLE NINE: (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by petition in Amendment No. 8:

The following question is on the official ballot:

"Are you in favor of the adoption of Amendment No. 8 as proposed by petition for the Hanover Zoning Ordinance as follows?"

Amendment No. 8 would add a new Section 327 Building Characteristics, which would establish criteria for structures in new subdivisions, including requiring variation in the placement of buildings, landscaping and house design.

At a Public Hearing held on March 23, 2004, the Hanover Planning Board voted unanimously (7-0) to recommend that Town Meeting NOT approve this zoning amendment.

RESULTS: YES: 344 NO: 478 ARTICLE DEFEATED

Moderator Marilyn "Willy" Black called to order the Business Session of the 2004 Town Meeting of the Town of Hanover, New Hampshire at 7:00 pm. Selectmen present included: Brian Walsh, Chairman; Katherine Connolly, Vice-Chairman; William Baschnagel; Peter Christie and Judson "Jay" Pierson. Town Manager, Julia Griffin and Town Attorney, Walter Mitchell were also in attendance. Community Access Television (Channel 8) broadcasted the Town Meeting live and recorded to rebroadcast.

ARTICLE TEN: To choose the following Town Officers to be elected by a majority vote:

One member of the Advisory Board of Assessors for a term of three (3) years;

Three Fence Viewers, each for a term of one (1) year;

Two Surveyors of Wood and Timber, each for a term of one (1) year;

Such other officers as the Town may judge necessary for managing its affairs.

It was MOVED by Vice Chairman Connolly and SECONDED by Chairman Walsh to nominate the following persons for the following offices:

One member of the Advisory Board of Assessors for a term of three (3) years; - Paul Young

Three Fence Viewers, each for a term of one (1) year;
-Edward Lathem, Lucy Minsk, and Bill Garrity (Robert Morris, Deputy Fence Viewer)

Two Surveyors of Wood and Timber, each for a term of one (1) year;
- Willem Lange and John Richardson

Such other officers as the Town may judge necessary for managing its affairs.

There being no further nominations, a voice vote was taken on Selectman Connolly's motion. The motion **PASSED** and the nominees were **ELECTED**.

ARTICLE ELEVEN: To receive reports from the Selectmen, Town Clerk, Treasurer, Collector of Taxes and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon.

It was MOVED by Vice Chairman Connolly and SECONDED by Chairman Walsh that the reports from the Selectmen, Town Clerk, Treasurer, Collector of Taxes and other Town Officers as printed in the 2003 Town Report be accepted, as well as any Special Resolutions.

Vice Chairman Connolly acknowledged the following retirees:
Allen Wheeler, Public Works;
Madalyn Sprague, Administrative Services
Tim Bent, Fire Department.

Vice Chairman Connolly turned the microphone over to Aileen Chaltain to present the award for Rec Board Volunteer of the Year Award.

The 2004 Rec Board Volunteer of the Year Award is being presented to a man who epitomizes timeliness. Off and on for the last fourteen years this person was chair of the Rec Board and was known for not allowing meetings to go on for more than one hour. According to Ms. Chaltain's sources this person was "merciless" at cutting off people mid-sentence, glaring when they dared to continue and even shutting off the lights for the meeting when time was up.

For many years John Buck was one of the finest volunteers at Hanover Parks and Rec. As former Rec Board Chair Terry Hall said, "If there was ever an issue where the Board was split or I was asking the impossible, John's good sense brought us to a consensus. John is a strong and sensitive man, who has given his time to the Town of Hanover. Bravo to the Town and Board for honoring him!"

According to Hank Tenney, John is an individual who is always looking to help. He is a person who feels the success of the event is not who gets the credit, but who gives the credit. His involvement as a Rec Board member has set higher standards for those who follow him. He will be greatly missed. Hanover was very lucky to have John serving the community.

Ms. Chaltain said John Buck is all about undying support for his family and his community. He delighted in watching his beloved daughter Lauren play tenacious defense on the two State Championship Hanover High School soccer teams. He never missed one of her ice hockey matches, even when they were in New York or Connecticut. He even helped out her tennis coach when he was sick, by actually coaching the matches.

You can imagine how easy it was to get John here under the false pretense that his daughter Lauren was receiving an award.

John volunteers at DHMC and works one night a month at the Hostel in Hanover. John was instrumental in helping create the Richard Black Community Center. Unbeknownst to many people, John also contributed the flagpole at the Black Community Center in honor of all the American vets. The plaque below the flagpole is a reminder of John's quiet support of our community.

Ms. Chaltain said it is her great pride to present Mr. John M. Buck with the 2004 Hanover Parks and Recreation Volunteer of the Year Award. Congratulations John!

Mr. Buck stepped forward to accept his award. He said this is a great honor. The Hanover Rec Board is a great committee and he is sorry he is leaving. The Rec Board is a tremendous place to serve with a tremendous group of people. Mr. Buck thanked everyone.

Moderator Marilyn Black said before we go any further on the Warrant, she would like to explain the packet distributed to all voters. The white cards are for anyone who may have a question on one of the warrant articles and is uncomfortable standing up and speaking in public. The voter may write their question on the white card. There will be tellers in the aisles with microphones, who will collect the cards and bring them forward so the question can be asked. All that is asked is that the name of the voter and address be put on the card.

Also included in the packet are four yes/no paper ballots. So far there have been no requests for paper ballots. If there is a request for a paper ballot, a paper ballot vote will be held for any article when five people sign a sheet or white card saying they want a paper ballot. If there is a paper ballot, it will be announced what color yes/no ballot to use. The voter will tear off the yes or no portion of the ballot, depending on the way they wish to vote, and those ballots will be passed to the teller on the right-hand side of each aisle. It will not be necessary to get up and go to the ballot box; the tellers will put the ballots in the ballot box. Everyone in this portion of the room has gone through the checklist.

The pink cards are for hand votes. If there is a hand vote, each voter will raise his or her pink card. These will be easier to count than hands.

Moderator Black said there are no standing microphones this year. If anyone has a question about an article, there will be a teller on each aisle with a handheld microphone.

ARTICLE TWELVE: To receive the report of the Town Meeting Taskforce.

No motion was necessary for this article.

Moderator Black turned the podium over to Brian Walsh, Chairman of the Town Meeting Task Force.

The Selectmen appointed the Town Meeting Task Force this past fall. It is comprised of individuals who expressed an interest in working on this subject. The Task Force has been meeting for about 6 months. Mr. Walsh introduced his fellow members of the Task Force: Tom Hall, Bernie Waugh, Sallie Johnson, Julia Griffin, Cary Clark, Kari Asmus, Sharon Nordgren, Ann Downey, John Chamberlin, Willy Black and Margaret Fanning. The Selectmen gave the members of the Town Meeting Task Force a specific charge, to report to this Town Meeting on three factors: 1) How does this legislative process work currently; 2) What options are available under current state law; 3) What kind of changes would the citizens of Hanover like to consider relative to Town Meeting? Some of the changes made by the Task Force and Selectmen are to simplify Town Meeting using the consent calander and the paper ballot voting procedure, which Willy Black just explained. The objective is to make the legislative process as efficient and effective as possible. Some changes include reducing the length of the meeting by reducing the number of times each warrant article is read out loud and allowing as much opportunity for substantive discussion as possible. It is important to respect the value of people's time and not make the meetings any longer than they have to be. It is also important to respect people's rights to ask questions and have public-spirited discussions.

There have also been some changes made relative to accessibility. Babysitting service has been made available, which was well utilized tonight. Transportation was also made available for people who could not get to the meeting on their own. Some of the community aspects which are new to this meeting are the community dinner and the desserts made available.

Chairman Walsh said one of the most important things is how everyone conducts himself or herself. Everyone deserves the respect to be listened to and to voice his or her opinions and questions. Chairman Walsh asked everyone in the room to be kind and respectful whether or not they agreed with others comments and questions.

The report of the Town Meeting Task Force will be presented in two parts. First Bernie Waugh will review the options that are available legally in the State of New Hampshire; then Bob Sokol will review the results of the questionnaire, which the Town mailed out. Last, Brian Walsh will talk about the next steps. After these presentations there will be 15 or 20 minutes for discussion about the presentation. The discussion will end by 8:00 pm with the understanding that anyone who wishes to talk about this further can resume the discussion after the warrant. The reason for this is because there is a fear that if this is opened up to a wide-ranging discussion, we will never get to the business of the meeting. There will also be many opportunities in the late summer and fall to have much more spirited discussions with much more information. This is the beginning of the process, not the end of the process.

Brian Walsh asked Bernie Waugh to stand so he could introduce him. Bernie was previously the chief legal Council for the New Hampshire Municipal Association. He is one of the most knowledgeable attorneys in the State as far as what towns are allowed to do. He is now a private Council operating in Lebanon. He has been the Chair of the Hanover Zoning Board of Adjustment for a long time. He has been asked to give a brief lesson regarding what New Hampshire law allows.

Mr. Waugh stepped forward to make his presentation. Mr. Waugh referred to the handout distributed prior to the meeting. Point number one is to show how many options there are in terms of town government. There is the traditional Town Meeting, but there are many options in terms of how the meeting can be run. Town Council is another option; this is similar to a City Council type of government. Another option is Town Council with budgetary Town Meeting; which would mean the town budget goes to Town Meeting. Representative Town Meeting is another option. This is where there is a meeting similar to Town Meeting, but all the participants are elected delegates. It is like a very large City Council.

There are three options for use of an official ballot. The SB2 Official Ballot Referendum system, under RSA 40:13; is the one for which all the details are outlined in the statute. The Official Ballot Charter is one that allows a town charter commission to custom design the official ballot process for use by a particular town. There is also Official Ballot Town Council; where there is a Town Council, but all the official policy questions go on an official ballot for voting.

Mr. Waugh said when looking at what these options do, it is important to recognize the open Town Meeting form of government where the body that determines the final form of the question is also the body that votes on that question. All the other systems separate those functions.

Brian Walsh introduced Bob Sokol. Mr. Sokol is an advisor to the Task Force on the questionnaire distributed to Town residents. He is a distinguished professor in sociology. He has been a resident of Hanover since 1961. He has helped the Town previously with many questionnaires. Bob will go through the results of the questionnaire.

Mr. Sokol said it is evident from the handout that the Town Meeting Task Force had some complexities to deal with. The questionnaire was sent out to virtually all the households in Hanover to get the community's sentiment. The questionnaire was also deposited at Town Hall and in the various libraries. As you can see

from the handout, 655 residents responded. It is evident from the results of the questionnaire that there is a great deal of difference of opinion.

As shown on the results of the questionnaire, 71% of the respondents said they do attend the all day voting. Only 28% of the respondents say they attend the evening voting session regularly, 24% of the respondents said they attend occasionally; 24% said they attend rarely and 21% said they never attend. The full report including the comments made will be available at the Town website, www.hanovernh.org.

The questionnaire asked if the Town should change the current form of government to another form; 26% said yes it should change, 32% said no, 32% said they are not sure and 10% did not answer the question. With respect to the types of government they would like to see if it should change, the following question was asked: *New Hampshire law permits several forms of government; these include Town Meeting, Official Balloting and elected legislative body (Town Council). It is also possible to create a form that combines elements of these. Which form of government would you prefer?* Only 4% prefer the elected legislative body, so we can probably forget about Town Council. The largest percentage, which was 37%; indicated they would like to have Official Ballot as the format. This would be all day voting in voting booths. The current form, open Town Meeting, received 21% of the votes and another 24% of the votes said they would like open Town Meeting with procedural improvements. Essentially 45% said they would like to continue with open Town Meeting but they would like some improvements. Finally another 22% said they would like some kind of combination.

Brian Walsh, Chairman of The Town Meeting Task Force took the podium next. He said the Selectmen are receiving this report for the first time tonight and the Task Force has not had a chance to sit down and go over the results of the questionnaire. The charge to the Task Force was to present this information to Town Meeting and then the Selectmen can decide what to do as the next steps. The Selectmen have not met, but Mr. Walsh assumes that the Selectmen will ask the Task Force to continue to pursue the multiple options that have come out of this questionnaire. There will be public hearings and discussions in the summer and fall and the Task Force will make recommendations to the Selectmen by the year-end. This will give the Selectmen time to hold their own hearings in advance of anything that might go on the warrant for next year. This is the beginning of the process, not the end of the process.

Mr. Walsh said that there is 20 minutes to talk about this or we can move right on to the business meeting and talk about this later if anyone wishes.

Moderator Marilyn Black asked if there are any questions or comments. Ms. Black said all that is asked is that residents raise their hand to speak and they will be given the microphone.

Len King stepped forward. Mr. King said he is one of the people who votes every single time. He cannot come to these meetings all the time because he has three (3) small children. He feels there are other people who have accessibility issues. He feels the open Town Meeting format actually restricts his right to vote. He feels that open Town Meeting restricts or takes away the right to vote for at least half the parents of small children and many others. Mr. King urged the committee, the Selectboard and all the voters to consider a more inclusive system that allows more participation.

Ellis Rolett of Balch Hill Lane asked for a show of hands for parents of young children who are present because of the availability of free babysitting. Five parents raised their hands.

Len King said the babysitting only goes until 9 PM and then he would have to leave and furthermore, younger kids can't always stay that late anyway.

Richard Denton of Woodmore Drive asked Mr. Sokol about the interpretation of survey question number 10, which refers to the different options for forms of government. If you take all the percentages it adds up to 120%, what does that mean? Mr. Sokol said that in some instances respondents picked multiple answers.

Moderator Black asked if there was any further discussion.

Finding no further discussion Moderator Black decided to move on to the consent calendar. She said this is part of the streamlining of Town Meeting. Articles Thirteen through Twenty-Four will be voted on in a single vote. Voters may ask questions or discuss any one of the articles. When the vote comes, voters may request any article be taken out for separate voting, otherwise they will be voted on as an entity. A motion will be made to approve Article Thirteen through Article Twenty-Four jointly as written, however anyone is free to discuss any part of these articles and may move for separate action on any one article.

It was MOVED by Chairman Walsh and SECONDED by Vice Chairman Connolly to approve Articles Thirteen through Article Twenty-Four jointly as written.

Chairman Walsh explained this is not an attempt to make this meeting shorter, it is an attempt to take care of those things that do not draw a lot of conversation in less time so we can get on to the meat of the meeting. By State law, many of these things have to be done in advance of the budget because they deal with money. We are trying to dispense with as much form as possible and get to as much substance as possible. There will not be multiple readings of each article. There will be a brief one-line explanation on each of these articles, after which, anyone can ask any questions they wish. They may also request that any particular article be pulled out for separate voting or discussion. The object is not to railroad these articles through; the objective is to take the time to discuss those things that need discussion.

ARTICLE THIRTEEN: To see if the Town will vote to raise and appropriate $40,775 for deposit into the Land and Capital Improvements Fund, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2002-2003. Funding deposited into the Land and Capital Improvements Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

ARTICLE FOURTEEN: To see if the Town will vote to raise and appropriate $40,775 for deposit into the Conservation Fund, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total amount collected in the Land Use Change Tax Reserve in the fiscal year 2002-2003. Funding deposited into the Conservation Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

Articles Thirteen and Fourteen are articles that annually come up at Town Meeting. The articles are ones in which the Town takes the money raised from the current use land tax when land come out of current use; and puts half into the Land and Capital Improvements Fund and half into the Conservation Fund.

Chairman Walsh asked if anyone would like to discuss these articles separately. There was no request to discuss separately.

ARTICLE FIFTEEN: To see if the Town will vote to raise and appropriate $34,400 for deposit into the Municipal Transportation Improvement Fund, and to authorize funding of this amount by transfer from the Transportation Improvement Fee Reserve, with no funds being raised by taxation. This amount is equivalent to the total Transportation Fee surcharge for each motor vehicle registered in the Town of Hanover ($5.00 per vehicle) during fiscal year 2002-2003.

Article Fifteen is another article dealt with annually. These are funds collected annually when vehicles are registered. This article takes those funds raised and moves them into the Municipal Transportation Improvement Fund.

Chairman Walsh asked if anyone would like to discuss this article separately. There was no request to discuss separately.

ARTICLE SIXTEEN: To see if the Town will vote to raise and appropriate $5,000 for the construction of certain roadway improvements to insure safer travel by bicycles within the Town, and to fund this appropriation by authorizing the withdrawal of this sum from the Municipal Transportation Improvement Fund. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these improvements are complete or June 30, 2010, whichever is sooner.

Article Sixteen takes $5,000 of the money put into the Municipal Transportation Improvement Fund last year and uses this money to undertake roadway improvements for safer bicycle travel.

Kari Asmus asked Chairman Walsh, if she just has a quick question should she ask it now or wait until he is done. Chairman Walsh replied that if it is just a quick question she can ask him now and then she can decide if she wants to take it out for a separate vote. Ms. Asmus asked why these funds would not lapse for 5 years. If these funds are for improvements to be made in the coming year, why is it done this way? Chairman Walsh said these funds are intended for improvements to be made this year but if they do not get the improvements done this year, they don't want to be in the position to have to bring this before Town Meeting next year. Ms. Griffin further clarified; often times we run into delays in these projects for one reason or another. The Trustees of the Trust Funds have requested that the warrant article make it very clear when the lapsing would occur, so they feel comfortable that if these projects end up extending over more than one year, there is still a legitimate purpose for withdrawing these funds.

Chairman Walsh asked if this should be left in the consent calendar. There was no objection made and the article remained in the consent calendar.

ARTICLE SEVENTEEN: To see if the Town will vote to raise and appropriate $556,292 and authorize payment into existing capital reserve funds in the following amounts for the purposes for which such funds were established:

Ambulance Equipment Capital Reserve Fund	$ 39,132
Highway Construction and Maintenance Equipment Capital Reserve Fund	$145,000
Fire Department Vehicle and Equipment Capital Reserve Fund	$ 98,500
Police Vehicles and Equipment Capital Reserve Fund	$ 58,500
Dispatch Equipment and Dispatch Center Enhancements Capital Reserve Fund	$ 10,000
Parking Operations Vehicles and Parking Facility Improvements Capital Reserve Fund	$ 2,660
Howe Library Building Repair and Equipment Capital Reserve Fund	$ 2,500
Sewer Equipment and Facilities Improvements Capital Reserve Fund	$200,000

Article Seventeen is the article where money is put into the capital savings accounts for future equipment purchases. This includes things like Police equipment, Fire trucks and Public Works vehicles. The amount this year is $556,292.

Chairman Walsh asked if anyone would like this article pulled out of the consent calendar. There being no objections, this article remained in the consent calendar.

ARTICLE EIGHTEEN: To see if the Town will vote to raise and appropriate $640,271 for the purposes listed below, and to authorize funding these amounts by withdrawal from the listed capital reserve funds in the following amounts:

Highway Construction and Maintenance Equipment Capital Reserve Fund *For roadside mower, roller compactor, 4 trucks, one trailer*	$224,609
Fire Department Vehicle and Equipment Capital Reserve Fund *For replacement of Engine #4*	$340,000
Sewer Equipment and Facilities Improvements Capital Reserve Fund *For general purpose vehicle, one truck, lawn mower and bagger*	$ 75,662

This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these specified purchases are complete or June 30, 2010, whichever is sooner.

Article Eighteen is the article where money is spent, that has been set aside previously in various Capital Improvement Funds. The request is to withdraw $640,271 from various Capital Improvements Funds this year. A major item, which is more than half of this amount is $340,000 for the replacement of Engine #4, which was purchased in 1974.

Chairman Walsh asked if anyone would like this article pulled out of the consent calendar. There being no objections, this article remained in the consent calendar.

ARTICLE NINETEEN: To see if the Town will vote to establish a Bridge Replacement and Renovation Capital Reserve Fund under the provisions of RSA 35:1 for the ongoing necessary reconstruction and improvements to the Town's bridges, and to raise and appropriate Thirty-Four thousand dollars ($34,000) to be placed in this fund towards this purpose.

Article Nineteen is to establish a Bridge Replacement and Renovation Capital Reserve Fund and to fund that with $34,000. We have been annually putting in the budget approximately $30,000 to $35,000 to replace bridges. The four (4) bridges on Ruddsboro Road were redlined. We have replaced three (3) of these. There are other bridges around Town that will need replacing in time. This article creates a Capital Reserve Fund so the Town is not trying to deal with the issue in every budget.

Chairman Walsh asked if anyone would like to discuss this or have it removed from the consent calendar. There being no objections or discussion, this article remained in the consent calendar.

ARTICLE TWENTY: To see if the Town will vote to establish a Town Revaluation Capital Reserve Fund under the provisions of RSA 35:1 for the scheduled 2008 revaluation of the Town, and to raise and appropriate ten thousand dollars ($10,000) to be placed in this fund towards this purpose, and appoint the Selectmen as agents to expend from the fund.

Article Twenty deals with the Town revaluation. Since the taxes in the State of New Hampshire are based on property taxes, we now have to do a revaluation every five (5) years. So rather than having the cost of that happening in the 5th year, which is approximately $50,000; we are suggesting that money be set aside each year to pay for that.

Chairman Walsh asked if anyone would like this article pulled out of the consent calendar. There being no objections, this article remained in the consent calendar.

ARTICLE TWENTY-ONE: To see if the Town will vote to raise and appropriate $25,000 for the construction of certain roadway improvements along Lyme Road, and to fund this appropriation by authorizing the withdrawal of this sum from the Land and Capital Improvements Fund.

ARTICLE TWENTY-TWO: To see if the Town will vote to raise and appropriate $50,000 for the construction of certain roadway improvements along Lyme Road, and to fund this appropriation by authorizing the withdrawal of this sum from the Municipal Transportation Improvement Fund. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these improvements are complete or June 30, 2010, whichever is sooner.

Articles Twenty-One and Twenty-Two go together. They appropriate $25,000 in Article Twenty-One and $50,000 in Article Twenty-Two; they appropriate money from the Land and Capital Improvements Fund and Municipal Transportation Improvement Fund, respectively. These are for improvements in the Lyme Road area, which are in support of the Master Plan. This calls for a village center in the Lyme Road area anchored by the new Middle School. There is a further $50,000 in the line-item budget for a total of $125,000 in this year's budget. There is also the expectation that there will be another $125,000 in next year's budget to complete the improvements on Lyme Rd.

Chairman Walsh asked if anyone would like this article pulled out of the consent calendar. There being no objections, this article remained in the consent calendar.

ARTICLE TWENTY-THREE: To see if the Town will vote to authorize the Fire Department to continue to provide services outside the community under the established mutual aid system pursuant to RSA 154:24, particularly with respect to development of and participation in a regional hazardous materials response team. Any town may authorize their respective fire department to go to the aid of another city, town, village or fire district within or without the state, for the purpose of extinguishing a fire, rendering other emergency assistance, or performing any detail as requested.

Article Twenty-Three is a housekeeping article. The Fire Department has been providing and receiving mutual aid for many years. The Town has never really authorized them to do that. This article is to authorize them to provide and receive mutual aid.

Chairman Walsh asked if anyone would like this article pulled out of the consent calendar. There being no objections, this article remained in the consent calendar.

ARTICLE TWENTY-FOUR: To see if the Town will accept the provisions of RSA 202-A: 4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the public library trustees to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year.

Article Twenty-Four is a housekeeping article. This is a blanket authorization for the Etna Library to apply for and receive gifts. It is necessary for Town Meeting to authorize this.

Margaret Fanning requested that this article be pulled out for a separate vote.

Chairman Walsh's original motion was modified to reflect the removal of Article Twenty-Four from the consent calendar per the request of Margaret Fanning.

It was MOVED by Chairman Walsh and SECONDED by Vice Chairman Connolly to approve Articles Thirteen through Article Twenty-Three jointly as written.

There being no further discussion on Articles Thirteen through Twenty-Three, a voice vote was taken on Chairman Walsh's motion. The motion PASSED and Articles Thirteen through Twenty-Three were ADOPTED jointly as written.

It was MOVED by Chairman Walsh and SECONDED by Barbara Price to approve Article Twenty-Four as written in the warrant.

Margaret Fanning stated she is concerned that if there are private sources of funding that might come from sources, they may want some type of commercial endorsement.

Margaret Fanning MOVED and was SECONDED that the wording of Article Twenty-Four be modified to add the phrase "so long as there is no endorsement or advertising of commercial entities or products resulting". Chairman Walsh, as mover of Article Twenty-Four, ACCEPTED the motion.

Tom Jacobs, Etna Library Trustee, wants to make sure the wording is carefully written so the Trustees have the ability to acknowledge someone's contribution, even if they are a company or foundation. The Trustees should have the freedom to acknowledge them.

Moderator Black read the amendment that states that the Etna Library would be able to accept monies or gifts" so long as there is no endorsement or advertising of commercial entities or products resulting".

Bill Harper, of Crowley Terrace said he feels that this should be left to the discretion of the Trustees and residents should vote no on the proposed modification.

Winifred Stearns, 5 Dorrance Place said in this day when everybody is for sale, she would be very happy to see donors remain anonymous. She would vote yes on this amendment.

Nory Snell asked if gifts from individuals or foundations could be acknowledged. Chairman Walsh said that the amendment reads" so long as there is no endorsement or advertising of commercial entities or products resulting". It is his understanding that gifts from individuals or foundations could still be acknowledged. In the event that the gift was from an entity or person seeking endorsement or advertising for commercial purposes, the gift could not be accepted."

Martha Cassidy of Low Road said that there should not be a plaque on a bookcase that says "Coca Cola", but if a company sees fit to give a bunch of money to the library, it would be a sad day when we couldn't write them a letter of acknowledgement saying that an addition or repair was done through the generosity of that company. She said that an addition shouldn't be named for them, but they should at least receive a thank-you. She asked if that could be done the way this modification is written. Moderator Black said the wording says "commercial entities".

Moderator Black asked Ms. Fanning if she would like to speak to this.

Ms. Fanning said she would like to see individuals acknowledged and she would not like to see the Library prevented from accepting money from Coca Cola. What she would not like to see is Coca Cola plastered all over everywhere or even a small plaque left there permanently. She would be happy to defer the wording to someone who can do it better.

Chairman Walsh suggested that Ms. Fanning withdraw her motion and that we have a process where the elected Trustees have a meeting where they develop a policy and bring that forth to the Selectboard for a public hearing to bless that policy.

Tom Jacobs said as a Trustee, he would not like to have names plastered all over the Library. He feels that the Trustees should be allowed to handle this and the original motion to approve the article stand the way it is.

Margaret Fanning MOVED and was SECONDED to withdraw her request to amend the wording of Article Twenty-Four to add the phrase "so long as there is no endorsement or advertising of commercial entities or products resulting".

Moderator Black reverted to Chairman Walsh's original motion to approve Article Twenty-Four as written in the warrant. She asked if there was any further discussion on this motion.

There being no further discussion, a voice vote was taken on Selectman Walsh's motion to approve Article Twenty-Four as written. The motion PASSED and Article Twenty-Four was ADOPTED.

Moderator Black said the voters might be noticing that they are doing something different this year. In previous Town Meetings these warrant articles have been read three times. Tonight it is up to the discretion of the Selectmen as to whether they will read the warrant article at all. If the Selectman does not read the article, he or she will refer to the page in the Town report, and it will be the motion that is printed there.

ARTICLE TWENTY-FIVE: To see if the Town will vote to rename the North College Street Reconstruction Capital Reserve Fund to the Road Construction and Improvements Capital Reserve Fund, and to ratify its purposes, authorizing its use for future reconstruction and improvements of Town roadways, and to raise and appropriate eighty-five thousand dollars ($85,000) to be placed in this fund towards this purpose. A two-thirds vote is required.

Selectman Baschnagel MOVED and was SECONDED that the Town vote to rename the North College Street Reconstruction Capital Reserve Fund to the Road Construction and Improvements Capital Reserve Fund, and to ratify its purposes, authorizing its use for future reconstruction and improvements of Town roadways, and to raise and appropriate eighty-five thousand dollars ($85,000) to be placed in this fund towards this purpose.

Selectman Baschnagel said the purpose of Article Twenty-Five in the Town Report is to rename an existing Capital Reserve Fund. This article requires a two-thirds vote because of the nature of the article. This fund was originally set up to collect money to upgrade and rebuild North College Street. By renaming this Fund, it will be expanded to become a more general-purpose fund. These funds will be used for road construction and associated improvements within the Town. Also in this article, voters are being asked to raise and appropriate $ 85,000 to be added to this fund.

Kim Perez asked if this fund would cover bicycle paths and sidewalks as well. Selectman Baschnagel said it is the intent of the Selectboard that this fund becomes a general-purpose fund, which would include bike lanes as well.

Selectman Baschnagel said the goal of this Capital Reserve Fund is to even out expenditures that will ultimately come. The focus of these funds will be the Lyme Road improvements, in the near future.

Bob King of Etna asked if it is clear that this is a new appropriation of funds and not a transfer of funds. Selectman Baschnagel said if it is not, it should be. This is to raise and appropriate funds in the amount of $85,000.

Dave Bradley of Foxfield Lane asked if there is money in the fund that is being renamed or is this establishing a new fund? Ms. Griffin said she believes there is a small amount of money remaining in this fund, approximately $20,000, from the North College Street improvements, that were completed last summer. We recognized that we needed to create a more generic fund and transfer the money from the North College Street Fund and appropriate some additional funds.

Moderator Black asked if there was any other discussion of this article.

There being no further discussion, a hand vote was taken on Selectman Baschnagel's motion to approve Article Twenty-Five as written. The motion CARRIED with only 4 votes in opposition. Article Twenty-Five was ADOPTED.

ARTICLE TWENTY-SIX: To see if the Town will vote to raise and appropriate $2,500 for support of the Upper Valley Trails Alliance project, "Upper Valley Trails for Life," substantially underwritten by the Robert Wood Johnson Foundation, and to fund this appropriation by authorizing the withdrawal of this sum from the Land and Capital Improvements Fund.

Selectman Baschnagel MOVED and was SECONDED to see if the Town will vote to raise and appropriate $2,500 for support of the Upper Valley Trails Alliance project, "Upper Valley Trails for Life," substantially underwritten by the Robert Wood Johnson Foundation, and to fund this appropriation by authorizing the withdrawal of this sum from the Land and Capital Improvements Fund.

Article Twenty-Six is a motion for the Town to raise and appropriate $2,500 to support the matching funds grant that the Upper Valley Trails Alliance received this past year. They actually received a $200,000 grant, they are looking for $50,000 in matching funds. They have asked Hanover for $10,000 over four years. This appropriation is for $2,500 for the first year. The other funds will come before subsequent Town Meetings. The proposal they have put on the table and are talking about with the Conservation Commission is looking at the trails in the Dresden area, near the Ray School. The focus of the grant is on healthy living. They will be looking at opportunities to put together a more integrated trail network.

Don Kollisch of East Wheelock ask if it would be possible to reword this article so we vote on it just once this year, rather than having to revisit it each year. Selectman Baschnagel said one of the reasons why we are looking at only this year is a timing issue. They received a grant late last year and they have not really had time to look at the details as to what this study might address. We are anticipating that all this is coming together, but we don't want to commit ourselves to something that is undefined in material respect at this point. Mr. Kollisch asked if the vote could charge the Board of Selectmen with that responsibility at this time. Moderator Black said it could be added to the consent calendar for next year's Town Meeting. Chairman Walsh said he would not like the Selectmen to have that authority, because there are other towns contributing money to this, he would not like to see Hanover be the only town that is committed for four years. Selectman Walsh would like to see the Upper Valley Trails Alliance raise money from these other towns.

Moderator Black asked if there was any further discussion.

There being no further discussion, a voice vote was taken on Selectman Baschnagel's motion to approve Article Twenty-Six as written. The motion PASSED and Article Twenty-Six was ADOPTED.

ARTICLE TWENTY-SEVEN: To see if the Town will vote to raise and appropriate $14,114,969 to pay the operating expenses of the Town for the 2004-2005 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles.

Selectman Christie MOVED and was SECONDED to raise and appropriate $14,114,969 to pay the operating expenses of the Town for the 2004-2005 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles.

Selectman Christie said that 14 million dollars is a lot of money. The departments, Betsy McClain, Julia Griffin and the Selectboard have scrutinized every dollar in this budget.

Selectman Christie said he would like to give the voters a sense of the process to achieve this budget. It is not his intention to take the voters through each line item; these are included in the Town Report. He will welcome line item questions after his presentation.

Selectman Christie said the budget process kicks off in November when the Selectboard sets the budget guidelines with Ms. Griffin. The Board targeted to mirror the tax rate to the forecasted inflation rate, which was 2.1% in November. This year we also had to budget the first of twenty $100,000 payments voted by the Town, to support the Tri-Party Agreement for the new middle school and high school. This $100,000 payment alone would result in a 1.9% increase in the municipal tax rate. It was decided that this special payment should be considered incremental to the nominal increases. Thus the 1.9% was added to the 2.1% inflation factor to arrive at a 4% budget guideline. Selectman Christie is pleased to report that the budget presented meets the guidelines established.

Selectman Christie said it was looking like this year's budget deliberations were going to be a "walk in the park". All the Selectboard needed to do was take advantage of the higher than forecasted inflation rate, find a few items to drop and pick through those high priority items from the Wish List. No such luck. The Board saw that the general fund utilized about $186,000 from its undesignated fund reserves. Undesignated fund reserves are the cumulative budget surplus over many years. In general we would like to have between 5% and 10% of the operating budget available in undesignated reserves as a hedge against unbudgeted shortfalls. If the Board had accepted the $186,000 utilization, the undesignated fund balance would have been depleted from a high of 11% in 2002 to a forecasted 6% at the end of 2005. Since we had operated with a real surplus in each of those years, this told us that we have built on-going expenses into the budget during those three years that have not been built into the tax rate. That may feel good to the taxpayer in the short term, but the undesignated fund reserves will soon slip below the 5% floor. We implemented new guidelines in mid-process that require us to focus on using undesignated fund balances for only those expenses that are non-recurring and thus don't need to be built into the tax rate. Ms. Griffin and Ms. McClain went back to the budget to identify those costs and ultimately came up with a list of approximately 10 items that total $120,000. This left us with $65,000 to fund in addition to selected items from the Wish List.

Selectman Christie said we are proud to present to the voters, a budget that meets the original guidelines, does not take advantage of the higher than forecasted inflation rate, and draws from undesignated reserve funds in a sustainable way.

During the deliberations the Board also identified the need to establish a policy relative to what capital expenses should be considered for bonding, rather than being funded from the Capital Reserve Fund. We will leave that for next year's Town Meeting.

This year the Board challenged the Town's staff to take a crack at zero- based budgeting. This is a buzz word to describe the process whereby, rather than looking at this year's expenses as incremental to last, you wipe the slate clean and work from the bottom up at what services are being provided, how much they cost

and the cost-to-benefit-trade-off of each. This is actually very hard to do. The Ambulance Service was selected for this effort. Ms. Griffin and Ms. McClain said they found this effort very helpful. It helps to quantify the fiscal interdependency of the Fire Department and the Ambulance Fund. It helped us to recognize that the high quality of the ambulance service the Town provides cannot be funded by average user rates. It also helped us identify that we are not adequately charging neighboring towns for unrecovered ambulance costs for Medicare. These unrecovered costs result from federally set reimbursement ceilings that do not cover actual expenses. This was a ton of work, but proved valuable and will be applied to other budgets in future years.

Selectman Christie said he did not intend to take the voters through the line item budget, he would like to point out some of the major drivers in this year's budget. These include the need to fund $125,000, the first of two such expenses to cover improvements started on Lyme Road. This budget also includes additional funds to staff the new Richard W. Black Community Center over the weekends and some evenings. The need for new windows and a new furnace at the Howe Library are also in this budget.

The Moderator asked the voters if anyone had any discussion regarding this article.

Weyman Lundquist asked if there is a process for allocating expenses for Highway, Police, Fire and the like to the Dresden School District and the Town. Ms. Griffin said the Town of Hanover does not charge the Town of Norwich for services we provide as a Town to the Dresden School District. The only costs that are allocated to Norwich are school specific costs allocated through the Dresden budget process.

Kim Perez of Trescott Road asked about page 13 of the Town Report that says that the Town borrowed three trillion dollars. Ms. Griffin said this is a typo.

Athos Rassias presented the Hanover Finance Committee's perspective on the budget. Back in March the Finance Committee had it's final meeting on this budget and the Finance Committee voted unanimously to support this budget. They agree with the guidelines set by the Selectboard. This budget preserves the undesignated fund balance at an acceptable level. The Finance Committee would also like to note that all negotiated settlements with Town employees are at mid-cycle which lends some stability to the budget.

Ellis Rolett of Balch Hill Lane said on page 18 in the General Fund and Assessment there is an item called "unallocated" for $1,800,000. He would like to know what this is. Ms. Griffin said there are a number of expenses in the budget that are not allocated to the department budgets, the largest being our benefits package. We budget for those items separately in their own set of accounts, we call that section of the accounting division the unallocated division. We don't sprinkle those costs across all the operating budgets. We like to see them in lump sums, so we can appreciate how expensive they are.

Moderator Black asked if there was any other discussion on the budget.

There being no further discussion, a voice vote was taken on Selectman Christie's motion to approve Article Twenty-Seven. The motion PASSED and Article Twenty-Seven was ADOPTED.

ARTICLE TWENTY-EIGHT: To see if the Town will vote to raise and appropriate the sum of not to exceed $200,000 for purchase of, or acquisition of conservation easements restricting development of, seven parcels of land located east of Moose Mountain (Map 3 Lot 87, Map 7, Lots 2, 3, 6, 7 and 14, and Map 11, Lot 21), and to fund this expenditure by authorizing the withdrawal of that sum from the Conservation Fund. Funding deposited into the Conservation Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the purchases are complete or June 30, 2010, whichever is sooner.

Selectman Baschnagel MOVED and Vicki Smith SECONDED to raise and appropriate the sum of not to exceed $200,000 for purchase of, or acquisition of conservation easements restricting development of, seven parcels of land located east of Moose Mountain (Map 3 Lot 87, Map 7, Lots 2, 3, 6, 7 and 14, and Map 11, Lot 21), and to fund this expenditure by authorizing the withdrawal of that sum from the Conservation Fund. Funding deposited into the Conservation Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the purchases are complete or June 30, 2010, whichever is sooner.

Selectman Baschnagel said for years one of the housekeeping articles has been to take funds and deposit them into the Conservation Fund. This fund has accumulated over a number of years. The Town now has an opportunity to approve the use of those funds. The purpose of this, as requested by the Conservation Commission, is for the funds to be made available to pursue either ownership or conservation easements on three large parcels on the east side of Moose Mountain in the forestry zone. This land has come available recently at quite reasonable prices. The intent is that the funds be used to either purchase the property or find someone to purchase the property, at which point we could buy conservation easements from that buyer. There is the potential here to put over 1,000 acres into conservation easements for use by the public and the Town.

Rich Howarth supports this expenditure, but has a legal question. His understanding is that the Conservation Commission has the legal power to expend money without prior consent from Town Meeting. He would like clarification on this point. Selectman Baschnagel said when the Town set up the Conservation Fund several years ago at Town Meeting, the Town Meeting asked the Conservation Commission to bring back before the Town any expenditures of funds over a certain threshold. That threshold is based on a Memorandum of Understanding between the Selectboard and Conservation Commission, which is currently $50,000. Any expenditures over $50,000 must be brought before Town Meeting.

Mary Dennison asked if Article Two would change the value of this land; was this appraisal still valid? Ms. Dennison said it is a little ironic that you are taking away value from people who live in part of this forestry zone and at the same time paying money to buy land from other landowners. Ms. Vicki Smith, Senior Planner and Conservation Commission staff member said she has read the appraisal and made the appraiser aware of this zoning amendment. This was taken into account when the appraiser made the appraisal.

Dave Cioffi asked if all this land is within the Town of Hanover. Selectman Baschnagel said all three parcels are within the Town.

Winifred Stearns said that if this land goes into conservation the Town would lose some tax base. She would like to know how much the Town will lose if this goes into conservation. Ms. Vicki Smith said currently all the land is in current use and the taxes paid by the whole 1,000 acres is $500.

Pete Hall asked if this is a one-time expenditure. Moderator Black said yes.

Helen Lacoss said this is a one-time expenditure on 400 acres, but you are talking about three pieces of land. Selectman Baschnagel said what the Conservation Commission is asking for is authority to spend up to $200,000 of what's in the Conservation Fund. The final details depend on how successful Vicki Smith's discussions with several private landowners are. We are hoping that someone else will buy the property and the Town will just have to buy the conservation easements. This is the least expensive way to accomplish our goals.

Moderator Black asked if there was any further discussion on Article Twenty-Eight.

There being no further discussion, a voice vote was taken on Selectman Baschnagel's motion to approve Article Twenty-Seven as written. The motion PASSED and Article Twenty-Eight was ADOPTED.

ARTICLE TWENTY-NINE: To see if the Town will vote to adopt the provisions of RSA 31:120, allowing the establishment of a Downtown Business Service District for purposes of assessing a fee against businesses located in the D1, D2 and B1 zone located at the intersection of Lebanon and Park Streets. Such fee will be utilized to develop and implement a marketing program for Downtown Hanover and has been requested by the Chamber of Commerce and Downtown business community. And further, to delegate to the Board of Selectmen the authority to appoint an Advisory Board, to define the Central Business District, to select specific downtown marketing services and identify the level of those services to be provided on behalf of the district, to determine which specific department, agency or other party is to undertake the work, and to adopt those ordinances as may be necessary to implement the goals of the district; and further to raise and appropriate the sum of $50,000 for this purpose, which shall be funded by the assessment of fees to the businesses within the defined Central Business Service District.

Selectman Christie MOVED and Elizabeth Crory SECONDED that the Town vote to adopt the provisions of RSA 31:120, allowing the establishment of a Downtown Business Service District for purposes of assessing a fee against businesses located in the D1, D2 and B1 zone located at the intersection of Lebanon and Park Streets. Such fee will be utilized to develop and implement a marketing program for Downtown Hanover and has been requested by the Chamber of Commerce and Downtown business community. And further, to delegate to the Board of Selectmen the authority to appoint an Advisory Board, to define the Central Business District, to select specific downtown marketing services and identify the level of those services to be provided on behalf of the district, to determine which specific department, agency or other party is to undertake the work, and to adopt those ordinances as may be necessary to implement the goals of the district; and further to raise and appropriate the sum of $50,000 for this purpose, which shall be funded by the assessment of fees to the businesses within the defined Central Business Service District.

The Town is interested in keeping Downtown a vital part of Hanover. This article would allow all the Downtown merchants to have a combined marketing effort. The Chamber of Commerce has been busy making sure the Town remains vital. They held a number of forums for the commercial businesses. This statute allows the Board of Selectmen to identify various committees that will administer such a district. There is no impact on the General Fund. Since the parking district was put into place there has been a parking tax put on the Downtown business merchants. This tax was not assessed this year nor will it be next year. In addition, with the revaluation, the assessed valuation for businesses is less than the residential valuations. This results in $70,000 less in tax on the Downtown properties. The method of assessment may be by square footage and may be less than a dollar a square foot. The Downtown merchants and the Selectboard are strongly in favor of this.

Elizabeth Crory asked about the tax assessment the business district pays for the parking garage and why it is not being collected. Ms. Griffin said that Ms. Crory is confusing two sources of revenue. The Town is still collecting the tax increment financing district incremental tax. This is the tax generated by the 7 Lebanon St. property. The Downtown parking tax is a different revenue source. This tax is collected from businesses throughout the Downtown Parking District. Fortunately the Parking Fund has done so well, the Selectboard has not needed to collect this tax.

Elizabeth Crory asked if the parking garage is operating in the black on it's own. Ms. Griffin said the parking garage itself does not operate completely in the black. What does generate net revenue over expenses are the parking fines and fees collected.

Winifred Stearns said she would love to see the Downtown businesses succeed, but she does not like seeing residential areas included in the Downtown Service Business Service District. Ms. Stearns pointed out several areas residential in nature, which are included on the map for the Business Service District. Ms. Griffin said it is confusing, but if you look at the actual wording in Article Twenty-Nine; the wording allows the Selectmen to define the Central Business Service District for the purposes of implementing a Downtown Central Business Service District fee. The Selectmen will hold a public hearing, once they are prepared to define that district. In that district will not be included; the Howe Library, the Hostel or any residential property. Ms. Stearns asked about District D2, which has a ground level of commercial property, but has residential properties above it. Ms. Griffin said the Board would take up that issue when they define the boundaries of the district. Ms. Stearns asked about Casque and Gauntlet, which is 100% residential; right across from the Hanover Inn. Ms. Stearns would like to see this property excluded too.

Bill Harper asked if there is any reason why the Co-op was included in this and has the Co-op addressed this at all. The Co-op is the only grocery store and he doesn't think they would get benefit from the Downtown Business Service District. Ms. Griffin said there are actually three properties in that district that would be affected; the Co-op, Ledyard Bank and the Co-op Service station. They have all agreed to be part of this.

Steve Crory said the square foot cost Downtown is pretty high. The stigma Downtown is the parking. The Town pays $200,000 a year in parking enforcement to make $300,000 in fees and fines. The stigma that goes on now is that if you come to Hanover you are going to get a $10 dollar parking ticket. Why not take the $50,000 in parking fees and use that to help in the advertising of the Business District. He said it is pretty expensive to be a business owner in Hanover. Selectman Christie said there is not $50,000 in the Parking Fund to give. The Parking Fund has to do with providing access to customers through the parking facility.

Jim Rubens clarified as to the cost to the merchants. He said the cost impact to Downtown properties is less than 1 cent per square foot per month. The tax is quite low. This is under 60 cents per $1,000 of valuation per year. For those businesses that wish to participate, there is a program called the Downtown Parking Validation Program. This provides free parking to all customers who buy anything in the building. Any merchant in Town may participate.

Moderator Black asked if there was any further discussion.

There being no further discussion, a voice vote was taken on Selectman Christie's motion. The motion PASSED and Article Twenty-Nine was ADOPTED.

Chairman Walsh asked Town Meeting to thank Judson "Jay" Pierson for his service to the Town. Jay has been a Selectman for the past four years and also chaired the Parking Garage Task Force. He has also been a Trustee of the Trust Funds and has done a tremendous amount for the Town over the past few years. Tonight is his last night as a Selectman. Selectman Pierson received a round of applause for his service to the Town of Hanover.

ARTICLE THIRTY: To see if the Town will vote to modify the constitution of the Hanover Finance Committee, as previously approved by the 1959 Town Meeting and initially modified by the 1971 Town Meeting, particularly related to the duties of the Finance Committee. The proposed modified constitution is contained in the section entitled "Explanatory Information" in the Town Report

Selectman Christie MOVED and was SECONDED that the Town vote to modify the constitution of the Hanover Finance Committee, as previously approved by the 1959 Town Meeting and initially modified by the 1971 Town Meeting, particularly related to the duties of the Finance Committee. The proposed modified constitution is contained in the section entitled "Explanatory Information" in the Town Report.

Tom Curphey of Dresden Road said this is a vital committee and is essentially an oversight committee. With the changes proposed, there will be a drastic change as to the impact the Finance Committee will have on the budget process. Under the current constitution the Budget Committee has the right to request any and all financial records. This is not mentioned at all in this proposed new constitution. Mr. Curphey said he is against this proposal. He would like to see a member of the Finance Committee explain why they are willing to give up so much control.

Athos Rassias stepped forward to speak on behalf of the Finance Committee. This constitution was created in 1959 and modified in 1971, to meet the specific needs at that time. Over a period of time, the Town's concerns have changed and the Finance Committee has evolved to meet those needs. A recent review of the Finance Committee charter found that it is out of date. The proposed changes more accurately reflect the needs and constraints of the taxpayers today. Mr. Rassias has heard some people voice concerns that the Finance Committee is trying to lessen it's presence at Town and School Meetings. This is not the case at all. These changes are a way to focus the energy that has recently, over the past few years, been created through it's current operating system.

Tom Curphey asked Mr. Rassias why the right to request financial records is not included in the new constitution.

Mr. Rassias said the format the Finance Committee has been working well with over the last several years, has been in-depth meetings with the Selectboard and Town Manager and on the school side, the Superintendent. In those meetings the Finance Committee goes through the review. That power to request financial records has never been utilized.

Hilary Pridgen of Etna said she is concerned that whether or not the Finance Committee chooses to do all the things it has a right to do or not, changing this constitution weakens them. The fiscal planning section, which is very useful, goes away entirely. This is the ability to review long-range plans. While they may not always do it, they should retain the power to use the fiscal planning.

Athos Rassias said one of the primary concerns is the intent of the new charter to give the Finance Committee the ability and the responsibility to take a look at the budgets from a forest vs. trees point of view.

Hilary Pridgen said she can appreciate there is nothing in the long-range plans in terms of monitoring the budget. The Finance Committee should have the ability to say it is their duty to obtain long-range plans and correlate those plans in the budget. This proposal is just monitoring the process.

Nick Harvey said the Finance Committee has been working on this for a few years. The new charter reflects what the Finance Committee has been doing. They feel that the initial responsibility for the budget is on the elected bodies. Everything listed gives them the same authority and review that was in the old charter. They still have complete access to financial information from the school district and the Town.

Hart Crowe said he served on the Finance Committee in the 80's. He found it was useful, at that time, for the Finance Committee to set the budget guidelines. It is useful to have an independent body looking at the pressures on the expenses, rather than relying on the people developing the budget. He finds it distressing that the ability to develop budget guidelines is missing from this new constitution.

Gill Tanis, who has lived in Hanover for over fifty years, said he considers himself very fortunate. DHMC is considered one of the finest medical facilities in the United States and everyone benefits from that.

Moderator Black called for a voice vote on Selectman Christie's motion to modify the constitution of the Hanover Finance Committee. The result of the voice vote was UNDETERMINED.

Moderator Black called for a hand vote on Selectman Christie's motion to modify the constitution of the Hanover Finance Committee. The motion CARRIED with 84 yeah votes and 70 nay votes. Article Thirty was ADOPTED.

Selectman Baschnagel said that Articles Thirty-One and Thirty-Two are quite timely in terms of where our country is today. They reflect recent changes authorized by our State Legislature relative to recognizing our veterans in this country.

Selectman Baschnagel took the time to recognize veterans sitting in the audience. Selectman Baschnagel asked the various veterans to stand, by generation, starting with the World War II veterans, and be recognized by the Town. All the veterans received applause in recognition of their contribution to our country. Each veteran received a carnation.

ARTICLE THIRTY-ONE: To see if the Town will vote to adopt the optional tax credit for a military connected total disability in the Town of Hanover in the amount of $2,000, pursuant to RSA 72:35, I(a). This article represents a recommended modification from the current tax credit of $700 for any person with a service-connected total disability.

Selectman Baschnagel MOVED and was SECONDED that the Town vote to adopt the optional tax credit for a military connected total disability in the Town of Hanover in the amount of $2,000, pursuant to RSA 72:35, I(a). This article represents a recommended modification from the current tax credit of $700 for any person with a service-connected total disability.

Article Thirty-One is the adoption of the State statute that offers the Town the opportunity to recognize our veterans in three ways. The first is a standard veteran's tax credit. The Town offers a $50 tax credit to any veteran who applies. The optional tax credit offers a tax credit to a veteran with a total disability. The Town currently offers $750 to disabled veterans, and this will raise that credit to $2,000 per year.

Don Hollis of East Wheelock Street asked if there is any fiscal basis for this motion? Selectman Baschnagel said this is intended to recognize the contributions of disabled veterans. Selectman Baschnagel said this credit has been taken into account in the budget.

Don Hollis asked if this opens us up to recognizing other people who have made other contributions to our country. Selectman Baschnagel said the RSA is very specific in terms of the authority given to the Town in this regard.

Moderator Black asked if there was any other discussion on this motion.

There being no further discussion, a voice vote was taken on Selectman Baschnagel's motion. The motion PASSED and Article Thirty-One was ADOPTED.

ARTICLE THIRTY-TWO: To see if the Town will vote to adopt the optional tax credit for a surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States or any of the armed forces of any of the governments associated with the United States in the wars, conflicts or armed conflicts, or combat zones set forth in RSA 72:28, in the amount of $2,000, pursuant to RSA 72:29-a, II. This article represents a recommended modification from the current tax credit of $700 for any surviving spouse.

Article Thirty-Two is a companion piece to Article Thirty-One, that offers a tax credit to any surviving spouse of a person killed while on active duty in Armed Forces of the United States.

Selectman Baschnagel MOVED and Selectman Christie SECONDED that the Town vote to adopt the optional tax credit for a surviving sponse of any person who was killed or died while on active duty in the armed forces of the United States or any of the armed forces of any of the governments associated with the United States in the wars, conflicts or armed conflicts, or combat zones set forth in RSA 72:28, in the amount of $2,000, pursuant to RSA 72:29-a, II. This article represents a recommended modification from the current tax credit of $700 for any surviving spouse.

Moderator Black asked if there was any discussion on the motion.

There being no discussion, a voice vote was taken on Selectman Baschnagel's motion. The motion PASSED and Article Thirty-Two was ADOPTED.

ARTICLE THIRTY-THREE: To see if the Town will vote to raise and appropriate $9,300 to support the services provided to the residents of Hanover by West Central Behavioral Health. This is the third and final year this article has appeared separately on the warrant.

Vice Chairman Connolly MOVED and Chairman Walsh SECONDED that the Town vote to raise and appropriate $9,300 to support the services provided to the residents of Hanover by West Central Behavioral Health. This is the third and final year this article has appeared separately on the warrant.

Hilda Sokol was on hand to speak about Article Thirty-Three. She encouraged the Town to support West Central Behavioral Health, which is part of DHMC. This $9,300 reflects $1.00 per Hanover resident. West Central Behavioral Health covers Hanover, Southern Grafton County and Sullivan County. This serves uninsured and underinsured citizens of Hanover. This $9,300 is actually only 1/3 of what Hanover residents actually use.

Tom Curphey asked what the last sentence, referring to this being the third year, means? Moderator Black referred Mr. Curphey to the section of the Town Report that explains this. If any social service agency appears on a warrant article for three years, it goes into the budget from that point on.

Tom Curphey asked what other social service agencies the Town supports? Moderator Black said the list is on page 19 in the yellow pages of the Town Report.

Margaret Bragg asked if the Town only pays 1/3 of what residents' use, who comes up with the other 2/3? Jesse Turner, CEO of West Central said the balance is picked up from revenues generated by fees charged. They are limited in the amount of low-fee and no-fee services they can provide. They also do some fundraising each year.

Kim Perez said one of the things that we have talked about looking at in prior years, is the amount of money given to social service agencies. She would like to know if the Selectboard is considering looking at this. Ms. Griffin said two years ago the staff decided to come up with a more scientific method for evaluating how Hanover residents benefit from social service agencies. Last year, for the first time, the Selectboard looked at this. The funding for all the social service agencies listed on page 19 of the yellow pages in the Town Report, is in accordance with the level of services received by Hanover residents.

Brian Walsh said the reason West Central came to Town three years ago, was because the State cut their funding dramatically. The same thing is happening now with the county, relative to Medicaid, because the state is deciding not to fund Medicaid. The same thing is happening with the ambulance funds as the State tries to drive down ambulance costs. This is an example of what happens when the State cuts funds; the Town has to pick up those costs.

Moderator Black asked if there was any further discussion.

There being no further discussion, a voice vote was taken on Vice Chairman's motion. The motion PASSED and Article Thirty-Three was ADOPTED.

ARTICLE THIRTY-FOUR: To transact any other business that may legally be brought before this Town Meeting.

Selectman Pierson MOVED and Dena Romano SECONDED to transact any other business that may legally be brought before this Town Meeting.

A resident asked about the results of the ballot voting. Moderator Black said the votes would be tallied immediately after Town Meeting.

Kari Asmus asked residents to please mark their calendars for the special Hanover and Dresden School District meeting the last week of May.

The meeting dissolved at 9:10 pm.

Respectfully Submitted,

Julia N. Griffin

Julia N. Griffin, Town Clerk

These minutes were transcribed by Susan Love

Notes

Notes

Photo Credit: Susan Love

In Memory of
Howard S. Hewes
August 25, 1933-April 4, 2005

During the Town's Grand Reopening Ceremony, held on September 17th, 2004, to officially dedicate the new Ruddsboro Road Bridge, constructed by our Public Works Department, life-long Hanover resident and bridge neighbor Howard Hewes proudly steered his antique Farmall tractor over the cons-span structure as the first official vehicle to break-in the new bridge. The tractor pulled what is believed to be one of Hanover's first official road graders, brightly repainted for the occasion. Neighbors and Town employees applauded Mr. Hewes along the route in a light misting rain, and all convened afterward for a barbecue beside Mink Brook. Such a wonderful tribute to Ruddsboro Road, the new bridge and Mr. Hewes.

Photo Credits: Chad Denning, Asst. Director of Parks & Recreation for various activities at the Richard W. Black Community Center and Hank Tenney, Director of Parks & Recreation for the 2005 Pond Party

Front Cover Photo: Etna Library

Photo Credit: Doug Fraser, www.dougfraser.com